



## **Burlington Integrated Transit Advisory Committee Meeting Agenda**

**Date:** September 18, 2017  
**Time:** 7:00 pm  
**Location:** Room 247, Level 2, City Hall

Pages

**1. Declarations of Interest:**

**2. Approval of Minutes:**

2.1 Approve minutes from the meeting held May 29, 2017

1 - 3

**3. Delegation(s):**

**4. Regular Items:**

4.1 Street play and sports equipment on roads

4.2 Integrated Transit Mobility Plan update

Transit staff to provide an update on progress to date and next steps.

4.3 Transportation Plan update

Transportation planning staff to provide an update on progress to date and next steps.

4.4 Engaging high school students in local government

Transportation staff will review the student presentation on Complete Streets to gather feedback from members.

4.5 Cycling Master Plan and cycling on New Street updates

**5. Other Business:**

Recruitment, Chair and Vice Chair meeting, volunteer survey, BIG MOVE Metrolinx report, Inclusive transportation panel discussion

**6. Adjournment:**



## **Burlington Integrated Transit Advisory Committee Meeting**

### **Minutes**

Date: May 29, 2017  
Time: 7:00 pm  
Location: Room 305, Level 3, City Hall  
426 Brant Street, Burlington, Ontario

#### **1. Members Present:**

Rob Proctor (Chair), Al Kirkpatrick (Vice Chair), Tim Park (SDC), Doug Benton (BAAC), Ken Rutter, Devon Ambrose, Brian Hayman, Don Thorpe

#### **2. Member Regrets:**

Kayla van Zon, Kerry Eaton, Tom Carrothers (BSAC)

#### **3. Others Present:**

Councillor Lancaster, Lisa Palermo (Clerk)

#### **4. Declarations of Interest:**

None.

#### **5. Approval of Minutes:**

5.1 Approval of minutes

Minutes from meeting held February 13, 2017, approved.

#### **6. Delegation(s):**

#### **7. Regular Items:**

7.1 Mobility Hubs

Jenna Puletto, from the city's mobility hubs team provided ITAC members with an overview of mobility hubs / primary growth areas in the city, answered questions and gathered feedback from committee members. Mobility hubs are located around the Aldershot, Appleby, Burlington Go stations and the downtown bus terminal. [www.burlington.ca/mobilityhubs](http://www.burlington.ca/mobilityhubs)

## 7.2 Transit update

### a. Handi-van trip booking pilot

Transit will conduct a handi-van trip booking pilot with 20 customers during the month of July. Garth to provide an update at the next meeting.

### b. Director of Transit

Sue Connor is the city's new Director of Transit. Sue was the General Manager of Transit for the City of Brampton and is currently the Chair of the Canadian Urban Transit Association (CUTA) and Chair of Canadian Urban Transit Research and Innovation Consortium (CUTRIC). Staff are excited to have her join Burlington Transit.

### c. Integrated transportation mobility plan (ITMP)

Burlington Transit is working with Jarrett Walker and Associates to develop the ITMP. They will further investigate the opportunities / challenges provided by ridership versus coverage. A stakeholder workshop is being planned for July 24th. It is anticipated that 2 members would attend to represent the views of ITAC.

Jarrett Walker and Associates website: <http://humantransit.org/>

Burlington blog attached pdf:

<http://humantransit.org/2017/04/burlington-a-transit-plan-for-a-toronto-area-city.html>

## 7.3 Bay Area Transportation Forum update (held March 31, 2017)

Al attended the Bay Area Transportation Forum held on March 31, 2017 and provided a written summary of the event, prior to the meeting. Al relayed that the event was a success with good conversation between stakeholders. A summary report is being put together by the event organizers and will be shared with ITAC members once it is available. The Forum is coordinated every 2 years.

## 7.4 Parking Standards Review committee update

ITAC comments were submitted to the staff steering committee. Staff is currently preparing the final bylaw for presentation to council in the fall. Members commented on accessibility and whether future changes to they bylaw will consider the addition of more accessible parking spaces -

beyond the number required under the legislation. Al will provide members with updated information as he receives it.

7.5 Go Bold public consultation schedule

The public consultation schedule has been set by city staff and shared with ITAC members for consideration. Staff is asking members of ITAC to join them at the public sessions. Lisa will send out the schedule to members to respond back with their availability. Multiple sessions will be held from June 3 - July 1.

7.6 Official Plan draft release - public consultation

ITAC members were asked to complete a an Official Plan workbook. Workbooks are being circulated to the community and to stakeholders to gather feedback about the new Official Plan (OP). The OP establishes a community vision, identifies where and how Burlington will grow and what will be protected, and helps to guide decisions about investment in new infrastructure. The Transportation Planning/Transit subcommittee will meet on Monday, June 12 at 7pm to complete the workbook. [www.burlington.ca/newop](http://www.burlington.ca/newop)

**8. Other Business:**

8.1 Transportation Networks presentations to high school students update (Halton Region, Health)

Transportation and Transit staff participated in an education series coordinated by Halton Health, to provide presentations to high school students at Dr. Frank J. Hayden Secondary School. Presentations were informative and interactive and engaged students in activities. For example, transit staff had students work on bus routes - contemplating real examples of frequency of bus service versus coverage of bus service.

8.2 Metrolinx board meetings

For information only, members were advised to check the Metrolinx website for upcoming board agendas and minutes. Next meetings to be held in June and September. [www.metrolinx.com](http://www.metrolinx.com)

**9. Adjournment: 8:32 p.m.**

Next meeting to be held September 18, 2017.