



Burlington Integrated Transportation Advisory Committee Meeting Agenda

Date: May 28, 2018

Time: 7:00 pm

Location: Transit Headquarters, 3332 Harvester Road, Burlington, ON

Pages

1. Declarations of Interest:

2. Approval of Minutes:

2.1 Approve minutes from meeting held February 12, 2018

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3. Delegation(s):

4. Regular Items:

4.1 Transit update (Colm)

a. Transit Marketing Presentation (Robert Hagley)

4.2 Transportation Planning update (Dan)

a. Bike-to-Go Stations

- Action from previous meeting - share with Metrolinx the need for bike lockers at Aldershot GO Station

4.3 Traffic Operations & Parking update (Jeff)

4.4 Sub-committee updates

Committee members to sign up for a sub-committee

a. Transit

b. Traffic Operations

c. Transportation Planning

- Cycling workbook input (Doug, Kerry, Ken)

4.5 Roundtable updates

- a. Burlington Accessibility Advisory Committee (Doug)
- b. Burlington Cycling Advisory Committee (James)
- c. Burlington Seniors' Advisory Committee (Tom)
- d. Burlington Sustainable Development Advisory Committee (Tim)
- e. Other
 - CANBIKE Instructors Course (Kerry)

4.6 Annual report and work plan

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Report finalized and will be presented to June 5, 2018 Planning and Development Committee meeting

5. Other Business:

6. Adjournment:



Integrated Transportation Advisory Committee Meeting

Minutes

Date: February 12, 2018
Time: 7:00 pm
Location: Room 247, Level 2, City Hall

1. Members present:

Alan Kirkpatrick (Vice Chair), Kerry Eaton, Brian Hayman, Tom Carrothers (BSAC), James Schofield (Cycling), Doug Benton (BAAC), Tim Park (SDC), Ken Rutter, Jason Manayathu, Carm Piro

2. Member regrets:

Kayla van Zon, Devon Ambrose

3. Others present:

Councillor Blair Lancaster, Colm Lynn (Transit), Dan Ozimkovic (Transportation), Lisa Palermo (Clerk), Georgie Gartside (Clerk)

4. Declarations of Interest:

None.

5. Approval of Minutes:

5.1 Minutes from meeting held November 20, 2017 approved.

6. Delegation(s):

None.

7. Regular Items:

7.1 Welcome new members and ice breaker activity

Lisa introduced Jason and Carm as the two new alternate members of the committee and announced Rob Proctor's resignation. Lisa conducted a lottery to determine which of the two new alternates would fill the vacant

position left by Rob. Carm was successful and has become a full voting committee member.

Committee members introduced themselves and participated in an ice breaker activity to get to know one another.

7.2 Election of Chair and Vice Chair

Lisa conducted an election of Chair and Vice Chair of the committee.

On motion, Alan Kirkpatrick and Kerry Eaton were voted Chair and Vice Chair, respectively, for the term ending December 31, 2018.

7.3 Transportation Planning update

Dan Ozimkovic provided the following update:

Cycling Master Plan

- Cycling Master Plan was approved in 2009.
- funding received to update the plan; consultant hired.
- concentration on a cycling network.
- will need to prioritize the work and include in capital budget.

ACTION: Committee members are encouraged to provide comments through the city's website at www.burlington.ca/cyclingplan. Doug, Kerry and Ken to complete the cycling work book and send to Georgie to circulate to the committee to review.

Bike Share

- Hamilton has a great bike share program and staff have been trying to extend it into Burlington over last few years via Plains Road to downtown.
- could be potential funding from Metrolinx to purchase bikes.

Commuter Cycling Funding

- the city received a \$640,000 provincial grant related to commuter cycling.
- funds will improve the Francis Road multi-use path from Northshore Boulevard to Plains Road; path will be paved to 4m wide.
- staff were hoping to build cycle tracks on New Street, but funding doesn't cover the cost.
- staff will explore other provincial and federal grants to build cycle tracks on New Street

Bike-to-GO Stations

- Metrolinx are well aware of need to do more regarding active transportation for people to get to GO stations.
- will be running a campaign in June to encourage more people to cycle to GO Stations.
- city received some funding for minor improvements.

ACTION: Dan to share with Metrolinx the need for bike lockers at Aldershot GO Station.

Road Work:

- Dundas Street will be widened to 6 lanes from Appleby Line east to Oakville and will include buffered bike lanes. A second widening is also planned from Appleby Line west to the 407 car pool lot.
- King Road will be widened from the North Service Road to Mountain Brow with paved shoulders.
- Waterdown Road will be widened north of the 403 and will include one lane in each direction, a centre turn lane and buffered bike lanes on both sides. There will also be a multi use path on west side of the road.

7.4 Transportation Operations update

No update.

7.5 Transit update

Colm Lynn provided the following update:

Budget

- Transit received a significant investment of \$1.8 million in the 2018 budget which will go towards:
 - \$1.3 million to stabilizing operations with additional supervisors and mechanics, as well as converting some part-time staff to full-time.
 - five additional operators to increase reliability of the service.
 - providing 365 days per year service. Previously, Transit didn't operate on Christmas Day and New Year's Day.

Presto

- city signed a new, 10-year agreement with Presto. We will now be paying 6% commission to Presto; previously it was 3%.

Grant Programs

- Public Transit Infrastructure Fund (PTIF) - many city projects were funded through this grant last year. Federal government recently announced a second phase and the city will be submitting applications.

- federal government has announced a grant for projects that reduce greenhouse gas emissions and the city will be applying.

Integrated Transit Mobility Plan (ITMP)

- Jarrett Walker undertook the recent transit study and will help to redesign a new transit network for the city.
- increasing the frequency of transit seems to be a need.
- staff will report in the spring on the approach to the transit network.
- public engagement will take place to seek feedback.
- hope to have a new transit network design for 2019.
- to be successful in a network redesign, education and communication is going to be key.

7.6 Annual Report and Work Plan discussion

Georgie advised that citizen committees are expected to report annually to City Council providing an update on their previous year's work and upcoming work plan. ITAC's report will go to the May 8 Planning & Development Committee meeting.

ACTION: Georgie to work with Alan and Kerry to finalize the 2017 annual report and upcoming work plan details and circulate to committee members for comment.

The committee shared the following ideas for the 2018 work plan:

- continue to be involved and provide feedback into transportation planning, traffic operations and transit initiatives, including proposed master plans and policies.
- transit marketing plan discussion in May.
- learn about the Bike Share program in Hamilton.
- future meeting at Burlington Transit and tour of the facility.
- learn about the city's traffic operations and signal system.
- have someone from the City's Planning Department talk to the committee about how they consider active transportation in development proposals.

8. Other Business:

8.1 Additional regular agenda item

Committee members discussed the benefits of receiving regular updates from the citizen advisory committee representatives that sit on ITAC.

ACTION: Georgie to add a regular agenda item to include updates from other citizen advisory committees.

8.2 Pedestrian access to city facilities

Tom advised that the Seniors' Advisory Committee (BSAC) will be undertaking an audit of city facilities that provide programming for seniors to determine if there is adequate access into the facility from the sidewalk. As an example, Brant Hills does not have walking paths from the sidewalk to the facility and the paths that they do have are not plowed in the winter. BSAC is looking to see if ITAC is interested in being involved in this issue also.

ACTION: Tom to advise BSAC that ITAC is interested in being involved and will assist with the audits if necessary.

9. Adjournment: 8:40 p.m.



SUBJECT: Integrated Transportation Advisory Committee 2017 annual report and 2018 workplan

TO: Planning and Development Committee

FROM: Clerks Department

Report Number: CL-06-18

Wards Affected: All

File Numbers: 130-01

Date to Committee: June 5, 2018

Date to Council: June 18, 2018

Recommendation:

Receive and file clerks department report CL-06-18 providing Burlington Integrated Transportation Advisory Committee's 2017 annual report and 2018 workplan.

Purpose:

- An Engaging City
- Good Governance

Background and Discussion:

Burlington's Integrated Transportation Advisory Committee (ITAC) was established as an umbrella advisory committee to ensure better coordination and communication, as well as to eliminate duplication of effort among the following citizen advisory committees: Cycling, Sustainable Development, Seniors' and Accessibility.

ITAC focuses on all forms of transportation in the community including pedestrian, cycling, transit and driving. It provides stronger direction for the committees, greater education on strategic matters for members, and increases the groups profile in the community and with Council.

Attached as Appendix A is a copy of ITAC's 2017 annual report and 2018 workplan. The committee developed their goals for 2018 and approved the document at their monthly meeting.

Financial Matters:

All activities undertaken and planned by ITAC are within their current approved operating budget.

Public Engagement Matters:

The committee is supported by communications staff for those initiatives where media and communications assistance is required, such as social media updates and media releases.

Conclusion:

The Integrated Transportation Advisory Committee members are proud to present their 2017 annual report and 2018 workplan. The volunteer citizens of this committee are committed, engaged and passionate about carrying out the role given to them by Council.

Respectfully submitted,

Georgie Gartside

Committee Clerk

905-335-7600, ext. 7492

Appendices:

A. ITAC 2017 annual report and 2018 workplan

Notifications:

Alan Kirkpatrick, Chair, Burlington Integrated Transportation Advisory Committee

Report Approval:

All reports are reviewed and/or approved by Department Director, Director of Finance and Director of Legal. Final approval is by the City Manager.



Burlington Integrated Transportation Advisory Committee (ITAC)

Summary of 2017 Committee activities and the 2018 Workplan

The Burlington Integrated Transportation Advisory Committee is pleased to submit its 2017 annual report and their 2018 workplan for City Council's information.

The Integrated Transportation Advisory Committee (ITAC) was established as an advisory committee to Burlington City Council. This umbrella advisory committee focuses on all forms of transportation in the community including pedestrians, cycling, transit and driving. ITAC provides comprehensive and coordinated input to Council and staff on policies, initiatives and strategies affecting transportation including but not limited to: road safety, cycling and transit services. ITAC also provides comments on City of Burlington master plans pertaining to transportation/transit issues and strategic input on key projects.

Transportation involves a wide variety of topics and issues that the committee regularly discusses and considers. ITAC's main work is focused in three areas: Transportation Planning, Traffic Operations and Transit Planning & Operations and has sub-committees that reflect on these specialized areas.

The following is a summary of ITAC's 2017 activities:

ITAC General matters	<ul style="list-style-type: none"> • participated on the stakeholder committee reviewing the proposed new city parking standards • participated on the Bay Area Transportation Forum • discussed a presentation from Regional Public Health staff on the benefits of active transportation and how ITAC and public health can work together • reviewed and commented on the provision of sidewalks on Willow Lane
Transportation Planning – including cycling, walking and other active transportation initiatives	<ul style="list-style-type: none"> • attended mobility hubs public meetings and provided input into the mobility hub concepts in the city • reviewed and commented regarding the New Street cycling pilot • reviewed and commented regarding the proposal to provide sidewalks on Cherryhill Crescent

Traffic Operations	<ul style="list-style-type: none"> discussed a presentation from Traffic staff on a proposed change to the Traffic Bylaw regarding playing of games on roads. Comments were provided to staff for their report
Transit Operations & Planning	<ul style="list-style-type: none"> participated in the Burlington Transit Stakeholder Workshop on transit service in Burlington participated with Transit on their presentations to high school students and the benefits of public transit reviewed and commented to staff on the Fairview GO station and Burlington Transit operations at the station

The proposed ITAC 2018 workplan reflects providing timely comments to staff reports on transportation matters and may include the following items for consideration throughout 2018:

ITAC General matters	<ul style="list-style-type: none"> review and comment on additional opportunities for active transportation facilities across Burlington review and comment on proposed complete street opportunities across Burlington community outreach and community feedback collection through attendance at city events and participation at/interaction with other committees' events
Transportation Planning – including cycling, walking and other active transportation initiatives	<ul style="list-style-type: none"> input into transportation matters reflected in the new Official Plan review and comment on the proposed Cycling Master Plan review and comment on opportunities for Metrolinx to provide secure bike parking facilities at their stations improved first mile/last mile facilities to promote and encourage less single occupant vehicles on Burlington roads
Traffic Operations	<ul style="list-style-type: none"> review and comment on traffic signal operations, signs and pavement markings potential for vision zero and road safety initiatives
Transit Operations & Planning	<ul style="list-style-type: none"> review and comment on transit marketing initiatives and the Transit Master Plan integration opportunities between Burlington Transit and Metrolinx (GO) service