



Committee of the Whole - Workshop Meeting

Minutes

Date: April 11, 2019
Time: 9:00 am
Location: Burlington Fire Department Headquarters

Members Present: Shawna Stolte (Chair), Angelo Bentivegna, Kelvin Galbraith, Lisa Kearns, Paul Sharman, Mayor Marianne Meed Ward

Member Regrets: Rory Nisan

Staff Present: Tim Commisso, Joan Ford, David Lazenby, Allan Magi, Angela Morgan, Nancy Shea-Nicol, Christine Swenor, Mary Lou Tanner, Suzanne Gillies (Clerk)

1. Declarations of Interest:

None.

2. Regular Items:

- 2.1 Workshop presented by Amber Rushton, Community Emergency Management Coordinator, Burlington Fire Department regarding Senior and Elected Officials' roles and responsibilities during an emergency event.

3. Procedural Motions:

Moved by: Mayor Meed Ward

Committee moved into closed session at 9:05 p.m. in accordance with the following provisions under the Municipal Act:

Section 239(2)(n) educational or training of the members where at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee with respect to roles and responsibilities during an emergency

CARRIED

Moved by: Mayor Meed Ward

Moved into Open Session

Committee moved into public session at 1:06 p.m.

CARRIED

4. Information Items:

Moved by: Mayor Meed Ward

Receive and file the following 3 items, having been given due consideration by the Committee of the Whole workshop committee.

CARRIED

4.1 Check list in consideration of a declaration of emergency (COW-W-09-19)

4.2 Emergency management and civil protection act compliance guide for municipalities (COW-W-09-19)

4.3 Senior and elected officials workshop presentation (COW-W-09-19)

5. Staff Remarks:

6. Committee Remarks:

7. Adjournment:

10:50 a.m. (recessed), 10:56 (reconvened), 12:15 p.m. (recessed), 12:40 p.m. (reconvened)

Chair adjourned the meeting at 1:09 p.m.