



**Burlington Agricultural and Rural Affairs Advisory Committee
Agenda**

Date: May 22, 2019
Time: 7:00 pm
Location: Room 247, Level 2, City Hall

Pages

1. Declarations of Interest:

2. Approval of Minutes:

2.1 Approve minutes from meeting held April 17, 2019

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3. Delegation(s):

4. Regular Items:

4.1 Housekeeping discussion re: budget, presentations and webpage

4.2 Planner update

a. Land use planning framework in the rural area

4.3 General overview on planning and agriculture (Jamie and Vanessa)

5. Other Business:

6. Adjournment:



Burlington Agricultural & Rural Affairs Advisory Committee Meeting

Minutes

Date: April 17, 2019
Time: 7:00 pm
Location: Capstone Farm
5556 Bell School Line

1. Members Present:

Dave Stanyar (Chair), Vanessa Warren, Glenn Portch, Maura Romanelli, Nancy Douglas, John Timmis, Jamie Fisher and Norm Richardson

2. Others Present:

Councillor Angelo Bentivegna, Kelly Cook (Planner) and Jo-Anne Rudy (Clerk)

3. Regrets:

Sarah Pralet

4. Election of Chair and Vice Chair:

On motion, Dave Stanyar and Glenn Portch were elected as Chair and Vice Chair, respectively, for the term ending December 2019.

5. Declarations of Interest:

None

6. Approval of Minutes:

6.1 Approve minutes from meeting held March 13, 2019

On motion, the minutes from the meeting held March 13, 2019 were approved as presented.

7. Delegation(s):

None

8. Regular Items:

8.1 Final review of Terms of Reference

- Members were in support of the revised BARAAC Terms of Reference.

8.2 Communication preferences

- Kelly asked members how they would like to receive information from her and Jo-Anne suggested and the committee agreed that a Planner update be included as a standing item on future agendas. Time sensitive items will be communicated on an as-needed basis, via e-mail.

8.3 Work Plan discussion

- The Committee discussed the need to develop short, medium and long-term work plan objectives. The following short-term items were identified, with agreement that the work plan would be re-visited prior to summer break (June meeting):
 - Mapping out the planning approvals process (and related processes, such as building permit) for the agricultural and rural area from start to finish in order to determine where the challenges are.
 - Transportation in the rural area
 - Contribution to Red Tape Task Force
Action - Councillor Bentivegna to speak to the Mayor about having an agricultural/rural Red Tape session.
 - Official Plan outstanding issues - members agreed that not everyone on committee is familiar with this topic so a general overview on planning and agriculture will be provided at next meeting
Action - Jamie and Vanessa to prepare overview for May meeting
- Members indicated that some of the links provided to inform the work plan discussion did not work. Additional data was also requested, including a link to the 2016 Census of Agriculture, as well as the Halton Region Snapshot of Agriculture Bulletin.
Action – Kelly to resend original links, as well as link to 2016 Census of Agriculture. Jamie to follow-up with Halton Region regarding agriculture bulletin.

9. Other Business:

- Members asked about the status of the adopted Official Plan review.

Action – Jo-Anne to circulate link to staff report for May 21 Planning & Development Committee, once it is publicly available.

- Members asked when recruitment will take place for vacancies on the committee and Jo-Anne responded that it will take place in the Fall. The Committee expressed an interest in supporting future recruitment processes by building awareness through their networks.

10. Adjournment: 9 p.m.