Burlington Cycling Advisory Committee Meeting
Agenda

Date: May 28, 2019
Time: 7:00 pm
Location: Room 247, Level 2, City Hall

Pages

1. **Declarations of Interest:**

2. **Approval of Minutes:**

   2.1 Approve the minutes from the meeting held February 26, 2019 — 1 - 3

   2.2 Approve the minutes from the meeting held April 30, 2019 — 4 - 6

3. **Delegation(s):**

4. **Regular Items:**

   4.1 Chair update

      a. Email correspondence from the Mayor's Office

   4.2 Sub-committee updates

      a. Communication & events (Jackie)

      b. Infrastructure (Chris)

   4.3 Transportation update (Dan)

5. **Other Business:**

6. **Adjournment:**

Burlington Cycling Advisory Committee Meeting

Minutes

Date:	February 26, 2019
Time:	7:00 pm
Location:	Room 247, Level 2, City Hall

1. Members Present:

James Schofield (Chair), Jackie Lodder, Jeffrey Brooks, Brett Moore, Teresa Baerg, Kinsey Schurm

2. Others Present:

Dan Ozimkovic (Transportation Technologist) and Suzanne Gillies (Clerk)

3. Member Regrets:

Chris Ariens, Brad Slade, John Greven, Claudia Segatore, David Darnell, and Councillor Kelvin Galbraith

4. Declarations of Interest:

None.

5. Approval of Minutes:

5.1 Approve the minutes from the meeting held January 29, 2019

On motion, the minutes from the meeting held January 29, 2019 were approved as presented.

6. Delegation(s):

None.

7. Regular Items:

7.1 Chair update

No update.

7.2 Sub-committee updates

a. Communications & events (Jackie)

Jackie provided the following updates:

- On Friday attending the Cycling Tourism Summit.
- May 4 is the Trail of Two Cities ride starting at 10:30 a.m. at LaSalle Park.
- The city is once again hosting/promoting 101 day June 1. Does the committee want to do anything for this initiative? The activities has to be free for the public. Please send any good ideas to Jackie.
- Discussion around doing ward rides again. The committee will try to arrange a ward ride in each ward or possibly combine wards with the councilor and invite the community in the month of June since June is bike month.
- Jackie to draft a letter to be sent as an invite to councillors.
- Brett, Jeffrey and Kinsey to come up with a route for wards 3 & 6, Jackie for wards 1 & 2, Teresa and James for wards 4 & 5.
- The Ontario bike summit on April 1 & 2 early bird registration deadline is Feb 28. **On motion, the committee approved to pay the registration fee for one member to attend the summit. Action: Suzanne to send out an email to the committee members asking if anyone can attend.**

b. Infrastructure (Chris)

- Discussion regarding the City of Burlington budget and items related to cycling.
- The committee submitted a delegation to council supporting items related to cycling.
- Discussion around a possible motion for a Bike Share program

7.3 Transportation update (Dan)

Dan provided the following updates:

- Reminder of the North Burlington Active Transportation workshop on March 7 at 6:30 p.m. at Conservation Halton.
- Cycling Master Plan has received comments from staff. Timing for the report to go to council is still being discussed.

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- Resurfacing of Lakeshore Road from Nelson to just west Brant Street will be happening this year. On road bike lanes with a half a meter buffer with potential for buffered bike lanes.
- Climate Change Summit March 26, - 28. March 28 will have a focus on health and active transportation, cycling, and where we are headed in the next 5 years.
- Attended the Biking Beyond the Downtown workshop and gave an update on what was discussed.
- The Bike map from 2016 needs updating. Dan will be doing the updates and sharing with the committee when completed.

8. Other Business:

9. Adjournment:

Chair adjourned the meeting at 7:50 p.m.

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Burlington Cycling Advisory Committee Meeting

Minutes

Date:	April 30, 2019
Time:	7:00 pm
Location:	Room 247, Level 2, City Hall

1. Members Present:

James Schofield (Chair), Chris Ariens, Jackie Lodder, Jeffrey Brooks, Teresa Baerg, Claudia Segatore, Kinsey Schurm

2. Others Present:

Councillor Kelvin Galbraith, Dan Ozimkovic (Transportation Technologist) and Suzanne Gillies (Clerk)

3. Member Regrets:

Brad Slade, John Greven, Brett Moore, David Darnell

4. Declarations of Interest:

None.

5. Approval of Minutes:

6. Delegation(s):

None.

7. Regular Items:

7.1 Chair update (James)

James provided a brief update on the Ontario Bike Summit which he attended on April 1 & 2 in Toronto. The summit was a great networking and information sharing opportunity. James shared some information from his presentation at the summit regarding the proposed updates to Book 18.

7.2 Sub-committee updates

a. Communication & events (Jackie)

Jackie provided the following updates:

- 3 ward rides have been scheduled with enthusiastic responses from members of council
- Wards 3 & 6 on June 8, 2019 at 2:30 p.m. leaving from Roly Bird Park.
- Wards 1 & 2 on June 15, 2019 at 2:30 p.m. leaving from City Hall.
- Wards 4 & 5 on June 22 at 10:30 a.m. likely leaving from Assumption Hight School (TBC).
- Jackie will send out a doodle poll to see who from the committee will attend each of the ward rides.
- Suzanne to get the ward ride information out on City of Burlington social media and provide information to councillors for marketing purposes.
- After a brief discussion regarding what other organizations are doing in the community it was decided that Jackie will reach out to Rolling Horse to see if there are any partnership opportunities. Claudia will reach out to MEC, the Burlington Public Libraries and Burlington Green for potential partnership opportunities.
- Suzanne to confirm if Appleby Streetfest is happening in 2019.

b. Infrastructure (Chris)

Chris provided the following updates:

- The Region of Halton strategic plan which includes active transportation is open for feedback until May 31, 2019 on their website.
- Council approved a Climate Emergency Declaration which will be a good thing for cycling decisions in the future. The cycling master plan should align with the climate emergency declaration.
- The committee should be prepared to formulate opinions and understand the impact of removing green space for cycling infrastructure.

7.3 Transportation update (Dan)

Dan provided the following updates:

- Bike to work day on May 27, 2019 at City Hall from 7 to 9 a.m. Dan will send the poster to Suzanne to send out to the committee.
- The Climate Change Summit in March had about 130-150 people participate on the active transportation day.
- Staff will be bringing the Integrated Mobility Plan to a council workshop in June or July. After the workshop the plan is to bring the Cycling Master Plan to council, there is still one more engagement opportunity with the public, and the committee to comment.
- Maple Avenue resurfacing project - it has come to the attention of staff that when the resurfacing of Maple takes place the street is not wide enough between Ontario and Lakeshore for bike lanes. The committee discussed what options were available. Dan will look at the plans again and share them with Committee. Dan will reach out to Chris and James to discuss this further, and work with the committee to find a solution.

8. Other Business:

9. Adjournment:

Chair adjourned the meeting at 8:30 p.m.