



## Regular Meeting of Council

### Minutes

Date: September 23, 2019  
Time: 3:00 pm  
Location: Council Chambers Level 2, City Hall

Members Present: Mayor Marianne Meed Ward, Kelvin Galbraith, Lisa Kearns, Rory Nisan, Shawna Stolte, Paul Sharman, Angelo Bentivegna  
Staff Present: David Thompson (Audio/Video Specialist), Debbie Hordyk, Danielle Manton

**1. Call to Order:**

**2. National Anthem:**

**3. Regrets:**

**4. Proclamations:**

- 4.1 Joseph Brant Museum Day – September 15, 2019
- 4.2 Waldorf 100 Day – September 19, 2019
- 4.3 Franco-Ontarian Day – September 25, 2019
- 4.4 Doors Open Burlington Day – September 28, 2019
- 4.5 National British Home Children Day – September 28, 2019
- 4.6 Orange Shirt Day - September 30, 2019
- 4.7 Legion Week – September 15-21, 2019
- 4.8 National Coaches Week – September 21-29, 2019
- 4.9 Gift of Giving Back Week – September 23-29, 2019
- 4.10 Childhood Cancer Awareness Month – September 2019
- 4.11 Prostate Cancer Awareness Month – September 2019
- 4.12 Sickle Cell Awareness Month – September 2019

- 4.13 National Seniors Day – October 1, 2019
- 4.14 Wrongful Conviction Day – October 2, 2019
- 4.15 International Trigeminal Neuralgia Awareness Day – October 7, 2019
- 4.16 Fire Prevention Week - October 6-12, 2019
- 4.17 Registered Veterinary Technician Month – October 2019
- 4.18 Dyslexia Awareness Month - October 2019

**5. Motion to Approve Council Minutes:**

Moved by: Councillor Sharman

Seconded by: Councillor Stolte

Confirm the minutes of the following meeting of Council:

**CARRIED**

- 5.1 Regular meeting of Council July 15, 2019

**6. Declarations of Interest:**

**7. Delegations:**

- 7.1 Walter Galvao spoke regarding Red Tape Red Carpet Task Force recommendations (MO-10-19)
- 7.2 James Thomson spoke regarding Marina governance and operating model (CM-17-19)
- 7.3 Anne and Dave Marsden spoke regarding regarding fraudulent vendor payment (L-20-19)
- 7.4 Anne and Dave Marsden spoke regarding Panhandling on streets in the City of Burlington (CM-19-19)
- 7.5 Natalie and Paul Pierre spoke regarding Student Mental Health Motion

**8. Recommendations from Standing Committees:**

- 8.1 Committee of the Whole meeting of September 9, 2019

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

- a. Burlassic Park – Raptors viewing party (PR-04-19)

Receive and file parks and recreation department report PR-04-19 regarding the Burlassic Park – Raptors viewing party.

**CARRIED**

- b. Enterprise Resource Planning (ERP) program update (IT-04-19)

Receive and file information technology services report IT-04-19 providing an update on the Enterprise Resource Planning (ERP) program.

**CARRIED**

- c. Burlington Mundialization Committee 2018 annual report (CL-07-19)

Receive and file clerks department report CL-07-19 providing the Burlington Mundialization Committee’s 2018 annual report and 2019 work plan.

**CARRIED**

- d. Assumption of 1429 Plains Road West subdivision (CW-49-19)

Assume the 1429 Plains Road West Subdivision, registered as Plan 20M-1169, File 510-01/13; and

Direct the City Clerk to notify the Region of Halton of this assumption; and

Authorize the City Solicitor to prepare any necessary documents and authorize the Mayor and City Clerk to sign them; and

Direct the City Clerk to present the necessary by-law to Council to accept all works of the said plan of subdivision; and

Authorize the City Solicitor or her designate, to amend the parcel designation in the by-law, if necessary, upon registration of the by-law.

**CARRIED**

- e. Operating budget performance report as at June 30, 2019 (F-39-19)

Direct the Director of Finance to report back on the city's retained savings strategy upon confirmation of the 2019 year-end actual.

**CARRIED**

- f. Association of Municipalities of Ontario (AMO) conference update (MO-13-19)

Receive and file Mayor's Office report MO-13-19 regarding activities undertaken at the 2019 Association of Municipalities of Ontario (AMO) Conference held in August 2019.

**CARRIED**

- g. Financial status report as at June 30, 2019 (F-37-19)

Receive and file finance department report F-37-19 providing the financial status as at June 30, 2019.

**CARRIED**

- h. 2020 rates and fees (F-33-19)

Approve the 2020 rates and fees as outlined in finance department report F-33-19, effective January 1<sup>st</sup>, 2020 unless otherwise indicated and;

Approve By-Law 52-2019 and repeal By-Law 51-2018 effective January 1, 2020; and

Waive sec. 41 of Procedure By-Law 64-2016 to allow council to amend rates and fees during the 2020 budget deliberations.

**CARRIED**

- i. Open air burning permit areas (MO-09-19)

Direct the Fire Chief to investigate revising the City of Burlington open air burn permit areas to consider including rural areas south of Dundas Street and report back to Committee of the Whole with options by December 2019.

**CARRIED**

j. Stormwater management update (CW-10-19)

Approve the establishment of a 50% grant up to a maximum of \$250 for third party assessments for Home Flood Protection Program inspections; and

Fund the recommendation of \$5,000 annual cost from account SD0113 Storm Drainage Climate Change Adaptation.

**CARRIED**

l. Strategic Asset Management Policy (CW-30-19)

Approve the City of Burlington's Strategic Asset Management Policy, included as Appendix A to capital works department report CW-30-19.

**CARRIED**

k. Construction and mobility management policy (CW-27-19)

Approve a Construction and Mobility Policy, which defines the requirements for a Construction and Mobility Management Plan, to regulate construction and mobility impacts on a public road allowance resulting from land development within the City of Burlington; and

Approve the effective date of the Construction and Mobility Management Policy to be the date the policy receives approval at council; and

Direct the Director of Transportation to include the applicable fees in the City's Rates and Fees By-law to support the Construction and Mobility Policy proposed in capital works department report CW-27-19; and

Refer the comments received from the Burlington Downtown Business Association (BDBA) at the September 9, 2019 Committee of the Whole meeting regarding capital works department report CW-27-19, construction management policy to the Executive Director of Capital Works; and

Direct the Executive Director of Capital Works to meet with the Executive Director of the BDBA and report back to the Committee of the Whole on any proposed amendments to the construction management policy; and

Amend schedule A to appendix A of the proposed construction and mobility management policy by changing the word "may" to "shall" in the 11th and 17th bullet items under section 1.1 Construction Management.

IN FAVOUR: (6): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, and Councillor Bentivegna

OPPOSED: (1): Councillor Sharman

**CARRIED (6 to 1)**

m. Consideration for free transit for students (MO-14-19)

Direct the Mayor and Director of Transit to develop a draft report including a Memorandum of Understanding (MOU) regarding free transit for Burlington students, outlining the program, costs, revenue impacts, eligibility, and commitments in more detail, in partnership with Halton Region and the four school boards that serve Halton students: Halton District School Board, Halton Catholic District School Board, and the two French school boards, Conseil scolaire Viamonde and Conseil scolaire catholique MonAvenir, and report back to council for a decision.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

n. Marina governance and operating model (CM-17-19)

Direct the Director of Parks and Recreation to finalize a long-term licence agreement with the LaSalle Park Marina Association for the operation of the Marina at LaSalle Park substantially in accordance with confidential Appendix B based on Council's approval of the purchase of a new floating wave break (capital works department report CW-31-19) and approval of a preferred operating model for the Marina at LaSalle Park (city manager's office report CM-17-19); and

Authorize the Mayor and City Clerk to sign the licence agreement with the LaSalle Park Marina Association prepared to the satisfaction of the City Solicitor, Director of Parks and Recreation and Director of Finance for the operation of the Marina at LaSalle Park; and

Direct the Director of Finance to issue refunds from the City held LaSalle Park Marina reserve fund to charter members and undepreciated senior members on a pro-rata basis; and

Direct the Senior Manager of Government Relations and Strategic Communications to develop updated web/other communications outlining and highlighting key elements of the license agreement with the LaSalle Park Marina Association.

Moved by: Councillor Galbraith

Seconded by: Councillor Nisan

**Amend the recommendation from the city manager's report Marina governance and operating model (CM-17-19) by adding the following two paragraphs to the end of the recommendation.**

**Direct the Director of Parks and Recreation to rename the Lasalle Park Marina as the LaSalle Park Community Marina.**

**Direct the Director of Parks and Recreation to explore opportunities to enhance community programming at LaSalle Park Community Marina.**

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

Direct the Director of Parks and Recreation to finalize a long-term licence agreement with the LaSalle Park Marina Association for the operation of the Marina at LaSalle Park substantially in accordance with confidential Appendix B based on Council's approval of the purchase of a new floating wave break (capital works department report CW-31-19) and approval of a preferred operating model for the Marina at LaSalle Park (city manager's office report CM-17-19); and

Authorize the Mayor and City Clerk to sign the licence agreement with the LaSalle Park Marina Association prepared to the satisfaction of the City Solicitor, Director of Parks and Recreation and Director of Finance for the operation of the Marina at LaSalle Park; and

Direct the Director of Finance to issue refunds from the City held LaSalle Park Marina reserve fund to charter members and undepreciated senior members on a pro-rata basis; and

Direct the Senior Manager of Government Relations and Strategic Communications to develop updated web/other communications outlining and highlighting key elements of the license agreement with the LaSalle Park Marina Association; and

**Direct the Director of Parks and Recreation to rename the Lasalle Park Marina as the Lasalle Park Community Marina; and**

**Direct the Director of Parks and Recreation to explore opportunities to enhance community programming at Lasalle Park Community Marina.**

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

8.2 Planning and Development Committee meeting of September 10, 2019

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

- b. Statutory public meeting – 2085 Pine Street official plan amendment and rezoning applications (PB-63-19)

Receive and file department of city building report PB-63-19 regarding official plan amendment and rezoning application for 2085 Pine Street.



**CARRIED**

- c. Heritage Burlington 2017/2018 annual report and 2019 objectives (CL-12-19)

Receive and file clerks department report CL-12-19 providing Heritage Burlington Citizen Advisory Committee's 2017/2018 annual report and objectives for 2019.

**CARRIED**

- e. Burlington Sound of Music Festival (COW-11-19)

Reinstate a non-voting ex-officio Council member on the Sound of Music Festival Board of Directors.

**CARRIED**

- h. Traffic management strategies (TS-16-19)

Receive and file transportation services department report TS-16-19 regarding traffic management strategies.

**CARRIED**

- i. Relocation of Bingo Connection (PB-67-19)

Approve the proposed relocation of Bingo Connection from 484 Plains Road East to 1881 Fairview Street as submitted in Appendix A in department of city building report PB-67-19.

**CARRIED**

- a. Statutory public meeting and recommendation of refusal of rezoning application for the hydro corridor north of 1801 Walker's Line (PB-16-19)

Refuse the application for a zoning by-law amendment submitted by Greg Poole & Associates Inc. on behalf of Walker's Mews Limited, for the establishment of a parking lot within a portion of the hydro corridor located at the southeast corner of Walker's Line and Upper Middle Road.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

d. New Skyway Community Centre (CW-48-19)

Direct the Executive Director of Capital Works and the Director of Parks and Recreation to report back on the Class B<sup>1</sup> costing for the new Skyway Community Centre based on the conceptual design as outlined in report capital works department report CW-48-19; and

Direct the Executive Director of Capital Works to review the new Skyway Community Centre project for inclusion in the 2020 Capital Budget based on the estimated costing; and

Direct the Office of the City Manager to seek any additional senior government and other funding opportunities for the new Skyway Community Centre should they arise.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

f. Rainbow Crosswalk (COW-13-19)

Direct the Director of Transportation Services to work with **Council** in determining the most suitable location(s) to install rainbow crosswalks in the City of Burlington in recognition of Pride and inclusivity; and

That the **first** installation be completed prior to Pride Month 2020. (SD-27-19)

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

g. Freeman Station steam locomotive and rail cars (MO-15-19)

Direct the Director of Finance to provide a funding commitment of \$150,000 from the Tax Rate Stabilization Reserve Fund to acquire, and relocate a vintage steam engine and 2 passenger cars, with

the expectation that future fundraising by the Friends of Freeman Station for this project be used to fully repay the city's funding commitment; and

Authorize the Mayor and City Clerk to write a letter confirming the city's funding commitment to be included in the Friends of Freeman Station's application package to the St. Lawrence Parks Commission to receive and relocate these items; and

Request that the Friends of Freeman Station report back to Committee on the outcome of their application and associated fundraising plans; and

Direct the City Manager to report back on a long term sustainable business plan for the Freeman Station and associated Rail assets.

Moved by: Councillor Galbraith  
Seconded by: Councillor Kearns

**Amend the recommendation from Mayors report Freeman Station steam locomotive and rail cars (MO-15-19) by adding "own" after the word acquire in the first paragraph.**

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

Direct the Director of Finance to provide a funding commitment of \$150,000 from the Tax Rate Stabilization Reserve Fund to acquire, **own** and relocate a vintage steam engine and 2 passenger cars, with the expectation that future fundraising by the Friends of Freeman Station for this project be used to fully repay the city's funding commitment; and

Authorize the Mayor and City Clerk to write a letter confirming the city's funding commitment to be included in the Friends of Freeman Station's application package to the St. Lawrence Parks Commission to receive and relocate these items; and

Request that the Friends of Freeman Station report back to Committee on the outcome of their application and associated fundraising plans; and

Direct the City Manager to report back on a long term sustainable business plan for the Freeman Station and associated Rail assets.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

j. Downtown Streetscape Guidelines (PB-62-19)

Approve the Downtown Streetscape Guidelines, using Option 3 amended to modify the heritage theme for the Mixed-use Commercial District from Burlington to Martha, included as Appendix A to department of city building report PB-62-19 dated July 2019; and

Direct the Director of City Building to proceed with the next steps outlined in department of city building report PB-50-19 including updating the engineering / urban design detail standards to implement the Downtown Streetscape Guidelines; and

Direct the City Manager to report back on the development of a multi-year downtown public realm infrastructure revitalization plan including opportunities for funding from the other levels of government; and

Direct the Director of Capital Works to explore the opportunity of a shared or flex street as part of the civic square renewal project, including consideration of the of unit pavers.

Moved by: Councillor Kearns

Seconded by: Councillor Nisan

**Amend the recommendation from building report Downtown Streetscape Guidelines (PB-62-19) by replacing the recommendation with the following paragraphs:**

**Approve the Downtown Streetscape Guidelines included as Appendix A to Department of City Building report PB-62-19 dated July 2019, and using a modified Option 3 from the staff report where the theme for the Mixed-Use Commercial District includes the portion of Lakeshore Road between the western edge of Burlington Avenue to Smith Avenue**

IN FAVOUR: (5): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Sharman, and Councillor Bentivegna

OPPOSED: (2): Councillor Nisan, and Councillor Stolte

**CARRIED (5 to 2)**

Moved by: Councillor Kearns  
Seconded by: Councillor Nisan

**Direct the Director of City Building and Executive Director of Capital Works to proceed with the next steps outlined in Department of City Building report PB-50-19 including updating the engineering / urban design detail standards to implement the Downtown Streetscape Guidelines; and**

**Direct the City Manager to report back on the development of a multi-year downtown public realm infrastructure revitalization plan including opportunities for upper level government funding.**

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

**Further to section 3.34 of the Downtown Streetscape Guidelines, Direct the Director of Capital Works to explore the opportunity of a shared or flex street as part of the civic square renewal project, including consideration of the use of unit pavers.**

IN FAVOUR: (6): Mayor Meed Ward, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

OPPOSED: (1): Councillor Galbraith

**CARRIED (6 to 1)**

Moved by: Councillor Kearns  
Seconded by: Councillor Nisan

**Approve the Downtown Streetscape Guidelines included as Appendix A to Department of City Building report PB-62-19 dated July 2019, and using a modified Option 3 from the staff report where the theme for the Mixed-Use Commercial District**

**includes the portion of Lakeshore Road between the western edge of Burlington Avenue to Smith Avenue; and**

**Direct the Director of City Building and Executive Director of Capital Works to proceed with the next steps outlined in Department of City Building report PB-50-19 including updating the engineering / urban design detail standards to implement the Downtown Streetscape Guidelines; and**

**Direct the City Manager to report back on the development of a multi-year downtown public realm infrastructure revitalization plan including opportunities for upper level government funding; and**

**Further to section 3.34 of the Downtown Streetscape Guidelines, Direct the Director of Capital Works to explore the opportunity of a shared or flex street as part of the civic square renewal project, including consideration of the use of unit pavers.**

IN FAVOUR: (6): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, and Councillor Bentivegna

Absent (1): Councillor Sharman

**CARRIED (6 to 0)**

k. Panhandling on streets in the City of Burlington (CM-19-19)

Direct the City Manager and the Director of City Building to:

- Continue to work with the Halton Poverty Roundtable (part of the United Way) as part of their broader communication to residents about poverty; and
- Update the city's website to provide information on how residents can assist those in need including donating money; and
- Prepare communication material for ward-specific newsletters with information for residents; and
- Continue to work with the Halton Regional Police to monitor panhandling on streets in the City; and

Create a social media campaign to provide information to the public that will link to the information on the City website; and

Provide information in an issue of the City Talk newsletter with in the next year that will also provide a link with how to get more information on the City website; and

Report back to the Planning and Development Committee by Q3 2020 on what initiatives have been completed and what impact they have had.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

I. Staff direction regarding Airbnb's (PD-07-19)

Direct the Director of City Building to report back to the Planning and Development Committee meeting of October 8, 2019 with options to regulate operations related to Short-Term Accommodation rentals, including immediate, medium term and long-term options. (SD-28-19)

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

m. Red Tape Red Carpet Task Force recommendations (MO-10-19)

Direct the City Manager to begin implementation of the following recommendations as listed below and develop an implementation dashboard with task, point agency and timelines, providing progress updates to council each month.

Cutting Red Tape:

1. Establish a position at City Hall to act as our Chief of Business Development, serving as a primary outreach for attracting new businesses to Burlington, overseeing and expediting applications through the system and reporting progress and obstacles regularly to City Council and the City Manager via a

monthly dashboard(See Appendix A for roles and responsibilities).

2. Develop and implement targets and Key Performance Indicators (KPIs), including timelines for processing business applications, for all staff in planning, building & development teams.
3. Streamline and optimize the zoning, site grading and Committee of Adjustment processes for faster execution and resolution, considering recommendations from industry professionals (see Appendix B).
4. Optimize the City of Burlington website with relevant, informative and easy-to-find content that is search-optimized and externally marketed in order to support businesses through their journey with us.
5. Implement improved customer service technology including a self-serve online portal for applicants including the ability to submit and check on the status of their applications.
6. Explore additional paid “Fast Track” options for rush projects and business applications in areas in addition to the existing fast track for building permits, while also ensuring the delivery date results in a firm decision.
7. Foster a strong and meaningful culture of high performance and employee recognition.
8. Review the agribusiness rules, zoning, and definitions to encourage diversified use and help support economic sustainability for our rural/farming businesses.
9. Establish a rural-point-of-contact person who can navigate agriculture requests (business or otherwise) with other agencies.
10. Target completion of all minor site plan reviews and zoning clearances within 30 days.
11. Implement an acceptable Standard Deviation for development related plans and drawings that better accounts for the use of imperial measurements (e.g. 0.00m or 3/16”).

Rolling out the Red Carpet:



1. Develop a clear vision and associated branding strategy at the City of Burlington with respect to business attraction and development.
2. Mayor and leadership team act as Chief Salespeople, actively seeking out opportunities to bring new business to Burlington.
3. Make business attraction/retention a standing item for discussion at all Planning & Development Committee meetings.
4. Launch monthly Subject Matter Expert (SME) drop-in sessions where businesses can come ask questions and get advice and guidance from experts from the City of Burlington and partner organizations.
5. Create an “Open for Business” customer service window, ideally on the first floor of City Hall, co-locating key staff from different business-related departments for easy public access and on-the-spot collaboration & problem solving.
6. Review the efficiency, effectiveness and optimal structure of the Burlington Economic Development Corporation and TechPlace, as well as the opportunity for a Municipal Development Corporation, in achieving the city’s business attraction and retention goals (see companion report listed on July 8, 2019 COW agenda: M0-04-19).
7. City Manager to review and implement changes to the City’s organizational structure and business processes to give priority strategic focus to enhanced economic and business development working closely with the BEDC.
8. Explore opportunities to use city parking supply as a leverage for business attraction and address existing downtown parking challenges.
9. Consider the establishment of a venture capital fund to support business attraction (use Innisfil Accelerates as an example/model – [innisfilaccelerates.ca](http://innisfilaccelerates.ca)).
10. Increase municipal advocacy by the Mayor and senior leaders at the City of Burlington with other levels of government and partner agencies to speed up their approvals as part of the overall development process.

11. Develop a Brownfield Community Improvement Plan for the City of Burlington with said plan to include redevelopment goals, specific targets, actions, and an implementation and monitoring strategy.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

n. Amendment to Nuisance and Noise By-law 19-2003 and results from Halton Regional Police Service's pilot project to stop noisy moving vehicles (MO-11-19)

Direct the Director of City Building to amend Nuisance and Noise By-Law 19-2003 to include language that prohibits the use of air horns at all public events.

IN FAVOUR: (5): Mayor Meed Ward, Councillor Kearns, Councillor Nisan, Councillor Stolte, and Councillor Sharman

OPPOSED: (2): Councillor Galbraith, and Councillor Bentivegna

**CARRIED (5 to 2)**

Direct the Director of Transportation, in partnership with Halton Regional Police Service to report back on the results of the Halton Regional Police Service's blitz on excessively noisy moving vehicles this summer/fall.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

o. Staff direction regarding Nelson Quarry (PD-08-19)

Direct the Director of City Building to report back to the Planning and Development Committee on the land use development application and review process related to the proposed Nelson Quarry expansion, including but not limited to the following:

- summary of the process including decision points
- anticipated timeline for process steps

- roles and responsibilities of review agencies
- a summary of process and outcomes of the previous proposal for expansion
- a summary of any new provincial legislation related to aggregate resources (SD-29-19)

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

### 8.3 Audit Committee meeting of September 11, 2019

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

- a. Status of audit work plan, budget and performance metrics (CA-10-19)

Receive and file city auditor's office report CA-10-19 providing the status of the 2019 audit work plan (Appendix A), performance metrics (Appendix B), and budget as of July 31, 2019.

**CARRIED**

- b. Summary of in progress management action plans (CA-11-19)

Receive and file city auditor's office report CA-11-19 providing a summary of the management action plans in progress to address high- and low- risk issues as detailed in Appendix A.

**CARRIED**

- c. Financial highlights for the period ended June 30 2019 (F-35-19)

Receive and file report F-35-19 providing financial highlights for the period ended June 30 2019

**CARRIED**

- d. Evaluation of the external auditors (F-36-19)

Receive and file finance department report F-36-19 providing an evaluation of the external auditors

**CARRIED**

- e. Fraudulent vendor payment update (L-20-19)

Receive and file legal department report L-20-19 regarding fraudulent payment update.

**CARRIED**

- f. Annual information technology services update (IT-02-19)

Receive and file information report IT-02-19 providing an annual information technology assurance update.

**CARRIED**

- g. Summary of audit results - GL account reconciliation follow up (CA-12-19)

Receive and file city auditor's office report CA-12-19 providing summary of audit results – GL account reconciliation follow-up audit in Appendix A.

**CARRIED**

8.4 Committee of the Whole Workshop meeting of September 12, 2019

- a. Workshop on good governance and respect in the workplace part 2 - Lauren Bernardi, Bernardi Human Resource Law

No recommendation for this item as this was a training workshop.

- b. Local input Into the Region of Halton's Integrated Growth Management Strategy (PB-19-19)

Receive and file department of city building report PB-19-19 regarding the "City of Burlington Growth Analysis Study, (June 2019)", prepared by Dillon Consulting and Watson and Associates for the purpose of informing the growth analysis work being undertaken by Halton Region through the Integrated Growth Management Strategy (IGMS);

Direct the City Clerk to forward a copy of Report PB-19-19 on the City of Burlington Growth Analysis Study to Halton Region; and

Direct the Director of City Building to report back to Council on Halton Region's IGMS in the Fall of 2019.

**CARRIED**

8.5 Planning and Development Public meeting of September 17, 2019

a. Zoning by-law amendments for city-wide parking rates (PB-65-19)

Approve Zoning By-law 2020.414 attached as Appendix A to department of city building report PB-65-19 to amend City-wide residential parking rates; and

Approve Zoning By-law 2020.415 attached as Appendix B to department of city building report PB-65-19 to amend City-wide non-residential parking rates; and

Deem that Zoning By-law 2020.414 and Zoning By-law 2020.415 conform to the City of Burlington Official Plan.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

b. Waldorf School site plan application (PB-66-19)

Approve the site plan application submitted by Green Propeller Design Inc. on behalf of the Halton Waldorf School subject to the conditions as attached in Appendix A to department of city building report PB-66-19.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

**9. Motion to Approve Standing Committee Minutes:**

Approve the following minutes:

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

- 9.1 Committee of the Whole meeting minutes of September 9, 2019
- 9.2 Planning and Development Committee meeting minutes of September 10, 2019
- 9.3 Audit Committee meeting minutes of September 11, 2019
- 9.4 Committee of the Whole Workshop meeting minutes of September 12, 2019
- 9.5 Planning and Development Public meeting minutes of September 17, 2019

**10. Reports of Municipal Officers:**

- 10.1 Green parking lot design guidelines for new parking lot at John and Caroline Streets and future builds (MO-12-19)

Direct the Director of Transportation Services to review the newly built parking lot at the corner of John Street and Caroline Street with the goal of developing and implementing design changes providing more greenspace, trees, and a seating area.

Direct the Director of Transportation Services to review the safety of pedestrian movements at the intersection of Caroline Street and John Street.

Direct the Director of Transportation to review the practices of other municipalities on parking lot design, and report back to committee and council with draft green parking lot design guidelines.

Direct the Director of Transportation to consult the City of Toronto's "Design Guidelines for Greening Surface Parking Lots" as a reference on future parking lot designs, rebuilds or resurfacing in Burlington until Burlington guidelines are approved by Council.

**Amend the recommendation from mayors office report green parking lot design guidelines for new parking lot at John and Caroline Streets and future builds (MO-12-19) by replacing the first paragraph with the following paragraph:**

**"Direct the Director of Transportation Services to review the newly built parking lot at the corner of John Street and Caroline Street with**

**the goal of developing and reporting back on design changes and costing providing more greenspace, trees and a seating area.**

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

**"Direct the Director of Transportation Services to review the newly built parking lot at the corner of John Street and Caroline Street with the goal of developing and reporting back on design changes and costing providing more greenspace, trees and a seating area"**

Direct the Director of Transportation Services to review the safety of pedestrian movements at the intersection of Caroline Street and John Street.

Direct the Director of Transportation to review the practices of other municipalities on parking lot design, and report back to committee and council with draft green parking lot design guidelines.

Direct the Director of Transportation to consult the City of Toronto's "Design Guidelines for Greening Surface Parking Lots" as a reference on future parking lot designs, rebuilds or resurfacing in Burlington until Burlington guidelines are approved by Council.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

#### 10.2 Burlington Hydro By-Laws for Approval

Approve the Burlington Hydro By-laws in report CM-21-19.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

#### 10.3 Confidential update regarding Appendix B to fraudulent vendor payment (L-20-19)

Receive and file confidential update regarding Appendix B to fraudulent vendor payment (L-20-19)

**CARRIED**

- 10.4 Confidential update from the City Manager on a human resource matter.  
Direct the City Manager to proceed as directed by Council.

**CARRIED**

**11. Notices of Motion:**

**12. Motions:**

- 12.1 Motion to move into closed session

Moved into closed session at 3:04 p.m. in accordance with the following provisions under the Municipal Act, section 239 (b) personal matters about identifiable individuals, including municipal or local board employees regarding a confidential update from the City Manager on a human resource matter.

**CARRIED**

- 12.2 Motion to move into public session

Moved into public session at 4:40 p.m.

- 12.3 Student Mental Health

Moved by: Councillor Nisan

Seconded by: Councillor Sharman

**Amend the Student Mental Health motion by adding the following paragraph to the end of the motion:**

**"that a copy of this resolution be forwarded to Halton Region municipalities, the Premier and Burlington MPP's and MP's"**

**CARRIED**

Moved by: Councillor Sharman

Seconded by: Councillor Stolte



Whereas, Mental Health awareness and education are necessary in high schools to support the well-being of all students; and

Whereas, Mrs. Natalie Pierre delegated to the Halton District School Board on Tuesday, September 3, on the subject of student mental health; and

Whereas, The Halton Catholic District School Board have moved and carried the following motion.

Be it resolved that the Halton Catholic District School Board accept the delegation regarding Student Mental Health and have a staff report forthcoming in conjunction with our mental health advisory and steering committee and that report addresses the concerns and suggestions identified in the delegation for the Boards 2019-2020 Mental Health and Well Being Strategy; and

In addition to providing education in physical health, schools are uniquely positioned to provide students with mental health education, giving students the tools they need to navigate mental health problems they might encounter, and learning to recognize when a friend or loved one might be struggling. Addressing and supporting mental health early on in life is important. 50 percent of individuals with a diagnosable mental health disorder will receive a diagnosis by age 14, 75 percent by the age of 24, and most will begin experiencing symptoms years before that. Given these facts, programs that better connect health and education systems should be prioritized. Students need to understand signs and symptoms of mental distress and their treatments, how to look after their own mental health and where to get help.

School-based mental health education can provide support and resources for young people, who otherwise may feel isolated. Teaching mental health education as part of the school curriculum is long overdue. If everyone in our schools is empowered with knowledge, and dialogue is encouraged, students will have the freedom to open up about what they are going through and know where and how to get the support they need. Open and honest discussion about mental health reduces stigma; and

Whereas, Burlington residents are working with their local MPP to present a petition in the Ontario Legislative Assembly to ask the Provincial Government to support mental health instruction in all Ontario secondary schools; and

Whereas, several members of Council have written to the Halton Catholic District School Board in support of the residents' request to add mental health instruction in secondary schools; and

Therefore, be it resolved that: Burlington City Council endorse the request to the Province of Ontario to include and expand mental health education and programming to the Ontario secondary school curriculum; and

**That a copy of this resolution be forwarded to Halton Region municipalities, the Premier and Burlington MPP's and MP's**

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

**13. Motion to Receive and File Council Information Packages:**

Moved by: Councillor Kearns

Seconded by: Councillor Nisan

Receive and file the following Information Packages, having been prepared and distributed to Council:

**CARRIED**

13.1 Council Information Package July 18, 2019

13.2 Council Information Package July 25, 2019

13.3 Council Information Package August 1, 2019

13.4 Council Information Package August 15, 2019

13.5 Council Information Package September 5, 2019

13.6 Council Information Package September 12, 2019

13.7 Council Information Package September 19, 2019

**14. Motion to Receive and File Information Items:**

Moved by: Councillor Kearns

Seconded by: Councillor Galbraith

Receive and file information items, having been considered by Council:

**CARRIED**

- 14.1 Memo from Heather MacDonald, Director & Chief Planner, Department of City Building regarding finance report 2019 Operating Budget Performance Report at June 30, 2019 (F-39-19)
- 14.2 Correspondence from Walter Galvao regarding Red Tape Red Carpet Task Force recommendations (MO-10-19)
- 14.3 Correspondence from Cora MacLeod regarding Waldorf School site plan application (PB-66-19)
- 14.4 Memo from Councillor Sharman regarding a Resolution on Student Mental Health (ADM-12-19)
- 14.5 Correspondence from James Thomson regarding Marina governance and operating model (CM-17-19)
- 14.6 Correspondence from Lawson Hunter regarding New Skyway Community Centre (CW-48-19)
- 14.7 Delegation presentation from Laura and Paul Pierre regarding Student Mental Health Motion. (ADM-12-19)
- 14.8 Correspondence from Suzanne Mammel, CEO, Hamilton-Halton Home Builders' Association regarding capital works report construction and mobility management policy (CW-27-19)
- 14.9 Correspondence from Sarah Pralet regarding Open air burning permit areas (MO-09-19)

**15. Motion to Approve By-Laws:**

Moved by: Councillor Galbraith  
Seconded by: Councillor Kearns

Enact and pass the following by-laws which are now introduced, entitled and numbered as indicated below:

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

**CARRIED (7 to 0)**

- 15.1 51-2019: A by-law to assume a Plan of Subdivision know as 1429 Plains Road West, being Registered Plan 20M-1169.
- 15.2 52-2019: A by-law to impose rates and fees.

15.3 2020-414: A by-law to amend By-law 2020, as amended for Residential Parking Rates.

15.4 2020-415: A by-law to amend By-law 2020, as amended for Non-Residential Parking Rates.

**16. Motion to Confirm Proceedings of the Council Meeting:**

Moved by: Councillor Bentivegna  
Seconded by: Councillor Sharman

Enact and pass By-law Number 53-2019, being a by-law to confirm the proceedings of Council at its meeting held Monday, September 23, 2019, being read a first, second and third time.

**CARRIED**

**17. Statements by Members:**

**18. Motion to Adjourn:**

Moved by: Councillor Sharman  
Seconded by: Councillor Bentivegna

Adjourn this Council now to meet again at the call of the Mayor.

recessed, 4:40 p.m. (recessed), 6:30 p.m. (reconvened), 9:53 pm.m (adjourned)

**CARRIED**

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Danielle Manton  
Deputy City Clerk

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Marianne Meed Ward  
Mayor