



Integrated Transportation Advisory Committee Meeting

Minutes

Date: January 20, 2020
Time: 7:00 pm
Location: Transportation Meeting Room, Main Floor, City Hall

1. Members Present:

Kerry Eaton (Chair), Tom Carrothers, Doug Benton, Tim Park, Ken Rutter, Carm Piro

2. Member Regrets:

Kayla van Zon, Claudia Segatore, Jason Manayathu, Councillor Shawna Stolte

3. Others Present:

Kaylan Edgcumbe (Manager, Integrated Mobility), Dan Ozimkovic (Transportation Planning Technologist), Georgie Gartside (Clerk)

4. Declarations of Interest:

None.

5. Approval of Minutes:

5.1 The minutes from the meeting held November 25, 2019 were approved.

6. Delegation(s):

None.

7. Regular Items:

7.1 Election of Chair and Vice Chair

The committee agreed to hold off on electing a new chair and vice chair until after the advisory committee review is complete.

7.2 Transportation planning update

Dan provided the following updates:

Cycling Plan – staff report completed and hope to present the cycling plan to the Community Planning, Regulation and Mobility Committee on March 10. The document is still online if committee members are interested in reviewing it again (www.burlington.ca/cyclingplan). Dan would like ITAC's support at the committee meeting either with written correspondence or by appearing as a delegation to speak to Council.

Rural Active Transportation Strategy – phase 2 of public engagement will begin in March or April to share the draft network. Engagement will be online and in person with an open house.

Cycling on rural roads - meeting took place in December with Halton Police and rural councillors to discuss complaints related to cycling on roads north of Hwy 407. The main concern relates to cyclists and vehicles not sharing the road. Dan will be contacting Milton, Halton Hills and Oakville to see if the problem exists for them also. Halton Police want to work with the city on this project and a meeting will be arranged to look at options to address this issue.

Naming of multi-use trails – there are three trails in Burlington that don't have names: one is on the Hydro corridor behind Costco from Industrial Street to Dundas/Appleby area; the new downtown trail from Ontario Street to Graham's Lane; and the Hydro corridor east of Guelph Line that will connect Upper Middle Road and Mainway. This project is being led by the city's parks and open space office. Looking to run a contest to name the trails. Would like ITAC and Cycling Committee members to help with the selection process.

Moon in June road race – Cycling Committee met with Moon in June organizer late last year to propose a bike ride and promote cycling as part of the road race. Also, hoping to have a display table at city hall in civic square as part of the event

7.3 Traffic operations and parking update

No update.

7.4 Integrated Mobility Plan update

Kaylan shared the following:

- RFP closed on Friday and the city received a number of complete submissions. Next step is for evaluation team to review RFPs and make a decision.

- grant application to The Atmospheric Fund was submitted and if successful, the funding would go towards a transit demand model.
- work on an engagement plan will begin once RFP is issued. This will be lead internally through city communications staff. Kaylan is considering the Metroquest tool and will send a link to committee members for feedback.

7.5 Advisory Committee Review

The committee shared concerns and discussed the draft report in preparation for the meeting with the working team on Thursday.

7.6 Roundtable updates:

a. Burlington Accessibility Advisory Committee

Doug said BAAC talked about its work plan for the coming year. The committee will be at the farmers' market once per month June – Sept. to share information about the committee and provide awareness to the community.

b. Burlington Cycling Advisory Committee

No update.

c. Burlington Seniors' Advisory Committee

Tom advised that BSAC discussed being involved in further engagement about how to use a bus with the pilot project for free transit for seniors. The committee also had a preliminary discussion on its work plan.

d. Burlington Sustainable Development Advisory Committee

Tim provided the following updates:

- comments on downtown policies in the Official Plan are being finalized.
- commenting on the climate action plan and will comment on the adaption plan later in 2020.
- talking about changing SDC's scope. SDC will continue to comment on development applications and at the same time, focus on bigger policy issues.

8. Other Business:

None.

9. Adjournment: 9:09 p.m.