



Regular Meeting of Council  
Addendum

**Date:** January 19, 2021  
**Time:** 1:00 pm  
**Location:** Council Chambers - members participating remotely

Pages

**16. Motion to Receive and File Information Items:**

16.1. *Memo from Nick Anastasopoulos, Chief Building Official and Director of Building & By-law Department regarding motions regarding the use of tents by restaurants and bars in Burlington (CPRM-01-21, SD-03-21)*

1 - 1



# . . . Memo

**To:** Mayor and Members of Council

**From:** Nick Anastasopoulos, P.Eng.  
Chief Building Official

**Cc:** Tim Commisso, City Manager  
Heather MacDonald, Executive Director of Community Planning, Regulation and Mobility  
Kevin Arjoon, City Clerk  
Joan Ford, Chief Financial Officer

**Date:** January 18, 2021

**Re:** 2021 Grant Program for Winter Tents

---

At a Special Virtual Meeting of Burlington City Council on November 2<sup>nd</sup>, 2020 Council approved the extension and amendments of the temporary patio by-laws to October 31<sup>st</sup>, 2021. Council also approved amendments to ensure winterized temporary covered patios or tents on private property are safe to protect both restaurant patrons and their associated employees.

City Council also approved a grant program to reimburse the costs of Building Permit fees in the amount of \$5,000 from the Tax Rate Stabilization Reserve Fund for outdoor winter tent structures when a building permit is required, with an expiry date of October 31<sup>st</sup>, 2021. Permit applicants save the \$280 or \$400 application fee for a building permit for such tents.

On January 14<sup>th</sup>, 2021 at the Community Planning, Regulation & Mobility Committee, Council strengthened its commitment to locally operated businesses and extended funding in the form of grants to be applied to building permit applications for such tents and alternative solution applications relating to installation of winter tents for small businesses.

The parameters of the grant program are broadly available to any hospitality/restaurant business making application for such building permit or alternative solution application (excludes the formulation/engineering of the alternative solution application) for the installation of such winter tent. The grant program will expire on October 31<sup>st</sup>, 2021 in line with the existing patio program.

To date there has been approximately \$1,000 allocated to the winter tent grant program which consists of 3 building permit applications.

To ensure that the City continues to support the hospitality/restaurant sector the winter tent grant program will be increased by \$5,000 to a total of \$10,000. This will ensure there are adequate funds for any submitted building permit applications and alternative solution applications.

A handwritten signature in black ink, appearing to read "N. Anastasopoulos".

Nick Anastasopoulos, P.Eng.  
Chief Building Official