



SUBJECT: Community Heritage Fund Application for 3215 Settlement Court

TO: Planning and Development Committee

FROM: Clerks Department

Report Number: CL-03-17

Wards Affected: 6

File Numbers: 501-06-7

Date to Committee: February 28, 2017

Date to Council: March 27, 2017

Recommendation:

Approve the grant application submitted by Ken White for the replacement of eavestrough and downspouts, in the amount of \$1,197.44, to be funded by the Burlington Community Heritage Fund; and

Instruct the Legal Department to prepare the necessary documents for the above-mentioned grant; and

Authorize the Mayor and Clerk to sign any documents in connection with this matter.

Purpose:

The granting of money for heritage conservation, specifically, for the restoration of designated cultural heritage resources, contributes to the goals of the 2015-2040 Strategic Plan, in particular making culture thrive and creating a sense of place unique to Burlington.

An Engaging City

- Community Building through Arts and Culture via Community Activities

Background and Discussion:

The Community Heritage Fund (CHF) was established by Council in 1985 to encourage the conservation of cultural heritage resources designated under the *Ontario Heritage*

Act by providing financial assistance to property owners in the form of loans and grants. It was also an objective of the CHF to encourage the designation of properties of cultural heritage value or significance under the *Ontario Heritage Act*.

Under the funding guidelines for grants, 25% of the eligible costs to a maximum of \$15,000 can be applied for. Under the funding guidelines for loans, 50% of the eligible costs to a maximum of \$15,000 can be applied for. Eligible works under the Community Heritage Fund include those which conserve or enhance elements specified in the reasons for designation as set out within the designation by-law.

The Clerk's Department is currently responsible for the administration of the Community Heritage Fund with assistance from the Planning Department and input from various city departments.

In October, 2016, the Planning Department received an application from Ken White requesting financial assistance for the following restoration works being undertaken on the property municipally known as 3215 Settlement Court:

“Replacement of eavestrough and downspouts in period-appropriate copper with a profile consistent with materials and styles used in pioneer times.”

A Heritage Permit for the works was approved by the Director of Planning & Building, in consultation with Heritage Burlington, under Delegated Authority on November 17, 2016. The subject grant application requests a grant of \$1,348.17. The work was completed by the applicant at a total cost of \$5,392.66. This amount includes taxes. It is the practice of the City to issue grants for project costs before taxes; therefore, staff recognize a before-tax total cost of \$4,789.77 and recommend approval of a grant for 25% of this value, which amounts to \$1,197.44.

Description of Property

The subject property is located in the Alton Community, on the east side of Settlement Court, northwest of Thomas Alton Boulevard and east of Walker's Line. The property is the location of a one-and-a-half storey, end-gabled structure constructed circa 1860 and known as the Thomas Alton Farmhouse. The house is clad in red Flemish bond brick and has an addition on the north elevation.

The property was designated under Part IV of the *Ontario Heritage Act* by City Council in 2007 through By-law 9-2007. This by-law was amended in 2008 through by-law 13-2008 in order to update the legal description of the property. By-law 9-2007 was subsequently amended in 2015 through by-law 33-2015 in order to make changes to the Statement of Cultural Heritage Significance in Schedule A of the by-law.

A previous grant of \$4,630.00 from the Community Heritage Fund was issued to the current property owner in 2014 for roof work on the subject property (staff report CL-10-14). This grant covered 25% of the cost of roof repairs and replacement of asphalt

shingles with cedar shakes and copper trim, in keeping with original materials used on the property.



Figure 1: Location Map



Figure 2: 3215 Settlement Court, September 2015 (Google)

Strategy/process

Planning staff consulted the Legal, Finance, and Building departments in the review of the subject application. No objections to the subject application were received from any of these departments.

Building staff reviewed the submitted receipts and confirmed that they were reasonable in the materials and tools purchased to complete the project. Building staff advised that the Ontario Building Code does not mandate eavestrough/downspout systems but it is industry practice to install them to control roof water.

Legal staff noted that the grant, if approved, should be directed and paid to the registered owner of the property, rather than to the applicant who applied on the registered owner's behalf.

Planning staff also consulted the Heritage Burlington advisory committee, which had no objections to the application and recommended its approval at its meeting of January 3, 2017.

Financial Matters:

Total Financial Impact

The total cost of the restoration project was \$4,789.76 before tax, with the eligible listed works under the Community Heritage Fund amounting to a grant of \$1,197.44.

There are no other financial implications resulting from the approval of the recommendations in this report.

Source of Funding

If approved, the requested grant will be paid from the Community Heritage Fund. Finance Department staff have advised that a balance of \$60,000.00 must be maintained within the CHF. The current balance of the fund is in excess of \$160,000.00. Staff are of the opinion that the subject grant request can be sufficiently accommodated by current funds within the CHF.

Connections:

Heritage Burlington was consulted on the subject application, and recommended approval of the grant at their January 3, 2017 meeting. Heritage Burlington also recommended approval of the earlier application for a Heritage Permit for the same project at their October 4, 2016 meeting.

Public Engagement Matters:

The Clerk's Department will formally advise the applicant of Council's decision to approve or refuse the subject grant application.

Conclusion:

Planning staff have reviewed the subject application for a grant for 3215 Settlement Court, in the amount of \$1,197.44 from the Community Heritage Fund and finds that it maintains the intent of the program. Staff therefore recommend that the grant be approved.

Respectfully submitted,

Thomas Douglas

Planner II, Development Review & Heritage

(905) 335-7600 ext. 7811

Notifications:

Ken White (via e-mail; Planning staff to provide e-mail address)

Chair, Heritage Burlington, c/o Amber LaPointe, Committee Clerk

Report Approval:

All reports are reviewed and/or approved by Department Director, Director of Finance and Director of Legal. Final approval is by the City Manager.