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## **Planning and Building Department**

To: Mayor and Members of Council

From: Thomas Douglas, Planner, Development Review & Heritage  
Planning & Building Department

Date: March 15, 2017

Re: **Correction to Report CL-03-17 Regarding Community Heritage  
Fund Grant Application for 3215 Settlement Court**

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The purpose of this memo is to correct an error which appeared in report CL-03-17, which was considered at the February 28, 2017 meeting of Planning & Development Committee. The subject report considered an application for a grant from the Community Heritage Fund to cover 25% of the project costs for heritage restoration works at 3215 Settlement Court. In the report, Planning staff recommended that Council approve a grant in the amount of \$1197.44, which represented 25% of the project's before-tax costs.

Finance Department staff have advised that for this type of application, the City can in fact issue grants for after-tax amounts, and has done so in the past for residential properties. Planning staff therefore request that Council approve an amended recommendation, replacing the first paragraph of the recommendation contained in report CL-03-17 with the following:

Approve the grant application submitted by Ken White for the replacement of eavestrough and downspouts, in the amount of **\$1,348.17**, to be funded by the Burlington Community Heritage Fund;

The effect of this amended recommendation will be to increase the grant amount by \$150.73, to the after-tax amount originally requested by the applicant.

Planning staff regret the error in the original report. For more information, Councillors can contact Thomas Douglas, Development Review and Heritage Planner, at (905) 335-7600 ext 7811.