



SUBJECT: Tender Award by Delegated Authority for South Service Road Area

TO: Committee of the Whole

FROM: Capital Works

Report Number: CW-24-17

Wards Affected: All

File Numbers: 570.02-805

Date to Committee: April 3, 2017

Date to Council: April 18, 2017

Recommendation:

Approve a one-time exception to the Procurement By-law 19-2014 Section 24.4 to remove the Delegated Authority contract award limit for Contract CW 17-08 South Service Road – various streets rehabilitation in order to award the contract by a delegated authority report.

Purpose:

Strategic Plan 3.3 e - Create and implement a sustainable infrastructure plan aligned with the Strategic Plan

Background and Discussion:

Procurement By-Law 19-2014 came into effect on April 9, 2014 and defines procurement policy and procedures for the Corporation.

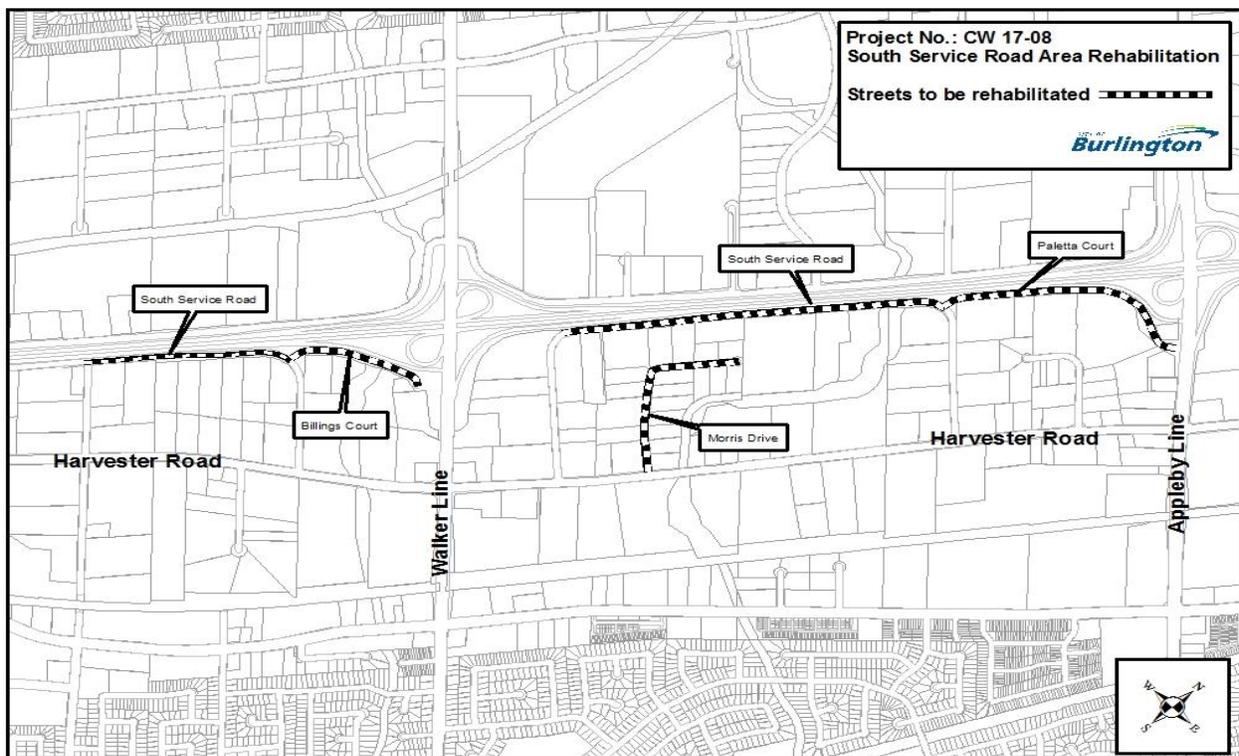
Section 24.4 of the Procurement Bylaw allows staff to award Tenders and RFPs up to a value of \$5,000,000 by way of a delegated authority report contingent upon:

- the recommended Bidder is the lowest Compliant Bidder
- the project value is within budget
- a competitive bid process was utilized, and
- required executive staff approvals are supplied

The Delegated Authority Reporting ability has allowed staff to streamline the tender award process and take advantage of early year pricing by removing the need for Council approval reports before Contractor startup after bid closing dates.

Discussion:

The South Service Road project is a joint construction project with the City of Burlington and the Halton Region. In order to minimize the impact on the public and fully take advantage of contractor pricing and economies of scale, these projects have been combined as one project to be delivered over a 2 year period. It is estimated that both the City of Burlington and Halton Region works, as previously identified and approved in both of our respective Capital Budgets, will exceed \$7,000,000.



The work will include the following:

South Service Road (west of Walker Line)

Limits of work - South Service Road (west of Walkers Line) from Billings Court to Cumberland Avenue

Scope of work:

- New watermain installation
- Urbanization of south side of roadway with curb and gutter
- Storm sewer modifications and shoulder/boulevard maintenance
- Full depth asphalt replacement

- Toplift and associated works to be completed in 2018

Billings Court

Limits of work – South Service Road to east end

Scope of work:

- New watermain installation
- Curb and gutter repairs as indicated
- 50mm depth resurfacing
- Toplift and associated works to be completed in 2018

South Service Road (Walker Line to Appleby Line)

Limits of work - South Service Road from Fraser Drive to Paletta Court

Scope of work:

- New watermain installation
- Storm sewer modifications and shoulder/boulevard maintenance.
- Full depth asphalt replacement
- Toplift and associated works to be completed in 2018

Paletta Court

Limits of work – South Service Road to east end

Scope of work:

- New watermain installation
- Partial sanitary sewer replacement
- Urbanization of cul-de-sac with curb and gutter.
- Curb and gutter repairs as indicated
- Storm sewer modifications and shoulder/boulevard maintenance.
- Full depth asphalt replacement
- Toplift and associated works to be completed in 2018

Morris Drive

Limits of work – Harvester Road to end

Scope of work:

- New watermain installation
- Curb and gutter repairs as indicated
- Full depth asphalt replacement
- Toplift and associated works to be completed in 2018

Strategy/process

The tender for this project will close March 22. Awarding this tender by delegated authority will allow the Contractor to commence work in early April compared to a start date early June. This additional 2 months will provide for better contract pricing and increase the potential for this project to be completed in one construction season.

Financial Matters:

Total Financial Impact

Not Applicable

Source of Funding

Funding has been approved in the City's and Region's Capital Budget for these projects.

Other Resource Impacts

Not Applicable.

Public Engagement Matters:

A project web site has been created.

A public information meeting was held at Mainway Recreation Centre on Thursday March 23, 2017 to provide information about the construction schedule and associated traffic impacts.

Area residents and business owners were notified by:

- Direct mail, and
- Advertisement in the Burlington Post.
- Advertisement through the City's activities calendar

The meeting provided:

- Construction plans and schedule,
- An open forum for resident questions.

No significant concerns were identified by property or businesses owners as a result of the proposed construction.

Upon award of this contract, letters will be delivered to affected homes and businesses prior to the beginning of construction. As construction progresses, project updates will be delivered to affected residents on a regular basis.

The project updates and associated road closure information will also be made available on the City's website.

Conclusion:

Staff is recommending that Council provide the requested authority to award this particular construction tender by delegated authority report. Award will be the lowest compliant Bidder and be subject to the normal contingencies of a delegated authority report with the exception of the dollar value cap. As such, the previously approved budget limit will not be exceeded.

A one-time exception to the Procurement Bylaw 19-2014 Section 24.4 is required to remove the contract award limit for Contract CW-17-08 South Service Road Area – Various Streets Rehabilitation in order to award the contract by a delegated authority report.

Respectfully submitted,

Scott Hamilton

Manager of Design and Construction

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Report Approval:

All reports are reviewed and/or approved by Department Director, Director of Finance and Director of Legal. Final approval is by the City Manager.