SUBJECT: Rates and Fees By-law Update

TO: Committee of the Whole

FROM: Finance Department

Report Number: F-21-17

Wards Affected: All

File Numbers: 435-03

Date to Committee: May 1, 2017

Date to Council: May 15, 2017

Recommendation:

Receive and file finance department report F-21-17 providing an update on the Rates and Fees By-law; and

Approve the amended Rates and Fees By-law and repeal By-law 60-2016.

Purpose:

An Engaging City
- Good Governance

Background and Discussion:

The City of Burlington charges user fees in accordance with the Municipal Act for services provided to the community. Each year, the City reviews its fees and charges and makes adjustments where appropriate. On November 28, 2016 Council passed by-law 60-2016 to establish the 2017 rates and fees.

Following the approval of this by-law a comprehensive review to the fee schedule to the city's point-of sale system and website, a number of discrepancies were discovered in the fee schedule (Schedule "A" of the by-law) which require housekeeping amendments such as correct tax applications, fees rounded to the nearest dollar where applicable and to remove fees that are no longer charged.

Strategy/process

A revised rates and fees by-law will be presented to Council to repeal the existing by-law with a new by-law.

Financial Matters:

The required amendments to the rates and fees by-law are housekeeping in nature and will not result in a budget impact.

Connections:

N/A

Public Engagement Matters:

Once approved by Council the revised rates and fees by-law will be published on the city's website.

Conclusion:

A revised rates and fees by-law is being presented to council to address changes of a housekeeping nature.

Respectfully submitted,

Lori Jivan

Coordinator of Budgets and Policy

905-335-7600 ext. 7798

Report Approval:

All reports are reviewed and/or approved by Department Director, Director of Finance and Director of Legal. Final approval is by the City Manager.