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**To:** Planning and Development Committee

**From:** Councillor Marianne Meed Ward

**Cc:** Amber LaPointe, Committee Clerk  
Mary Lou Tanner, Director of Planning and Building

**Date:** May 16, 2017

**Re:** Undelegation of Site Plan Approval at 2360, 2364, and 2368 New Street

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At the February 28, 2017 Planning & Development Committee meeting, committee approved the undelegation of a site plan application regarding a development at 2360, 2364 and 2368 New Street. The recommendation received final approval at the March 27, 2017 City Council meeting.

The purpose of undelegating the site plan application was to allow for discussion and resolution on some outstanding site plan items between the adjacent neighbor, Sterling Walk Condominium, and Dawn Victoria Homes who are developing the properties at 2360, 2364 and 2368 New Street.

On May 1, 2017 a meeting was held at city hall between Don Husack, owner of Dawn Victoria Homes, Sterling Walk Condominium's President and board member, city staff and I. The meeting allowed Sterling Walk Condominium to get clarification on questions related to site drainage and construction of a retaining wall between the two properties. Also, an agreement was reached related to two trees belonging to Sterling Walk Condominium, as well as proposed fencing on the east and west side of the new development which will be revisited after the development is complete.

I am satisfied that the outstanding issues have been resolved and am proposing to redelegate the site plan application back to city staff.

I understand that before this item is discussed, a motion to reconsider the item is necessary. Therefore, I ask that committee accept my motion to reconsider the undelegation of the site plan approval. If approved I will then bring forward the following motion:

**Redelegate to the Director of Planning and Building the authority to approve the site plan application for 2360, 2364, and 2368 New Street, to permit the development of 11 townhouse dwellings.**

Thank you for your consideration.

Marianne Meed Ward  
City & Regional Councillor, Ward 2