



SUBJECT: Emergency Management Program Committee Terms of Reference

TO: Committee of the Whole

FROM: Burlington Fire Department

Report Number: BFD-02-17

Wards Affected: All

File Numbers: 755-01

Date to Committee: June 26, 2017

Date to Council: July 10, 2017

Recommendation:

Receive and file Appendix A of Burlington fire department report BFD-02-17 regarding the Emergency Management Program Committee terms of reference.

Purpose:

The purpose of this report is to create a terms of reference for the Emergency Management Program Committee in order to comply with provincial legislation.

Background and Discussion:

The Burlington Emergency Management Program Committee is an advisory committee authorized by Burlington City Council. The committee was established by Burlington City Council in accordance with these adopted Terms of Reference and Subsection 11(1) of Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act.

The Emergency Management Program Committee is an active committee within the City of Burlington. By amending By-law 87-2015 to include the terms of reference for the committee will make the City compliant under Subsection 11(1) of Ontario Regulation 380/04 of the Emergency Management and Civil Protection Act.

Financial Matters:

No financial impact

Public Engagement Matters:

N/ A

Conclusion:

The goal of the Burlington Emergency Management Program Committee is to advise and assist The City of Burlington with respect to the Municipal Emergency Management Program.

Respectfully submitted,

Mike O'Brien

Community Emergency Management Program Committee

Ext 6204

Appendices:

- a. Draft by-law to amend By-law 87-2015

Report Approval:

All reports are reviewed and/or approved by Department Director, Director of Finance and Director of Legal. Final approval is by the City Manager.