



Burlington Downtown Parking Advisory Committee Meeting

Minutes

Date: June 15, 2017
Time: 8:30 am
Location: 414 Locust Street (2nd floor boardroom)

1. Members present:

Brian Dean (Chair), Councillor Meed Ward, Pam Belgrade, Joe Henning, Kim Johnny, Barry Glazier, Glen Copeland, Joe Gaetan and Gil Garbus.

2. Others present:

Paul Byrne, Paul Yager, Todd Evershed and Tracy O'Neill.

3. Member Regrets:

Councillor John Taylor, Jeff Cooling (Jeff's Guy Shop), Robert Steven (AGB), Vito Tolone and Kaylan Edgcumbe.

4. Declarations of Interest:

None

5. Approval of Minutes:

5.1 Approve minutes from meeting held April 20, 2017 (Chair)

On motion, the minutes of the meeting held April 20, 2017 were approved as presented.

6. Delegation(s):

None

7. Regular Items:

7.1 Parking education work plan update (B. Dean/P. Byrne)

The marketing group met to review and prioritize Pier 8's recommendations. B. Dean reviewed the list with the DPC

Committee. Please see the attachment for further information on target timelines for item completion.

7.2 Elgin promenade update (M. Rabeau/P. Byrne)

Phase 1 of the Elgin Promenade is almost 90% complete. Two way traffic signs have been installed and the Elgin Promenade will be open for the Sound of Music. Additional information on the next phases of the Elgin Promenade will be available shortly.

Action: P. Byrne to provide an update at the next meeting.

7.3 Downtown development updates (T. Evershed)

The following is a summary of comments presented by T. Evershed regarding the status of active downtown development applications/projects:

1. Applicant/Property: ADI Developments - 374 Martha Street

Update: OMB hearing to continue on July 17th, in Room 247, City Hall at 10am.

2. Applicant/Property: 421 Brant Street Inc., - 421 Brant Street.

Update: Statutory Public meeting held in May, recommendation report is anticipated in Fall 2017 (Oct/Nov).

3. Applicant/Property: Roman Home Builders - 2085 Pine Street.

Update: Applicant will be submitting revised plans to address technical matters, staff anticipates scheduling a date to bring forward a recommendation report upon receipt and review of the revised plans.

4. Applicant/Property: (Owner-initiated; City-led) Waterfront Hotel Planning Study - 2020 Lakeshore Road.

Update: Study kick-off held in May at the Waterfront Hotel, 2nd pair of workshops (Design Day) is scheduled for Wednesday, July 5th. We are asking people to register for one of the two sessions (afternoon 1pm & evening 6pm); Committee members are invited to attend.

Please register by emailing Todd Evershed at Todd.evershed@burlington.ca T. Evershed asked for any feedback or ideas on how this information is to be presented to the committee.

7.4 May workshop update (B. Dean)

On Tuesday, June 20, 2017, Art Gallery of Burlington - Shoreline Room, 5 pm - 8:30 pm will be an additional Free P workshop to discuss the Free P Program. The May meeting was very successful, however, more time is required to discuss the Free P Program.

Action: B. Dean to provide an update at the next meeting.

7.5 Guiding principles for developing a city owned parking lot (P. Byrne)

P. Byrne, B Dean and Councillor Meed Ward me to discuss developing guiding principles for developing a city owned parking lot. More information to follow in the upcoming months.

Action: P. Byrne to provide an update at the next meeting.

7.6 New parking machines update

In the next few weeks there will be some updates to the parking machines. The system will be quicker with new programming on the main page. lot 5 is piloting the new wording. Please take a look and provide any feedback to P.Yager/P.Byrne.

Action: P. Byrne to provide an update at the next meeting.

7.7 Parking utilization puck update (Standing)

60 of the 400 sensor pucks have been installed. All holes for the remaining pucks have been drilled. Staff is receiving live data and the pilot area is working well. Timeline for project completion will be end of July 2017.

Action: P. Byrne to provide an update at the next meeting.

7.8 Art Gallery of Burlington (AGB) parking update (P. Yager)

AGB and City of Burlington are interested I working together with regards to parking. Further discussions are required.

Action: P. Yager to provide an update at the next meeting.

8. Confidential Items:

8.1 Caroline Street update

Confidential discussion regarding real estate purchase. (In camera discussion)

9. Other Business:

9.1 On-Street Parking in the Downtown

Councillor Meed Ward discussed the current by-law that does not allow parking on-street parking between 1 am - 6 am. Some local businesses are open until 3 am and their patrons have been ticketed, Would there be any interest in revising the by-law to allow parking on-street in the downtown when businesses are open.

Staff reminding the committee that anyone can park for free at the downtown parking lots between 1 am - 6 am.

Action: Staff to review ticket statistics and by-law off-line with Councillor Meed Ward.

10. **Adjournment:**

Chair adjourned the meeting at 10:32 am

Next meeting - September 28, 2017, 8:30 am - 10:30 am, 414 Locust Street