



## **Committee of the Whole Meeting**

### **Minutes**

Date: October 30, 2017

Time: 1:00 pm

Location: Council Chambers Level 2, City Hall

Members Present: Marianne Meed Ward (Chair), John Taylor, Rick Craven, Jack Dennison, Paul Sharman, Blair Lancaster, Mayor Rick Goldring

Staff Present: James Ridge, Joan Ford, Chris Glenn, Mary Battaglia, Allan Magi, Laura Boyd, Sue Connor, David Lazenby, Angela Morgan, Nancy Shea-Nicol, Vito Tolone, David Thompson (Audio/Video Specialist), Jo-Anne Rudy (Clerk)

#### **1. Declarations of Interest:**

None

#### **2. Delegation(s):**

- 2.1 Peter Zuk, Chief Capital Officer and Leslie Woo, Chief Planner, Metrolinx, provided an update for expanding GO transit service. (COW-6-17)
- 2.2 John Chisholm and Ruta Stauskas representing the Citizen Review Committee on Council compensation provided information and answered questions regarding council compensation, expense limits and resources. (CL-17-17)
- 2.3 Chris Burr representing Halton Food for Thought spoke to the report regarding healthy supportive food environments. (PR-05-17)

#### **3. Consent Items:**

- 3.1 Waterfront Capital Agreement (PR-10-17)

Moved by Councillor Taylor

Authorize the Mayor and City Clerk to enter into an agreement to the satisfaction of the Director of Parks and Recreation, City Solicitor, Director of Finance and the Executive Director of Capital Works with Spencer's

restaurant for the roof and roof top equipment replacement at the Waterfront Centre.

**CARRIED**

3.2 City tree removal at 5045 Mainway (CW-76-17)

Moved by Councillor Taylor

Approve the request by ATA Architects to remove two city trees adjacent to 5045 Mainway; and

Instruct ATA Architects to provide compensation for the tree removal by re-planting or cash-in-lieu with a total value of \$2800 and to adhere to the terms of the tree permit.

**CARRIED**

3.3 Cannabis legislation and implications for the City of Burlington (CM-11-17)

Moved by Mayor Goldring

Receive and file city manager's office report CM-11-17 regarding cannabis legislation and implications for the City of Burlington.

**CARRIED**

3.4 LAS Electric Truck Pilot Program (RPM-18-17)

Moved by Councillor Taylor

Whereas municipalities purchase and maintain fleet vehicles in order to provide necessary services to their communities; and

Whereas emerging electric vehicle and hybrid technologies have the potential to significantly improve the environmental impact of municipal fleets by reducing their GHG emissions; and

Whereas municipal fleet managers make significant and costly decisions on the fleet vehicles they purchase and these vehicles may be part of municipal fleets for several years; and

Whereas more data and information is necessary to encourage municipal adoption of new green technologies and to help make decisions about the most appropriate applications; and

Whereas AMO is proposing to apply to the Municipal GHG Challenge Fund to procure electric trucks which will be loaned to participants in the pilot and members to test and measure usage; and

Be it resolved that the Council of the Corporation of the City of Burlington will participate in and support the AMO Electric Truck Pilot Project alongside other interested municipal governments, including by partnering with AMO in the application for grant funding from the Municipal GHG Challenge Fund for a six month pilot to test one (1) Plug-in Elective (PHEV) 1/2 ton truck supplied by AMO.

**CARRIED**

**4. Regular Items:**

- 4.1 2018 meeting schedule for Council and standing committee meetings (CL-16-17)

Moved by Councillor Taylor

Approve the meetings and administrative closure dates shown in the proposed 2018 Calendar of Meetings for Council and standing committees, as outlined in Appendix A of clerks department report CL-16-17.

**CARRIED**

- 4.2 Citizen Review Committee on council compensation (CL-17-17)

Moved by Councillor Craven

Approve the following recommendations from the Citizen Review Committee on council compensation, expense limits and resources:

- Replace the current formula used to determine the annual salary increase for members of Council with the average of the annual Consumer Price Index for Toronto and Ontario and apply this adjustment to salaries for Members of Council on an annual basis in January;
- Increase the annual expense budget for Mayor and Council by \$1,000 for the 2018-2022 term of council;
- Direct the City Clerk to work with the Mayor to outline roles and responsibilities of the Deputy Mayor for the 2018-2022 term of Council;

- Move toward the implementation of a Customer Relationship Management System at the earliest possible date;
- Replace the current Administrative Assistant to the Mayor position with an additional Councillor's Assistant position reporting to the Manager of Council and Committee Services and assigned to the Mayor's office;
- Approve a Code of Conduct for Council as soon as possible; and

Approve the Use of Corporate Resources Policy attached as Appendix B of clerks department report CL-17-17.

**CARRIED**

#### 4.3 Healthy supportive food environment (PR-05-17)

Moved by Councillor Lancaster

Approve the adoption of a Supportive Food Environment policy framework; and

Authorize the Manager of Procurement to issue a Request For Proposal (RFP) for City of Burlington concession management supporting a phased in approach to shift to healthier food selections; and

Authorize the Manager of Procurement to issue a vending RFP supporting a phased in approach to shift to healthier food selections; and

Support a resolution from the City of Kingston with respect to the taxation of sugar-sweetened beverages (December 23, 2016 Council Information Package).

**CARRIED**

#### 4.4 Rural road shoulder assessment – feasibility analysis (TS-12-17)

Moved by Councillor Taylor

Receive and file transportation services department report TS-12-17 regarding the rural road shoulder assessment – feasibility analysis, as presented; and

**Approve project RD-SW-1850 Rural Active Transportation Study in advance of the 2018 capital budget.**

**CARRIED**

**5. Confidential Items:**

5.1 Confidential contingency report as at August 31, 2017 (F-40-17)

Moved by Councillor Sharman

Receive and file finance department report F-40-17 regarding the reserve for contingencies as at August 31, 2017.

**CARRIED**

5.2 Confidential report regarding fire service (BFD-03-17)

Moved by Councillor Sharman

Authorize the Fire Chief to proceed in accordance with the recommendations contained in Burlington fire department report BFD-03-17, subject to the satisfaction of the City Solicitor.

**CARRIED**

5.3 Confidential litigation update (May 1 to August 31, 2017) (L-26-17)

Moved by Councillor Dennison

Instruct the City Solicitor or designate to proceed in accordance with the instructions sought in matters 10 and 21; and

Receive and file the balance of legal department report L-26-17.

**CARRIED**

**6. Procedural Motions:**

6.1 Motion to proceed into closed session

Moved by Councillor Dennison

Move into closed session in accordance with the following provisions under the Municipal Act:

- Sections 239 (2)(e) litigation or potential litigation affecting the municipality or local board, including matters before administrative tribunals, with respect to legal department report L-26-17 providing a litigation update from May 1 to August 31, 2017.

**CARRIED**

**7. Information Items:**

Moved by Councillor Craven

Receive and file the following two items, having been given due consideration by the Committee of the Whole.

**CARRIED**

7.1 Correspondence from Erin Moroz, Director of Community Relations & Communications, Metrolinx, regarding an update for expanding GO transit services. (COW-6-17)

7.2 Presentation from Peter Zuk, Chief Capital Officer and Leslie Woo, Chief Planner representing Metrolinx regarding update for expanding GO transit service (COW-6-17)

**8. Staff Remarks:**

**9. Committee Remarks:**

**10. Adjournment:**

2:29 p.m. (closed), 2:40 p.m. (public)

Chair adjourned the meeting at 2:42 p.m.