

CHAPTER ONE- INTRODUCTION					
Row Number	Submission Date	Name/Company/ Organization	OP Section	Stakeholder Comments	Staff Response
S. 1. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	1.5.4 d) currently 1.4.5	Proposed new item d): “supports and encourages the community to identify opportunities to build active creative neighbourhoods"	Policy maintained. 1.5.4 a) b) and c) enable this direction.

SDC Comments
Originally thought policy maintained does not address the proposal. When look closely at policy 1.4.5 a) "Involves citizens to enhance land use decision making and maintain active and engaged neighbourhoods;", you get the same thing if you involve citizens in decision making and maintaining active neighbourhoods..

CHAPTER THREE - COMPLETE COMMUNITIES						
Row Number	Submission Date	Name/Company/ Organization	OP Section	Stakeholder Comments	Staff Response	SDC Response
S. 3. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	3.3.2 e)	Provide a timeline for the update the existing Parks, Recreation and Cultural Assets Master Plan for accountability purposes	Policy maintained as this process is outside the scope of the new OP project. Parks and Open Space staff forecast the delivery of a new Parks Master Plan by the end of 2018/early 2019.	OK - Parks Master Plan to be developed end of March 2018/early 2019. SDC needs to follow-up on the Parks Master Plan.

CHAPTER 4 - ENVIRONMENT AND SUSTAINABILITY						
Row Number	Submission Date	Name/Company/ Organization	OP Section	Stakeholder Comments	Staff Response	SDC Response
S. 4. #REF!	30-Jun-17	Guy Sheppard, Sustainable Development Committee	4.2.4 a) (i) b.	Should a smaller size than 1000 square metres be used?	Policy maintained. This question could be considered through the Region's OP review. The Region OP review has already started and is forecasted for completion in 2020.	SDC will need to track progress of Region's OP Review.
			4.2.3 l)	<p>l) The <i>City</i> will undertake a review of the Urban Forest Management Plan, and will address considerations including but not limited to: canopy cover target(s), <i>tree</i> health, species diversity, renewal of aging <i>tree</i> populations, and climate change and weather impacts.</p> <p>New section. Add “Canopy cover targets shall be a minimum of that recommended by Conservation Halton and/or Environment Canada”</p>	<p>In speaking with our urban forester Barb Rabicki she has recommended against adding any canopy targets/minimum targets to the Official Plan in the absence of doing an updated city wide tree inventory and an updated Urban Forest Management Plan. In order for the targets to be meaningful they must be based on the data and analysis completed through these updates. Please refer to the discussion with Council on January 8th (available via webcast) for further background.</p>	SDC will need to track progress of the Urban Forest Master Plan.

CHAPTER FIVE - ECONOMIC ACTIVITY						
Row Number	Submission Date	Name/Company/ Organization	OP Section	Stakeholder Comments	Staff Response	SDC Response
S. 5. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	5.5.2 a)	Consider sale of property currently used for recreational purposes be zoned for agriculture purposes on Class 1(+).	Comment noted. It is not expected that the City would rezone Open Space lands for Agricultural purposes.	Still need to look at in a little more detail for answer question for Councillors Craven and Ward. Response provided.
S. 5. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	General	Provide timelines to complete area-specific plans (McMaster Innovation District and Bronte Creek Meadows) and Employment intensification Study	<p>This level of detail would not be provided in the Official Plan, however future city work plans will identify the timing of the other studies or Area Specific Plans noted in the Official Plan.</p> <p>Appendix E (February 2018)Response: Staff agree that a work plan is essential to implementing the new Official Plan. Staff presented several initiatives that are required for the successful implementation of the Official Plan as part of the Planning and Development Committee meeting on January 24, 2017. The work planning process will occur following adoption of the new Official Plan, and will be subject to alignment with the city’s current Strategic Plan, other corporate initiatives such as transit and transportation plans, a future strategic plan of Council, and annual budget processes.</p> <p>April 2018 Response: See response 7 of Appendix E to staff report PB-14-18. (See above)</p>	If you do not lay-out an overall high level three to five year plan outlining when you to do the work in large chunkc it will never be accomplished. Doing yearly does not look at the final end point you are trying to achieve.

CHAPTER SIX - INFRASTRUCTURE, TRANSPORTATION & UTILITIES						
Row Number	Submission Date	Name/Company/ Organization	OP Section	Stakeholder Comments	Staff Response	
S. 6. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	6.2 general	What kind of programs does the city have to promote and facilitate carpooling-car sharing or bike –sharing? The Awareness sub-committee of the SDC could implement some free workshops for residence to increase environmental awareness. Or assigning some budget for Burlington Green to run the workshops	The city's TDM policies and Sustainable Building and Development guidelines promote carpooling, car sharing and bike sharing, and the city's Transportation Department has been pursuing opportunities to facilitate these options. The city would appreciate the support of the committee in promoting these programs through public workshops.	SDC Awareness should address with City's Transporation Department.
S. 6. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	6.2 general	Change “Public Transit/Transportation” definition to “Transit/Transportation” definition which should include bus (public/school), taxis, for hire, car/bike share/rental, autonomous cars, etc.	<p>Feb. 2018 Response (Appendix E0: Policies modified. While the comment has not been addressed through a definition of transit, policies have been modified to further reflect the committee's recommendation to ensure transportation planning is broadly considering all modes of transportation, including emerging technologies and approaches, and the delivery of service by multiple providers. Many of the policies in Section 6.2 refer to the defined term “multi-modal” to ensure multiple modes and connectivity between modes is considered. Policies 6.2.1.2 k), 6.2.1.2 l) and 6.2.3.2 h) have been written to address the committee’s feedback.</p> <p>April 2018 Response: Previous modifications have been made to the Official Plan to further support multi-modal transportation which is a defined term and would encompass and address the items listed above. As a result many policies within Section 6.2 assist in supporting the items listed above, even if they are not explicitly noted in the policy. We have also added policies to consider innovative and emerging technologies such as ride sharing (e.g. Uber, Lyft or other similar services) in delivering Transit. Transportation Demand Management policies in Section 6.2.10 address carpooling, and Air policies in Section 6.2.6 address air service at the Burlington Air Park. With respect to schools, the Active and Sustainable School Transportation program is a provincial initiative that is actively supported by both the city’s Transportation Department and the Region, external to the Official Plan. This program seeks to encourage modal shift away from automobile pick up/drop off and by school bus, and towards active transportation options.</p>	<p>Beside city transit need to consider transit provided by private means such as school buses, company or private buses, airline services, taxis, automous vehciles, car pooling for work and school, and city pick-up services. As we become more crowded we are going to need a infrastructure for these types of vehciles and should plan for it. What you are planning for is City Transit not Public Transit. Public transit can be carried out by both City as well as Private Groups. Need to start thinking boarder. See comment in Definiton section.</p> <p>At December Meeting with Staff, they highlighted areas that address the subject 6.2.1.2 h) seamless integration of transportation facilities, 6.2.1.2 l) monitoring emerging trends and amend transportation policyies etc.as required, and 6.2.3.2 - long-term transit planning considers emrging and innovative technologies. Should cosider getting involved with parking study, zoning bylaw, and trasportation plan. Still not enough?? Should be in objectives? Different transit definition.</p> <p>Policy 6.2.1 (2) states "All transportation facilities shall be designed to provide seamless integration between all modes of local and regional transportation including walking, cycling, transit and publci vehciles. Do not see that occuring when it comes when it comes to private means such as school buses, company or private bueses, airline services, taxis (or similiar services such as Uber), car pooling or other pick-up services. For example not occuring in new buidlings like north-east corner of Brant and Jane Streets or covered in provincial initiative for school buses that is not recognized in Official Plan. This becomes more important as we get into higher intensification.</p>
S. 6. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	6.2.1.2 j)	Can the OP address the need for Area-Specific Plans to better coordinate economic activity opportunities with required MTO approvals to facilitate long term planning with developers?	<p>Policy maintained. The city is currently undertaking a study to assess the impacts of MTO approvals along the QEW corridor and to recommend a streamlined pre-approvals approach for future developments. The OP will not need to address this through ASP's.</p> <p>Study currently underway.</p>	<p>When do you intend undertake this study?</p> <p>Study is currently underway. SDC needs to monitor progress.</p>

CHAPTER SEVEN - DESIGN EXCELLENCE						
Row Number	Submission Date	Name/Company/ Organization	OP Section	Stakeholder Comments	Staff Response	SDC Response
S. 7. #REF!	30-Jun-17	Guy Sheppard, Sustainable Development Committee	7.1.2 e)	Need to develop urban design brief guidelines used in Development Applications.	Comment noted.  Leah will follow-up on timeframe.	Would like timeframe. Waiting on timeframe from Leah.
S. 7. #REF!	30-Jun-17	Guy Sheppard, Sustainable Development Committee	7.1.2 f)	Draw from the current and past members of the SDC for the Urban Design Panel. Need this tool in place to help ensure design excellence is achieved.	Comment noted. The City is developing terms of reference for The Burlington Urban Design Advisory Panel which will establish the purpose, scope of work, membership, meeting procedures, etc. The City will initiate recruitment in Q4 2017.  The urban design panel has been established and will start reviewing applications in March of 2018.	Timeframe is provided. Understood SDC was going to be involved with this panel. Would you please confirm.

CHAPTER EIGHT - LAND USE POLICIES URBAN AREA						
Row Number	Submission Date	Name/Company/ Organization	OP Section	Stakeholder Comments	Staff Response	SDC Response
S. 8. ###	30-Jun-17	Guy Sheppard, Sustainable Development Committee	8.1.1.2	It is important to finish the Site Specific work in this area quickly so we do not lose control of it.	Comment noted.  Area Specific Plans are targetted to be completed for June 2018.	Have planned finished dates been established?  Answer provided.
S. 8. ###	30-Jun-17	Guy Sheppard, Sustainable Development Committee	8.1.3.3.2 d) (iii)  Currently 8.1.3.3.2 d) (iii)	<i>residential uses</i> with the exception of single-detached, <del>and</del> semidetached dwellings <b>and</b> townhouses;	See response to comment S.8.69 Comment from S.8.69 - Policy modified. Other forms of ground oriented dwellings may be permitted subject to criteria.  Can you please rephrase the question.  April 2019 Response:The new Official Plan supports a mixed of uses and a range and housing options within Mixed Use Commercial Centre lands in accordance with the land use designation permissions. The introduction of housing forms, including ground-oriented, dwellings will be subject to design and development criteria and will ensure the protection of the commercial function, the development of complete communities, and the integration of building forms through design. The City will ensure that properly planned and designed townhouses and other forms of ground oriented dwellings, where proposed, will contribute to achieving the objectives of the designation	Staff response does not address the question.  This the change pproposed: "b) The following uses may be permitted on lands designated Mixed Use Commercial Centre: ... (iii) residential uses with exception of single-detached, <del>and</del> semi-detached <b>and townhouses</b> , ..."
S. 8. ###	30-Jun-17	Guy Sheppard, Sustainable Development Committee	8.1.3.3.2 f), <b>8.1.3.3.2 f)</b> , and 8.1.3.6.2 g)	Have a concern with townhouses particularly back to back and stacked townhouses. Some of the developments have been awful and are going to lead to slums.	Comment noted.  Can you be more specific about the concern and what nees to change?	How do you intend to handle?  Using back to back and stacked townhouse design looks like it is leading to potential slums such as those running along south side of Fairview east of Applely Line.
S. 8. ###	30-Jun-17	Guy Sheppard, Sustainable Development Committee	8.1.3.6.2 m)	We need more affordable family units. Suggest increase to 50%.	See response to comment S.8.89 and S.8.187. Comment from S.8.89 - Comment has been incorporated into the record of engagement for the Mobility Hub Study and is considered as part of specific plans currently underway. Comment from S.8.187 - Policies modified. Also please not that any new Official Plan policies related to Mobility Hub will be amended as required to reflect the outcome of the area specific plans (i.e. mobility hub study.	Note and SDC will track when area specific plan changes come out.



CHAPTER NINE - LAND USE POLICIES RURAL AREA						
Row Number	Submission Date	Name/Company/ Organization	OP Section	Stakeholder Comments	Staff Response	SDC Response
S. 9. ##	13-Jul-17	Guy Sheppard, Sustainable Development Committee	9.1.2 d)  Currently 9.1.2 c)	Suggested additions to policy: (i) the development envelope shall be located within 120 m of a municipal road and shall not exceed one hectare in area. (ii) The development envelope shall be located so as to minimize impacts on the viability of the current and future agricultural use of the lot. (iii) A new or replacement dwelling shall not be greater than 225 sq. m in size	Policy maintained. The planning rationale for limiting the size of the dwelling 225 sq m is not provided.	Feb 21, 2018 Response: Rationale - Want to prevent turning viable rural agricultural land into large residential estates large houses and large tracks of land being taken up for residential use.  If a hard number is required then limit replacement houses to the same size as the original. This would have the same effect of limiting the conversion of existing farm land into large non-productive estates.

CHAPTER TEN - LAND USE POLICIES NORTH ALDERSHOT						
Row Number	Submission Date	Name/Company/ Organization	OP Section	Stakeholder Comments	Staff Response	SDC Response
S. 10. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	10.3.6 (b)	New public roads will be built to rural standards: We'd like clarification on what exactly this means (defined somewhere else in the plan?) but we question whether this is sufficient as we are trying to achieve a 'balanced' transportation system and there are plans in the works to widen a number of our rural roads to improve safety for cycling.	Existing policy maintained. A review of the North Aldershot policies will be done through the Region's Official Plan Review, and any changes will be made at that time.	When will Region Plan be done?
S. 10. ##	20-Jun-17	Guy Sheppard, Sustainable Development Committee	10.4.4 (c)	Need to be careful that lower density appearance is not confused with sprawl	Comment noted. A review of the North Aldershot policies will be done through the Region's Official Plan Review, and any changes will be made at that time.	When will Region Plan be done?
S. 10. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	10.4.7 f) (ii)	Use Audubon (or similar) standard for any expansion/change of golf operations	See response to comment S.10.4.	When will region Plan be done?

It has already started and is forecasted for completion in 2020.

CHAPTER ELEVEN - PUBLIC PARTICIPATION & ENGAGEMENT						
Row Number	Submission Date	Name/Company/ Organization	OP Section	Stakeholder Comments	Staff Response	SDC Response
S. 11. ##	20-Jun-17	Guy Sheppard, Sustainable Development Committee	11.3.1	Outline what citizens can do in terms of asking questions and providing opinion at each public meeting (Neighbourhood, Statutory, Recommendation to Committee and Council).	<p>Policy maintained. This level of detail is not addressed by an Official Plan. Please refer to the Engagement Charter and the city's website for addition details on delegating to Council and participating in public meetings.</p> <p>Feb 2018 Response: Existing policies maintained. The above suggestions are helpful process improvement recommendations. However, this level of detail goes beyond the scope of the public participation and engagement policies in the Official Plan which are intended to be high level and consistent with relevant legislation and the City's Engagement Charter. These suggestions have been shared with the Clerks Department and the City's Engagement Charter Team for follow up through various implementation initiatives.</p> <p>Please note that the project leads of various city initiatives are responsible for considering the OP policies and Engagement Charter and for identifying the appropriate community engagement objectives and tactics in the context of the specific city project.</p> <p>April. 2018 Response: See response 94 of Appendix E to staff report PB-14-18. This feedback has been shared with the Clerk's Department, development planning staff and the city's public involvement consultant.</p>	<p>Engagement Charter only provided general guidelines and is really no help. Current procedure outlines what Citizens can do in neighbourhood meetings? Why not other meetings?</p> <p>Feb 21, 2108 Response: Review Appendix E and still feel this is required.</p> <p>April 2018 Response: We greatly appreciate</p>
S. 11. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	11.3.1	Provide recommendations four weeks in advance of Planning and Development Recommendation meeting. Allow time to properly analyze.	<p>Policy maintained. Committee agenda timelines are outside of the scope of the Official Plan. Your comment has been shared with Council and the Clerks Department for consideration.</p> <p>Feb 2018 Response: Existing policies maintained. The above suggestions are helpful process improvement recommendations. However, this level of detail goes beyond the scope of the public participation and engagement policies in the Official Plan which are intended to be high level and consistent with relevant legislation and the City's Engagement Charter. These suggestions have been shared with the Clerks Department and the City's Engagement Charter Team for follow up through various implementation initiatives.</p> <p>Please note that the project leads of various city initiatives are responsible for considering the OP policies and Engagement Charter and for identifying the appropriate community engagement objectives and tactics in the context of the specific city project.</p>	<p>Where do we stand on this consideration?</p> <p>Feb 21, 2018 Response: Reviewed Appendix E and still feel this is required.</p>

General Comments					
Row Number	Date	Name/Company/ Organization	Comments	Response	SDC Response
S. G. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	<p>With all the plans, studies, guidelines, area-specific work, new processes, etc. proposed in this new Official Plan, it is important to put together an overall Work Plan outlining the scope of work, timeline, and resources. This Work Plan should be monitored and controlled to ensure the Work Plan is carried out successfully in a timely fashion and those responsible are held accountable.</p> <p>Feb. 2018 Response (Appendix E) - Staff agree that a work plan is essential to implementing the new Official Plan. Staff presented several initiatives that are required for the successful implementation of the Official Plan as part of the Planning and Development Committee meeting on January 24, 2017.</p> <p>The work planning process will occur following adoption of the new Official Plan, and will be subject to alignment with the city's current Strategic Plan, other corporate initiatives such as transit and transportation plans, a future strategic plan of Council, and annual budget processes.</p> <p>April 2018 Response: See response 7 of Appendix E to staff report PB-14-18. (See above).</p>	<p>This level of detail would not be provided in the Official Plan, however prioritization of various initiatives are considered on an annual basis to determine timing, budget and resources.</p>	<p>If you do not lay-out an overall high level three to five year plan outlining when you to do the work in large chunks it will never be accomplished. Doing yearly does not look at the final end point you are trying to achieve.</p> <p>Feb. 21 Response: Still looking for a 3-5 year plan.</p>
	13-Apr-18		<p>Cofformity to the Region's Area of Employment - The City is modifying the current mapping as need to conform to the Halton Region Official Plan mapping of the Employment Area. The City will work with the Region to try and incorporate their employment land conversion recommendations.</p>		<p>Add the row to recognize SDC needs to track progress on the change and comment when necessary.</p>
	12-Apr-18		<p>On February 9, 2018 the Provincial government issued new Agricultural Land Base and Natural Heritage System (NHS) mapping for the Greater Golden Horseshoe. As a result the City must incorporate the mapping in order to conform to the Growth Plan. The City will work with the Region to refine the provincial mapping through the Region's Comprehensive review. The refinement process will address mapping errors and inconsistencies.</p>		<p>Add the row to recognize SDC needs to track progress on the change and comment when necessary.</p>

Sustainable Building and Development Guidelines Comments						
Row Number	Date	Name/Company/ Organization	Section	Comment	Response	SDC Response
S. S. ##	30-Jun-17	Guy Sheppard, Sustainable Development Committee	Water Conservation and Quality, Item 1	Can we not go pass level one for requirements?	Guideline maintained. Level one is the highest standard. This equals enhanced quality treatment which requires 80% long term suspended sediment removal or better.	New Bill 139 (OMB Reforms) incorporating Climate Change in Official Plans may put quantiy of water into play.  SDC should track progress.