



Heritage Burlington Advisory Committee Meeting

Minutes

Date: April 9, 2018
Time: 7:00 pm
Location: Room 305, Level 3, City Hall
426 Brant Street, Burlington, Ontario

1. Members Present:

Howard Bohan (Vice Chair), Rick Wilson, Jeff Sutcliffe, Albert Faccenda, Pauline Laing, Maggie Steiss, John Vice (arrived at 7:50 p.m.) and Michele Camacho

2. Others Present:

Thomas Douglas (Heritage Planner) and Jo-Anne Rudy (Clerk)

3. Regrets:

Kate White, Jim O'Neill, Elena Dyagileva, Sharon Portelli, Silje Nygaard Mikkelsen, Torey Hunt and Councillor Meed Ward

4. Declarations of Interest:

None

5. Approval of Minutes:

5.1 Approve minutes from meeting held on March 13, 2018

On motion, the minutes from meeting held on March 13, 2018 were approved as presented.

6. Delegation(s):

None

7. Regular Items:

7.1 Heritage planner update

a. Consultation on heritage permit application for 3318 Dundas Street (St. Paul's Presbyterian Church and Cemetery)

- Thomas advised that the purpose of this heritage permit application is to allow a land division to dedicate the cemetery to the City while retaining the church in private ownership. The City is already the "owner" of the cemetery for purposes of the Funerals, Burials and Cremation Services Act (formerly the Cemeteries Act) and the Roads, Parks and Forestry Department currently maintains the cemetery. Staff do not believe the land division will have any impact on the attributes protected by the heritage designation by-law and have no objections to issuing a heritage permit.

Motion - Heritage Burlington supports the issuance of a heritage permit to facilitate the proposed land division for the purposes of dedicating the cemetery to the City of Burlington.

b. Consultation on refinement of study area for heritage consultant's report on Downtown Mobility Hub

- Thomas advised that the heritage consultants (ASI) for the Downtown Mobility Hubs project will be doing the following:
 - background historical research and preliminary identification of existing cultural heritage resources;
 - field survey to identify and photograph cultural heritage resources within accessible portions of the study area;
 - impact assessment based on the proposed land use plans, and development of policy recommendations and mitigation measures;
 - report preparation including advice on direct and indirect impacts of development and identify mitigation measures.
- ASI has advised that it is not feasible to conduct an in-depth study of the entire Downtown Mobility Hub boundary due to size and noted that it is necessary to refine the study area with consideration to priority blocks/streets which are focus areas of change. For this reason staff are seeking Heritage Burlington's input to identify the priority areas to be included in this study.
- Committee comments were that Brant Street as a whole has character and that blockscales should be looked at rather than individual properties.

Motion - Direct the Brant Street Design Vision Task Force to refine the study area for the heritage study for the Downtown Mobility Hub and report back to the full committee in May.

c. Updates on recently discussed heritage properties

- Thomas advised that Designation By-law 4-2008 for 4210 Inglewood Drive was repealed by Council on March 19 and the Notice of Decision was given in accordance with the Heritage Act. The property has been removed from the Register.
- Installation of the new windows for Lowville School House has been delayed due to a manufacturer's defect in the newly created custom windows. A public meeting will be held on April 30 at the School House from 6 to 8 p.m. so Parks & Recreation staff can consult with the public on the community needs for recreation facilities in the Lowville area, with a view to finding a new use for the School House. The City has retained a heritage architect who will be in attendance to provide heritage information about the School House.

d. Department name change and staffing update

- Thomas advised that the Planning and Building Department has been renamed the Department of City Building. Some staffing changes within the department has resulted in Thomas accepting the Heritage Planner position on a permanent basis.

8. Other Business:

8.1 Terms of Reference for Brant Street Design Vision Task Force

- Michelle advised that the Task Force met and discussed the draft terms of reference. Some revisions were suggested.

Action - Jo-Anne will distribute to committee members for review.

8.2 Infographics

- Jo-Anne advised that final edits are being worked on by graphics staff.

9. Adjournment:

Chair adjourned the meeting at 9 p.m.