



**SUBJECT: Integrated Transportation Advisory Committee 2017 annual report and 2018 workplan**

**TO: Planning and Development Committee**

**FROM: Clerks Department**

Report Number: CL-06-18

Wards Affected: All

File Numbers: 130-01

Date to Committee: June 5, 2018

Date to Council: June 18, 2018

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**Recommendation:**

Receive and file clerks department report CL-06-18 providing Burlington Integrated Transportation Advisory Committee's 2017 annual report and 2018 workplan.

**Purpose:**

- An Engaging City
- Good Governance

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**Background and Discussion:**

Burlington's Integrated Transportation Advisory Committee (ITAC) was established as an umbrella advisory committee to ensure better coordination and communication, as well as to eliminate duplication of effort among the following citizen advisory committees: Cycling, Sustainable Development, Seniors' and Accessibility.

ITAC focuses on all forms of transportation in the community including pedestrian, cycling, transit and driving. It provides stronger direction for the committees, greater education on strategic matters for members, and increases the groups profile in the community and with Council.

Attached as Appendix A is a copy of ITAC's 2017 annual report and 2018 workplan. The committee developed their goals for 2018 and approved the document at their monthly meeting.

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**Financial Matters:**

All activities undertaken and planned by ITAC are within their current approved operating budget.

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### **Public Engagement Matters:**

The committee is supported by communications staff for those initiatives where media and communications assistance is required, such as social media updates and media releases.

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### **Conclusion:**

The Integrated Transportation Advisory Committee members are proud to present their 2017 annual report and 2018 workplan. The volunteer citizens of this committee are committed, engaged and passionate about carrying out the role given to them by Council.

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Respectfully submitted,

Georgie Gartside

Committee Clerk

905-335-7600, ext. 7492

### **Appendices:**

A. ITAC 2017 annual report and 2018 workplan

### **Notifications:**

Alan Kirkpatrick, Chair, Burlington Integrated Transportation Advisory Committee

### **Report Approval:**

All reports are reviewed and/or approved by Department Director, Director of Finance and Director of Legal. Final approval is by the City Manager.



## **Burlington Integrated Transportation Advisory Committee (ITAC)**

### **Summary of 2017 Committee activities and the 2018 Workplan**

The Burlington Integrated Transportation Advisory Committee is pleased to submit its 2017 annual report and their 2018 workplan for City Council's information.

The Integrated Transportation Advisory Committee (ITAC) was established as an advisory committee to Burlington City Council. This umbrella advisory committee focuses on all forms of transportation in the community including pedestrians, cycling, transit and driving. ITAC provides comprehensive and coordinated input to Council and staff on policies, initiatives and strategies affecting transportation including but not limited to: road safety, cycling and transit services. ITAC also provides comments on City of Burlington master plans pertaining to transportation/transit issues and strategic input on key projects.

Transportation involves a wide variety of topics and issues that the committee regularly discusses and considers. ITAC's main work is focused in three areas: Transportation Planning, Traffic Operations and Transit Planning & Operations and has sub-committees that reflect on these specialized areas.

The following is a summary of ITAC's 2017 activities:

ITAC General matters	<ul style="list-style-type: none"> <li>• participated on the stakeholder committee reviewing the proposed new city parking standards</li> <li>• participated on the Bay Area Transportation Forum</li> <li>• discussed a presentation from Regional Public Health staff on the benefits of active transportation and how ITAC and public health can work together</li> <li>• reviewed and commented on the provision of sidewalks on Willow Lane</li> </ul>
Transportation Planning – including cycling, walking and other active transportation initiatives	<ul style="list-style-type: none"> <li>• attended mobility hubs public meetings and provided input into the mobility hub concepts in the city</li> <li>• reviewed and commented regarding the New Street cycling pilot</li> <li>• reviewed and commented regarding the proposal to provide sidewalks on Cherryhill Crescent</li> </ul>

Traffic Operations	<ul style="list-style-type: none"> <li>discussed a presentation from Traffic staff on a proposed change to the Traffic Bylaw regarding playing of games on roads. Comments were provided to staff for their report</li> </ul>
Transit Operations & Planning	<ul style="list-style-type: none"> <li>participated in the Burlington Transit Stakeholder Workshop on transit service in Burlington</li> <li>participated with Transit on their presentations to high school students and the benefits of public transit</li> <li>reviewed and commented to staff on the Fairview GO station and Burlington Transit operations at the station</li> </ul>

The proposed ITAC 2018 workplan reflects providing timely comments to staff reports on transportation matters and may include the following items for consideration throughout 2018:

ITAC General matters	<ul style="list-style-type: none"> <li>review and comment on additional opportunities for active transportation facilities across Burlington</li> <li>review and comment on proposed complete street opportunities across Burlington</li> <li>community outreach and community feedback collection through attendance at city events and participation at/interaction with other committees' events</li> </ul>
Transportation Planning – including cycling, walking and other active transportation initiatives	<ul style="list-style-type: none"> <li>input into transportation matters reflected in the new Official Plan</li> <li>review and comment on the proposed Cycling Master Plan</li> <li>review and comment on opportunities for Metrolinx to provide secure bike parking facilities at their stations</li> <li>improved first mile/last mile facilities to promote and encourage less single occupant vehicles on Burlington roads</li> </ul>
Traffic Operations	<ul style="list-style-type: none"> <li>review and comment on traffic signal operations, signs and pavement markings</li> <li>potential for vision zero and road safety initiatives</li> </ul>
Transit Operations & Planning	<ul style="list-style-type: none"> <li>review and comment on transit marketing initiatives and the Transit Master Plan</li> <li>integration opportunities between Burlington Transit and Metrolinx (GO) service</li> </ul>