TO: Alan Kirkpatrick – Chair – Burlington Integrated Transportation Advisory Committee

Members - Burlington Integrated Transportation Advisory Committee

Georgie Gartside - Committee Clerk - City of Burlington

Dan Ozimkovic - Transportation Planning - City of Burlington

FROM: Kerry Eaton

SUBJECT: CANBIKE Level 4 Instructor Course April 14<sup>th</sup> and 28<sup>th</sup> 2018.

Dear Alan, ITAC Collogues and City Staff:

On April 14<sup>th</sup> and 28<sup>th</sup> 2018 I participated in the CANBIKE Level 4 bike instructors course held at Burlington City Hall with Mr. Dan Ozimkovic and approx. 7 other students. I believe four were representatives of the Burlington Cycling Committee.

The CANBIKE instructors were Tracey Almedia and Scott Pearson; each very accomplished, competent cyclists and excellent instructors.

April 14<sup>th</sup> 2018 - Course curriculum is usually one day but extended to two, due to erratic, cold, windy, wet weather conditions. Conducted at Burlington City Hall.

Day one included an excellent PowerPoint presentation by Dan on the City's Transportation Plan. With lots of input from all participants, Dan's presentation generated lots of discussion, identifying walking, cycling and transit travel choices. Dan explained the eight new directions of the plan, with special emphasis on cycling in the City of Burlington. It was against this background that the CANBIKE Instructor course objective really hit home. Create a pool of qualified cycling instructors to train more instructors to help educate and train Burlington citizens on safe cycling resulting in an ever-growing pool of citizens who cycle safe who will take advantage of future infrastructure. Great job Dan.....excellent presentation and messaging.

The rest of the day was followed by Tracey and Scott taking us through the CANBIKE Level 4 Instructor, 4" course material binder. Lots of material, open discussion, examples, shared experiences, followed by a 30-minute written exam based on the CANBIKE materials. Papers were marked on site. All passed.

April 28th 2018

Day two comprised of bike handling skills training executed in a nearby school parking lot, followed by lunch followed by a 10km bike ride through the streets of Burlington while observed by the two instructors. The rain held off for the duration and the test ride was successfully completed. Returned to City Hall - all participants learned they passed.

We await certificates and acknowledgement of successful completion from CANBIKE.

I wanted to express on behalf of all participants and myself, a HUGE thank you to Dan for organizing this excellent, high quality instruction and to the CANBIKE Instructors Tracey and Scott for a "job well done." I would highly recommend this "train the trainer" Level 4 Bike Instructor Course and I look forward to applying this training to help others in our community to become safe cyclists.

Thank you.
Best regards
Kerry Eaton