



SUBJECT: Appointments to Boards and Committees

TO: Committee of the Whole

FROM: Office of the Mayor

Report Number: MO-01-18

Wards Affected: All

File Numbers: 125-01

Date to Committee: December 10, 2018

Date to Council: December 17, 2018

Recommendation:

Approve the appointments to boards and committees contained in mayor's office report MO-01-18; and

Increase the composition of elected representatives to the Conservation Halton Board from 1 out of 4, to 2 out of 4, with the remaining two being citizen appointees, subject to an interview process at the beginning of each term of council; and

Decrease the composition of elected representatives on the Burlington Economic Development Corporation from 3 to 2; and

Establish a Waterfront Citizens Advisory Committee, and direct staff to report back with proposed terms of reference by Q2 2019; and

Establish a stand alone Transit Advisory Committee, and direct staff to report back with proposed terms of reference by Q2 2019, including cooperation between this committee, the Cycling Advisory Committee and the Integrated Transportation Advisory Committee; and

Establish the Mayor's Millennial Advisory Committee as a permanent citizen advisory committee of council, and direct staff to consult with members and report back with proposed terms of reference by Q2 2019; and

Decrease the council appointees on the Downtown Parking Committee from two to one; and

Conduct an overall review of citizen advisory committees, including consultation with the public and citizen advisory committee members, and report back to council with recommendations and options for any changes to improve effectiveness by Q2 2019.

Purpose:

A significant portion of our role on council is serving on committees and boards, both internal and external to the city. The mayor makes recommendations for appointments, subject to council vote. This aligns with our strategic plan on an engaging city and good governance.

Background and Discussion:

There are 63 boards and committees in total, including standing committees of city and regional council, providing an equal share of 9 appointments for each council member, with the exception of one who has 8. Attached are the recommended appointments.

Standing Committees of Council:

Election of Chairs and Vice Chairs are required for each standing committee of city council. The recommended appointments are below. A nomination will be required from the floor for the slate, followed by a vote.

Planning & Development

Chair: Paul Sharman

Vice-Chair: Rory Nisan

Committee of the Whole - Regular & Budget

Chair: Lisa Kearns

Vice Chair: Kelvin Galbraith

Committee of the Whole - Workshop

Chair: Shawna Stolte

Vice Chair: Angelo Bentivegna

Boards and Committees:

Below is the rationale for the recommended additions and changes to the boards committee's portfolio. Thank you for sharing with me in advance your desired areas of service.

Recommendation: Increase the composition of elected representatives to the Conservation Halton board from 1 out of 4, to 2 out of 4, with the remaining two being citizen appointees, subject to an interview process at the beginning of each term of council.

Rationale: Burlington is allocated four seats on CH, and the 2-council, 2-citizen proposed representation provides an equal balance of elected responsibility and citizen voice. CH's work intersects at key points with our work on city and regional council in the areas of development permitting, flood mitigation, environmental rehabilitation, recreation and more. Given the variety and significance of these matters, a second elected representative directly accountable to the people is recommended.

Recommendation: Decrease the composition of elected representatives on the Burlington Economic Development Corporation from 3 to 2.

Rationale: Most boards and committees have one council appointee. Having two elected representatives signals the importance of job creation and retention for the community, while better distributing council appointments among the various boards and committees.

Recommendation: Establish a Waterfront Citizens Advisory Committee, and direct staff to report back with proposed terms of reference by Q2 2019.

Rationale: Burlington is a waterfront city, with no formal citizen's voice advising council. The previous Waterfront Access and Protection Advisory Committee was disbanded. With four wards directly touching our waterfront (1, 2, 4, 5,) and residents across Burlington using and enjoying our waterfront, a citizen's advisory voice is needed.

Recommendation: Establish a stand alone Transit Advisory Committee, and direct staff to report back with proposed terms of reference by Q2 2019, including cooperation between this committee, the Cycling Advisory Committee and the Integrated Transportation Advisory Committee.

Rationale: We have over 1 million rides annually on our transit system but no dedicated citizen's advisory voice to council on transit. Establishing a committee honours the importance of transit in the community expressed during the election campaign and before, and honours the direct request for a stand-alone transit advisory committee from Burlington For Accessible Sustainable Transit and others.

Recommendation: Make the Mayor's Millennial Advisory Committee a permanent citizen's advisory committee of council, and direct staff to consult with members and report back with proposed terms of reference by Q2 2019.

Rationale: A formal advisory committee ensures a youth voice on issues in our community that is city-based and not subject to changes in the mayor's office.

Recommendation: Decrease the council appointees on the Downtown Parking Committee from two to one.

Rationale: Most boards and committees have one council appointee. Reducing the composition on DPC better distributes council appointments among the various boards and committees

Recommendation: Conduct an overall review of citizen advisory committees, including consultation with the public and committee members, and report back to council with recommendations and options for any changes to improve effectiveness by Q2 2019.

Conclusion:

In conclusion, the approval of the appointments to boards and committees as laid out in this report, including changes to membership composition, new committees, and a review is necessary to facilitate our commitment to the citizens. In addition, approve the slate of the Chair/Vice Chair for each standing committee.

Thank you for stepping up in service to our community via your appointments to boards and committees.

Sincerely,

A handwritten signature in black ink, appearing to read "Marianne Meed Ward". The signature is fluid and cursive, with the first name "Marianne" being more legible than the last name "Meed Ward".

Mayor Marianne Meed Ward

Boards & Committees							
	Council Member						
	Mayor Meed Ward	Councillor Galbraith	Councillor Kearns	Councillor Nisan	Councillor Stolte	Councillor Sharman	Councillor Bentivegna
City of Burlington Council Appointed Citizen Advisory Committee							
Accessibility							1
Cycling		1					
Downtown Parking			1				
Inclusivity							1
Integrated Transportation					1		
Seniors					1		
Sustainable Development						1	
Heritage				1			
Rural & Agricultural							1
NEW: Transit					1		
NEW: Waterfront			1				
NEW: Millennial	1						
Other							
Mundialization				1			
Anti-Bullying Task Force					1		
Greater Bay Area (3)	1	1		1			
External Boards/Committees							
Burlington Hydro	1						
Burlington Economic Dev (2)	1					1	
Joseph Brant Hospital			1				
Library					1		
Conservation Halton (2)	1			1			
Museum						1	
Art Gallery							1
Burlington Performing Arts				1			
Royal Botanical Gardens		1					
Aldershot BIA		1					
Downtown BIA			1				
Tourism		1					

Boards & Committees Cont'd

Council Member							
	Mayor Meed Ward	Councillor Galbraith	Councillor Kearns	Councillor Nisan	Councillor Stolte	Councillor Sharman	Councillor Bentivegna
Standing Committee of Council							
Planning & Development (ALL)	1	1	1	1	1	1	1
Committee of the Whole (ALL)	1	1	1	1	1	1	1
COW - Workshop (ALL)	1	1	1	1	1	1	1
Audit (3 + mayor ex officio)			1			1	1
Regional Standing Committees							
Planning & Public Works (PPW) (3)	1	1	1				
Health & Social Services (HSS) (2)				1	1		
Admin & Finance (A&F) (2)						1	1
Alternate 1		HSS		A&F		PPW	
Alternate 2			HSS		A&F		PPW
TOTAL	9	9	9	9	9	8	9