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To: Mayor Marianne Meed Ward and Members of Council

From: Heather MacDonald, Chief Planner and Director of City Building

Cc:

Date: February 1, 2019

Re: Next Steps - Review of Official Plan 2018

The following is a draft framework that could be used to undertake a review of the Official Plan 2018 policies related to height and intensity and conformity with provincial density targets.

ITEM		TIMELINE
1	COW (Committee of the Whole) workshop and staff report to discuss the study scope, study area, work plan with milestone dates, public engagement plan, budget and resource requirements.	March 2019
2	Prepare terms of reference, issue request for proposals and award contract to external consultant	March to May 2019
3	Review background information including official plan policies and technical studies	June 2019
4	Conduct meetings with various internal and external departments and agencies	July 2019
5	Finalize public engagement plan and tools	August 2019
6	Conduct public engagement	September to December 2019
7	Prepare, deliver and present study results and recommend modifications to the Official Plan 2018	March 2020

Sincerely,

Heather MacDonald