



Committee of the Whole - Budget Meeting

Minutes

Date: February 28, 2019

Time: 9:30 am

Location: Council Chambers Level 2, City Hall

Members Present: Lisa Kearns (Chair), Kelvin Galbraith, Rory Nisan, Paul Sharman, Shawna Stolte, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Laura Boyd, Sue Connor, Joan Ford, Chris Glenn, Sheila Jones, David Lazenby, Allan Magi, Angela Morgan, Nancy Shea-Nicol, Christine Swenor, Mary Lou Tanner, Vito Tolone, David Thompson (Audio/Video Specialist), Lisa Palermo (Clerk)

1. Declarations of Interest:

None.

2. Delegation(s):

2.1 Jim Young spoke regarding approval of 2019 operating budget and inquired about budget figures related to free transit for seniors (F-02-19)

3. Consent Items:

None.

4. Regular Items:

4.1 Approval of 2019 operating budget (F-02-19-3)

Moved by Mayor Meed Ward

Approve the 2019 operating budget including any budget amendments approved by the Committee of the Whole - Budget to be applied against the proposed net tax levy amount of \$165,960,609.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Reduce the Corporate Management service budget by \$235,000.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Reduce the Office of the Councillors and Office of the Mayor service budget by \$40,983.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Eliminate remaining vacancy rebate budget of \$100,000 from Corporate Expenditures.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Approve \$200,000 of one time funding to reduce the annual provision for Randle Reef by \$100,000.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Reduce the Road and Sidewalk Maintenance service budget by \$21,994.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Direct the City Manager to report back by May 31, 2019 with recommendations for addressing the following corporate priorities pertaining the services provided by the City Manager's Office:

Enhanced focus on corporate strategic planning, management and strategy execution including ongoing implementation and reporting on City Council's 4 year work plan.

Establishment of Corporate Innovation and Performance Improvement function including but not limited to an ongoing continuous improvement program (e.g. Lean Six Sigma)

Development and Implementation of a City Manager led multi-year City Service Review Process focused on identifying and recommending for Council consideration in conjunction with the annual budget process, proposed changes to City services resulting in sustainable operational efficiencies and annual net budget savings.

Establishment of an Organizational Transformation Function focused on strategic oversight and execution of major strategic initiatives and projects including citizen-centred digital service delivery.

Development and implementation of regular corporate performance reporting on measurable outcomes related to major strategic initiatives and projects and ongoing service review efficiencies including cumulative net budget savings.

Direct the City Manager to undertake with the Director of Finance an internal review and realignment of 2019 proposed budget resources in the City Manager's Office to accommodate the above noted priorities while incorporating a net budget reduction of \$235,000; and

Direct the City Manager to report back on multi-year budgeting.

CARRIED

Amendment:

Moved by Paul Sharman

Defer the hiring of four additional transit drivers in 2019 subject to approval of a thorough and complete Transportation Business Plan.

LOST

Amendment:

Moved by Paul Sharman

Add \$156,000 of Provincial Gas Tax funding to the operating budget.

CARRIED

Amendment:

Moved by Councillor Stolte

Approve \$35,000 of one-time funding for a city-wide home fire safety program pilot and report back on outcomes prior to the 2020 budget.

CARRIED

Amendment:

Moved by Paul Sharman

Approve \$173,000 of one time funding for staffing for the Joseph Brant Museum Expansion.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Approve \$345,000 of one time funding for tree planting, \$100,000 for woodland maintenance and \$120,000 for gypsy moth maintenance from the Forestry Reserve Fund; and

Direct the Director of Roads, Parks and Forestry to bring forward a business case for 2020 budget with options for future tree management.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Approve \$111,137 for a second additional by-law enforcement officer funded from within the existing human resources budget.

CARRIED

Amendment:

Moved by Councillor Galbraith

Approve \$35,000, funded from the Capital Purpose Reserve Fund for the purchase of a new vehicle for the new second additional by-law enforcement officer.

CARRIED

Amendment:

Moved by Councillor Nisan

Approve additional resources in the amount of \$114,463 for enhancing recreation programming for Adult /55+ funded from within the existing human resources budget allotment.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Approve \$200,000 to contract external planning services for development application processing to meet legislated time frames with funding from the Planning Fee Stabilization Reserve Fund; and

Direct the Director of Finance to bring forward an amendment to the Planning Fee Stabilization Reserve Fund by-law to permit use of funds for surge in workload.

CARRIED

Amendment:

Moved by Paul Sharman

Approve \$600,000, (subject to future confirmation), from the Policy Initiatives Reserve Fund for Official Plan related work such as a housing strategy, subject to the Director of City Building reporting back with a progress update on the Official Plan work plan.

CARRIED

Amendment:

Moved by Paul Sharman

Add \$67,000 to increase maintenance of Burloak Park consistent with the higher standard for this type of park facilities.

CARRIED

Amendment:

Moved by Councillor Stolte

Approve \$100,000 in one-time funding to update the Urban Forestry Management Plan; and

Add \$100,000 towards increasing the urban tree canopy and implementing initiatives within the Urban Forestry Management Plan.

CARRIED

Amendment:

Moved by Councillor Nisan

Increase the Burlington Arts and Culture Fund funding by \$25,000.

CARRIED

Amendment:

Moved by Paul Sharman

Add free transit, at all times Burlington Transit operates, for people who qualify for a Split pass at a cost of \$108,200, funded from Provincial Gas Tax; and

Add free transit for seniors Monday to Friday, 9 a.m. to 2:30 p.m. to the end of 2020 as a pilot project commencing June 2019 at a cost of \$235,800 funded from Provincial Gas Tax; and

Direct the Director of Transit to monitor progress of the pilot project with a working group including council representation, citizen representation and transit staff and report back to the Committee of the Whole; and

Direct the Director of Transit to work with the Halton District School Board, Halton Catholic District School Board, Conseil Scolaire Viamonde and Conseil scolaire catholique Mon Avenir on a potential transit fare strategy to increase ridership of students while mitigating associated risks; and

Direct the Director of Transit to work with Halton Region to increase the number of people eligible to obtain Split passes and seek 100% funding towards Split passes from the Region.

CARRIED

Amendment:

Moved by Paul Sharman

Approve \$30,000 per annum in one-time funding to extend the Plumbing Permit Fee Grant Program effective January 1, 2019 for as long as the Region of Halton maintains their subsidy program.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Remove \$130,000 for Randle Reef from the base budget.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Approve funding of \$500,000 for Randle Reef with reserve fund source to be determined by the Director of Finance.

CARRIED

Amendment:

Moved by Paul Sharman

Approve \$35,000 funded from the Capital Purposes Reserve Fund for the purchase of a new vehicle for the Supervisor of By-law Enforcement.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Approve \$75,000 from Tax Rate Stabilization Fund.

CARRIED

4.2 2018 retained savings (F-16-19)

Moved by Paul Sharman

Direct the Director of Finance to allocate the 2018 retained savings based on the strategy outlined in finance department report F-16-19.

CARRIED

4.3 20 year budget driver forecast (F-03-19)

Moved by Paul Sharman

Receive and file finance department report F-03-19 regarding the 20 year budget driver forecast.

CARRIED

4.4 Burlington Museum (SD-04-19)

Moved by Mayor Meed Ward

Direct the Executive Director of Burlington Museums to report back to council prior to the 2020 budget on the amount that can be raised from events to cover staffing costs, and include the balance as a business case for the 2020 budget.

CARRIED

4.5 Consolidation of bylaw services (SD-05-19)

Moved by Councillor Bentivegna

Direct the Director of City Building to investigate efficiencies of consolidating bylaw services and report back to council with a proposal for the 2020 budget.

CARRIED

4.6 Handi-van operations (SD-06-19)

Moved by Paul Sharman

Direct the Director of Transit to consider re-organization of Handi-van operations to provide increased service to older adults.

CARRIED

4.7 Bike share program (SD-07-19)

Moved by Councillor Galbraith

Direct the Director of Transportation to review and report back to council as part of the integrated transportation plan an assessment of adding a bike share program, and provide costing for the 2020 budget.

CARRIED

4.8 Workshop on budget process (SD-08-19)

Moved by Councillor Bentivegna

Direct the Director of Finance to schedule a committee workshop focusing on how to retool, rethink and reinvent the capital and operating budget process, management and delivery.

CARRIED

4.9 Space allocation for mobility hubs team (SD-09-19)

Moved by Mayor Meed Ward

Direct the City Manager to investigate alternate space locations for the mobility hubs staff team.

CARRIED

4.10 Workshop on recreation services (SD-10-19)

Moved by Councillor Nisan

Direct the Director of Parks and Recreation to conduct a workshop for council that provides an overview of current practices and opportunities in recreation services with a focus on youth and people with special needs and report back with opportunities for the 2020 budget.

CARRIED

4.11 Leash free parks (SD-11-19)

Moved by Paul Sharman

Direct the Director of Parks and Recreation and the Executive Director of Capital Works to report back to council by Q4 2019 with proposed changes to the leash free implementation criteria through public engagement.

CARRIED

4.12 Traffic management strategies (SD-12-19)

Moved by Mayor Meed Ward

Direct the Director of Transportation Services to report back by September 2019 with an update on the ongoing and planned traffic management strategies aimed at improving traffic congestion on Burlington's road network.

CARRIED

4.13 Road safety improvements (SD-13-19)

Moved by Mayor Meed Ward

Direct the Director of Transportation Services to report back by Q3 2019 on recommended road safety improvements for intersections along James Street between Brant Street and Martha Street and on Brant Street from Caroline Street to Lakeshore Road.

CARRIED

4.14 Road conditions (SD-14-19)

Moved by Mayor Meed Ward

Direct the Executive Director of Capital Works to report to council with an update on road condition including PQI, life cycle position, age, status of related underground rehabilitation needs, timing and recommended proposed treatment strategies for the 2020 budget.

CARRIED

5. Confidential Items:

None.

6. Procedural Motions:

None.

7. Information Items:

7.1 Delegation material from Jim Young regarding approval of 2019 operating budget (F-02-19)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

11 a.m. (recessed), 11:15 a.m. (reconvened), 12:30 p.m. (recessed), 1:03 p.m. (reconvened)

Chair adjourned the meeting at 3:15 p.m.

