



Committee of the Whole Meeting

Minutes

Date: April 1, 2019
Time: 1:00 pm
Location: Council Chambers Level 2, City Hall

Members Present: Lisa Kearns (Chair), Kelvin Galbraith, Rory Nisan, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Mary Battaglia, Joan Ford, Chris Glenn, Sheila Jones, Allan Magi, Angela Morgan, Nancy Shea-Nicol, Christine Swenor, Mary Lou Tanner, Vito Tolone, David Thompson (Audio/Video Specialist), Lisa Palermo (Clerk)

1. **Declarations of Interest:**

None.

2. **Council Orientation:**

2.1 Clerks department staff provided a presentation on access to privacy and information (CW-03-19)

3. **Delegation(s):**

3.1 John Waito, spoke regarding By-law 23-1974, a by-law to prohibit the throwing, placing, bringing, or depositing snow, ice or slush on public highways (COW-04-19)

3.2 Pam Calvert, Juno Beach Centre Association, spoke regarding the upcoming Burlington Remembers Juno 75 event to be held on May 6, 2019 at the Burlington Performing Arts Centre (COW-05-19)

3.3 Delegation from John Weller regarding Strathcona Drive area proposed sidewalks (TS-05-19)

3.4 Delegation from Don Matthews regarding Strathcona Drive area proposed sidewalks (TS-05-19)

- 3.5 Delegation from Ross Brindley regarding Strathcona Drive area proposed sidewalks (TS-05-19)
- 3.6 Delegation from Garth Napier regarding Strathcona Drive area proposed sidewalks (TS-05-19)
- 3.7 Delegation from Andrew Winter regarding Strathcona Drive area proposed sidewalks (TS-05-19)
- 3.8 Delegation from Colin Sutherland regarding Strathcona Drive area proposed sidewalks (TS-05-19)
- 3.9 Delegation from Lloyd Rapani regarding Strathcona Drive area proposed sidewalks (TS-05-19)

4. Consent Items:

- 4.1 Official delegation to Itabashi, Japan (CL-06-19)

Moved by Councillor Nisan

Authorize travel of an official delegation to Itabashi, Japan in October, 2019 to celebrate the 30th anniversary of the twinning between the City of Burlington and the City of Itabashi, comprised of Mayor, councillor liaison to the Mundialization Committee, City Manager or designate, a member of Clerks staff, Chair of the Burlington Mundialization Committee and the Chair of the Itabashi sub-committee; and

Approve the purchase of a gift up to a value of \$1200, as the official gift from the City of Burlington to the City of Itabashi on the occasion of the 30th twinning anniversary.

CARRIED

- 4.2 2019 POA business plan and budget (CM-02-19)

Moved by Councillor Nisan

Approve the 2019 Halton Court Services budget as presented; and

Contribute \$50,000 from net revenues to the Reserve Fund during 2019 to ensure that requirements of the Reserve Fund Policy are met; and

Approve \$70,000 in capital spending (funded through the Reserve Fund) for replacement of all computer hardware as per the City's life-cycle replacement schedule. Costs to be funded through the Reserve Fund; and

Approve \$32,570 in capital spending for the undertaking of final steps in the Growth Management Plan during 2019 for professional project management expertise and internal consulting and support. All costs to be funded through the Reserve Fund.

CARRIED

4.3 Tender award for Rexway Drive area minor reconstruction (CW-03-19)

Moved by Councillor Nisan

Award the tender for contract CW-19-01, Rexway Drive Area Minor Reconstruction to Coco Paving Inc., 669 Nebo Road, RR#2 Hannon, ON, L0E 1P0, for \$11,362,406.51 including HST, subject to the approval of Halton Region; and

Authorize the Mayor and City Clerk to sign any required agreements with the bidder named above, subject to the satisfaction of the City Solicitor; and

Approve the total cost of \$10,937,000 (Net HST) to be charged to Capital Order RL0316 and funded as follows;

Federal Gas Tax	\$1,592,300
Capital Purposes Reserve Fund	\$1,832,700
Infrastructure Renewal Reserve Fund	\$283,000
City of Burlington Funding	\$3,708,000
Halton Region	\$7,229,000
Total Project Financing	\$ 10,937,000

CARRIED

4.4 2019 proposed budget and tax levy for the Burlington Downtown Business Improvement Area (F-10-19)

Moved by Councillor Nisan

Approve the 2019 proposed budget for the Burlington Downtown Business Improvement Area (BIA) as presented in Appendix A of Finance department report F-10-19 incorporating a Burlington Downtown BIA members' levy of \$792,300; and

Authorize the Director of Finance to incorporate the resulting Burlington Downtown BIA tax rates into the 2019 Tax Levy By-Law.

CARRIED

- 4.5 2019 proposed budget and tax levy for the Aldershot Village Business Improvement Area (F-11-19)

Moved by Councillor Nisan

Approve the 2019 proposed budget for the Aldershot Village Business Improvement Area (BIA) as presented in Appendix A of Finance department report F-11-19 incorporating an Aldershot Village BIA members' levy of \$178,999; and

Authorize the Director of Finance to incorporate the resulting Aldershot Village BIA tax rates into the 2019 Tax Levy By-Law.

CARRIED

- 4.6 By-Law to exempt the Halton Naval Veterans Association and The Navy League of Canada from municipal taxes (F-17-19)

Moved by Councillor Nisan

To grant the exemption from municipal taxes under section 6.1 of the *Assessment Act, R.S.O. 1990* for the Halton Naval Veterans Association; and

To grant the exemption from municipal taxes under section 6.1 of the *Assessment Act, R.S.O. 1990* for The Navy League of Canada; and that staff be directed to prepare the necessary by-laws.

CARRIED

- 4.7 Operating budget performance report as at December 31, 2018 (F-27-19)

Moved by Councillor Nisan

Receive and file finance department report F-27-19 providing operating budget performance report as at December 31, 2019.

CARRIED

5. Regular Items:

- 5.1 Enterprise Resource Planning (ERP) update (IT-01-19)

Moved by Mayor Meed Ward

Receive and file information technology services report IT-01-19 providing an overview of the Enterprise Resource Planning (ERP) project.

CARRIED

- 5.2 Transit rates and fees update (TR-01-19)

Moved by Councillor Stolte

Approve the recommended changes to the 2019 Rates and Fees for the transit department; and

Amend pages 18 and 19 of Schedule A of Rates and Fees By-law #51-2018 with Appendix B of transit department report TR-01-19.

CARRIED

- 5.3 Mayor's 2019 travel (M-02-19)

Moved by Mayor Meed Ward

Receive and file mayor's office report MO-02-19 regarding the Mayor's planned travel on behalf of the City of Burlington in 2019.

CARRIED

- 5.4 Federal budget 2019 gas tax one-time funding (CM-07-19)

Moved by Mayor Meed Ward

Direct the Director of Finance to allocate the \$5.6 million of one-time Federal Gas Tax funding in 2019 as outlined in city manager's office

report CM-07-19 with the following amendments: **include Skyway Arena enhancements (option 2) in the list of recommended projects, therefore increasing the investment for Skyway Arena enhancements to \$1,500,000 from \$750,000 and reduce the investment recommended for New Street resurfacing (Appleby to Burloak) by \$750,000, therefore reducing the investment from \$2,800,000 to \$2,050,000.**

CARRIED

5.5 Strathcona Drive area proposed sidewalks (TS-05-19)

Moved by Councillor Stolte

Refer the decision regarding sidewalks on Strathcona Drive to the April 23, 2019 Council Meeting for further public consultation on three options:

- no sidewalks
 - sidewalk on east side within the footprint of the existing road
 - no sidewalks with painted lines on road as a pedestrian path; and
- Proceed with no sidewalks on Lorraine Crescent, Apple Valley Lane, Applevale Court and McIntosh Place.

CARRIED

6. Confidential Items:

6.1 Confidential update on a litigation matter (L-10-19)

Moved by Councillor Sharman

Direct the City Solicitor or their designate to proceed in accordance with the instructions sought in confidential legal department report L-10-19 regarding a litigation matter update.

CARRIED

6.2 Confidential update on a litigation matter (L-11-19)

Moved by Councillor Nisan

Direct the City Solicitor or their designate to proceed in accordance with the instructions sought in confidential legal department report L-11-19 regarding a litigation matter update.

CARRIED

7. Procedural Motions:

7.1 Motion to proceed into closed session.

Moved by Councillor Sharman

Move into closed session in accordance with the following provisions under the Municipal Act:

- Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, with respect to confidential legal department report L-10-19 and confidential legal department report L-11-19 providing litigation updates

CARRIED

8. Information Items:

Moved by Councillor Sharman

Receive and file the following ten items, having been given due consideration by the Committee of the Whole.

- 8.1 Delegation material from John Waito regarding By-law 23-1974, to prohibit depositing snow on public highways (COW-04-19)
- 8.2 Delegation material from Pam Calvert regarding Juno Beach Centre Association (COW-05-19)
- 8.3 Staff presentation regarding access to privacy and information (CW-03-19)
- 8.4 Correspondence from Aldershot Village Business Improvement Area (F-11-19)
- 8.5 Staff presentation regarding enterprise resource planning (ERP) update (IT-01-19)
- 8.6 Staff presentation regarding Stathcona Drive area proposed sidewalks (TS-05-19)
- 8.7 Correspondence from Jeff Swire regarding Strathcona Drive area proposed sidewalks (TS-05-19)
- 8.8 Delegation material from Don Matthews regarding Strathcona Drive area proposed sidewalks (TS-05-19)

8.9 Delegation material from Colin Sutherland regarding Strathcona Drive area proposed sidewalks (TS-05-19)

8.10 Delegation material from John Weller regarding Strathcona Drive area proposed sidewalks (TS-05-19)

9. Staff Remarks:

None.

10. Committee Remarks:

None.

11. Adjournment:

3:21 p.m. (recessed), 3:25 p.m. (reconvened), 4:25 p.m. (recessed), 5:35 p.m. (reconvened), 5:36 p.m. (closed), 6:42 p.m. (open)

Chair adjourned the meeting at 9:57 p.m.