

Appendix B – CW-06-19

Sustainable Development Committee 2019 Objectives

Committee of the Whole 2019 Objectives:

1. Continue to participate in the public engagement process for the new Official Plan and submit comments on issues of sustainability.
2. Effectively engage with our network of contacts including City staff, alumni and other organizations to:
 - a. Communicate events we undertake;
 - b. Draw on their expertise and experience;
 - c. Develop support for initiatives we undertake or ideas we are pursuing such as zero waste, net carbon zero community and improving transportation.
3. Actively participate in various external committees and groups, and bring findings back to the committee, staff and Council.
4. Invite representatives from various external organizations, (e.g. other municipal sustainability committees), to speak about the goals and objectives of their groups. Follow up on recommendations and proposals presented.
5. Encourage committee members to share information about a topic, issue, book or organization for the purpose of educating other members.
6. Work with staff to complete the *Take Action Burlington: An Update on Our Local Environment* (successor to the State of the Environment Report). Complete the accompanying recommendation report. Promote the *Take Action Burlington: An Update on Our Local Environment* in the community and encourage Council and staff to implement its recommendations.
7. Support the city's efforts to take action on climate change through mitigation and adaptation initiatives and continue to collaborate with other municipalities and organizations to have a collective impact.

Awareness Sub-committee 2019 Objectives

1. Support the City's sustainability initiatives, such as the Community Energy Plan and community engagement. The Community Energy Plan (CEP) will continue to be advertised at all events in which SDC members participate. The SDC is represented on the CEP's Stakeholder Advisory Committee as well as the Community Engagement Task Group.
2. Support the City in creating the new *Take Action Burlington – An Update on Our Local Environment* report, which replaces the State of the Environment Report.
3. Participate in the '100 in 1 Day' event in June pertaining to environmental education.
4. Co-host, with the Burlington Public Library, one event in the fall pertaining to a sustainability issue.
5. Participate in relevant community events such as BurlingtonGreen's Clean Up Green Up events, Appleby Line Street Festival, etc.
6. Assist the city to engage the community to take action on climate change.
7. Employ social media to promote SDC events and the City's 'Take Action Burlington' blog.
8. Plan an educational field trip for membership.
9. Update information on the SDC webpage.

Policy & Development Sub-committee 2019 Objectives

1. Monitor progress on the City's Official Plan review and key supporting documents and provide input as appropriate.
2. Provide input on policy, planning and development items sent to the Sub-committee for comment per the P&D protocol. Monitor comments from staff on our reviews and dialogue with them when appropriate.
3. Promote our Principles & Objectives and guidelines at the pre-consultation stage with a clear message that Burlington is a Sustainable Development community. Work with City staff on applying the principles of sustainable neighbourhood and site design (such as those found in LEED Neighbourhood Development, COB Sustainable Building and Development Guidelines and similar standards) to urban design and other guidelines, secondary plans, and major development applications. Develop a document identifying opportunities for application of Sustainable Building and Development Guidelines throughout the various stages of the development process.
4. Support the Community Energy Plan and the principle of environmental protection through the objectives of energy conservation and a balanced transportation system in a manner that reduces greenhouse gas emissions and the community impact on climate change. We will encourage the use of electric/hybrid vehicles, district energy systems including renewable energy, and switching building heating from fossil fuels to electricity-based alternatives.
5. Explore opportunities to encourage net zero energy developments in Burlington using the FCM/GMF Feasibility Study: Municipal Tools for Catalyzing Net Zero Energy Development as a reference document.
6. Promote our Principles & Objectives and guidelines by providing input and participating in municipal, regional and provincial planning and policy groups regarding transit and transportation such as:
 - Metrolinx
 - Regional Transportation Plan
 - Travel Demand Management Policy
 - Transportation Master Plan
 - Cycling Master Plan
 - Parks Master Plan

- Transit Master Plan
7. Promote our Principles & Objectives and guidelines by participating in public meetings and stakeholder committees.
 8. Provide education and training to SDC members:
 - Invite guest speakers to provide education and information on topics of interest. Speakers could include people who work in sustainable development in nearby municipalities of similar size.
 - Organize a trip or visit that may relate to an area of focus or generally to the concept of sustainability, in connection with the Principles & Objectives.
 - Review P&D material with the Sub-committee,
 - Investigate new technologies, and
 - Provide yearly training on planning knowledge and the Principles & Objectives.
 9. Set expectations and effectively utilize and recognize the unique talents of Sub-committee members.
 10. Upgrade, maintain and grow the P&D shared directory.
 11. Hold a workshop with City staff to discuss various issues including SDC mandate, protocols, templates and how to improve effectiveness.
 12. Promote opportunities to increase the supply of affordable housing and the adoption of universal design principles in the COB. Engage with local stakeholders on these issues.