

#	Session	Time	Animator(s)
1.	Welcome	10:00	Councillor Shawna Stolte
2.	Introductions	10:05	Heather
3.	Introductions	10:10	CoB (Michelle)
4.	Operating Values	10:12	RMD
5.	Agenda Review	10:15	RMD
6.	Background and Decision Statement	10:18	CoB staff / RMD
7.	iap2 core principles for authentic P2 planning	10:30	RMD / Council / CoB staff
8.	Lunch	12:00	
9.	Stakeholder and Decision Process Mapping	12:30	Council / CoB staff / RMD
10.	Role of Councillors	13:35	Council / RMD
11.	Key Stakeholders	13:45	Council / RMD
12.	Wrap-up	13:55	COB staff

City of Burlington

Council iap2 Decision Maker Workshop

11 June 2019, 10:00-14:00 -- Burlington Council Chambers

Session Goal: Council will establish strategic directions for public and stakeholder engagement supporting re-examination of the policies in Burlington's Official Plan (OP).

Workshop Objectives:

1. Establish a clear and common understanding of:
 - a. the problem and opportunity to be addressed through Official Plan (OP) re-examination
 - b. iap2 principles and concepts as applied to engagement planning and design
 - c. elements of the iap2 planning process approved by Council
2. Elements of the planning process to be discussed and derived include:
 - a. the role of the decision statement in focusing engagement resources and energy
 - b. the OP milestone process map
 - c. how to conduct a decision impact analysis to construct a stakeholder map
3. Establish consensus around:
 - a. scope of the (OP re-examination) engagement and key "givens" outside the scope of engagement
 - b. extent to which Council will be influenced by the input received
 - c. objectives of the engagement in terms of changes the engagement will bring about and deliverables produced by engagement participants
4. Brainstorm key questions:
 - a. What concerns and aspirations would you like to bring to the discussions?
 - b. In terms of stakeholder representation, who absolutely needs to be involved?