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To: Members of Burlington City Council/Planning and Development Committee

From: Councillor Paul Sharman

Cc: Tim Commisso, Mary Lou Tanner, Heather MacDonald, Jo-Anne Rudy, Angela Morgan

Date: June 27, 2019

Re: Staff direction regarding Endress & Hauser Canada Limited

Dear colleagues,

City staff are currently working with a company in Ward 5, Endress + Hauser (EH) Canada Ltd., a world leader in high technology process control systems for a variety of industries including Oil and Gas and Sanitary Sewage processing. They are one of several corporations who have successfully implemented Project Management, Lean Management and integrated process management/value chains and aligned performance measurement. Several of their staff are Black Belt Six Sigma qualified and members of their senior management team are Green Belt Six Sigma.

EH is in process of increasing the foot print of their Canadian operations in Burlington from 27,000 sq. ft to 46,000 sq. ft, expandable to 55,000 sq. ft. The new building is planned to be state of the art, LEED GOLD level, Net Zero Energy and Net Zero Carbon. The scheduled development goals are ambitious as EH wish to be "in the ground" by October 2019 to install geothermal infrastructure. This schedule may be achievable if City processes are adapted to accommodate and process applications within the speed of business.

It is proposed that the EH application be engaged by the City of Burlington as a prototyping initiative to learn from EH about how to successfully implement leading practice Project Management, Lean Management with integrated process management/value chains and aligned performance measurement.

Accordingly, I wish to put forth the following staff direction:

"Direct the City Manager, Director of City Building and staff to engage with Endress + Hauser on their application to develop land on International Boulevard taking advantage of their Project Management, Lean Management with integrated process management/value chains and aligned performance measurement expertise in order to enhance City Planning and Development Application approval processes and achieve the applicants desired construction timeline."

Thank you for your consideration

Paul Sharman