



SUBJECT: Amendment to Procedure By Law to Adjust Standing Committee Times

TO: Committee of the Whole

FROM: Office of the Mayor

Report Number: MO-03-19

Wards Affected: All

File Numbers: 125-03

Date to Committee: June 10, 2019

Date to Council: June 17, 2019

Recommendation:

Direct the City Clerk to bring forward an amendment to the procedure by-law to change the start time for the daytime portion of the Committee of the Whole and the Planning and Development Committee to 9:30 a.m. beginning with the September 2019 cycle of meetings.

Purpose:

- An Engaging City
- Good Governance

Background and Discussion:

Currently the day time portion of the Committee of the Whole and the Planning and Development committee meetings begin at 1 p.m. The evening portion reconvenes at 6:30 p.m.

This Council has a robust work plan and the current provincial government has a full legislative agenda. Changing the start time for the Committee meetings to 9:30 a.m. would allow more time to deal with these matters and provide a longer break before the evening portion of the meeting. I have asked the Clerk to schedule the meetings from 9:30 a.m. to 3:30 p.m. with a one-hour break for lunch. We also discussed the possibility of holding some of the Committee of the Whole workshops in the afternoon

time of the Standing committee meetings if it is not required for regular business. This could free up Council's time on Thursdays. The fall will be a trial for this approach before we finalize the calendar for 2020.

Strategy/process

Any changes made to the procedure by-law would be communicated through the Clerks department and updated following Council approval.

Financial Matters:

N/A

Conclusion:

Changes proposed to the start time for standing committees of Council are to ensure we have effective meeting management and improved time management for Council and staff on committee weeks.

Respectfully submitted,

Mayor Marianne Meed Ward

Mayor

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