



## Committee of the Whole Meeting

### Minutes

Date: May 13, 2019  
Time: 12:00 pm  
Location: Council Chambers Level 2, City Hall

Members Present: Lisa Kearns (Chair), Kelvin Galbraith, Rory Nisan, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Laura Boyd, Joan Ford, Sheila Jones, David Lazenby, Heather MacDonald, Allan Magi, Angela Morgan, Christine Swenor, Mary Lou Tanner, Vito Tolone, David Thompson (Audio/Video Specialist), Lisa Palermo (Clerk)

#### 1. **Declarations of Interest:**

None.

#### 2. **Statutory Public Meeting:**

##### 2.1 2019 Development Charges Background Study (F-13-19)

The Committee of the Whole, in accordance with section 12 of the Development Charges Act, 1997 held a public meeting on May 13, 2019.

Moved by Mayor Meed Ward

Approve the City of Burlington 2019 Development Charges Background Study dated March 28, 2019 (under separate cover) under section 10 of the *Development Charges Act, 1997* (the DCA); and

Approve the capital project listings set out in Chapter 5 of the City of Burlington 2019 Development Charges Background Study dated March 28, 2019; and,

Direct the Director of Finance to ensure that the future excess capacity identified in the City of Burlington 2019 Development Charges Background Study dated March 28, 2019, be paid for by development charges or other similar charges; and

Approve the proposed Development Charges By-law with an effective date of **June 1, 2019**; and

Declare no further public meetings are required in accordance with Section 12 of the *Development Charges Act, 1997*; and

Approve the development charges policies contained in Appendix B to Report F-13-19 with an effective date of **June 1, 2019**; and

Repeal By-law 46-2014 and the related development charges policies effective **June 1, 2019**; and

**Direct the Director of Finance to review and report back on the feasibility of setting a cap on development charge rates for non-residential retail development, after discussion and feedback from the Development Charges Consultation Committee, the Region of Halton and further reporting on the known impacts from Bill 108; and**

**Direct the Director of Finance to review and report back on the feasibility of exempting non profit housing from development charges after discussion and feedback from the Development Charges Consultation Committee, the Region of Halton and further reporting on the known impacts from Bill 108.**

**CARRIED**

- a. Kyle Fritz, Habitat for Humanity, appeared as a delegate to request that Habitat for Humanity be exempted from development charges.
- b. Presentation by Andrew Grunda of Watson & Associates regarding 2019 development charges background study (F-13-19)
- c. Correspondence from Karl Gonnsen, Penta Properties Inc regarding 2019 development charges background study (F-13-19)

**3. Delegation(s):**

None.

**4. Consent Items:**

- 4.1 Tender award CW 19-27 for Angela Coughlan Pool revitalization (CW-14-19)

Moved by Councillor Sharman

Award the tender for contract CW 19-27, Angela Coughlan Pool revitalization to 1320376 Ontario Ltd. O/A GEN-PRO, 2211 Plains Road, Burlington, ON, L7R 3R3 for \$2,918,225 including H.S.T; and

Authorize the Manager of Procurement Services to issue a purchase order and/or sign associated agreements with the bidder number above; and

Authorize the Mayor and City Clerk to sign any required agreements with the bidder named above; and

Approve the total cost of \$3,070,000 (Net H.S.T) be charged to capital order PL0014 and funded as detailed in Appendix B.

**CARRIED**

- 4.2 Burlington Sustainable Development Committee 2019 annual report (CW-06-19)

Moved by Councillor Sharman

Receive and file capital works department report CW-06-19 providing the Burlington Sustainable Development Committee 2019 annual report.

**CARRIED**

- 4.3 Group health benefit renewal (HR-01-19)

Moved by Councillor Sharman

Retain Sun Life as the provider of Major Medical, Dental, Long Term Disability and Life Insurance plans for the benefit year December 1, 2018 to November 30, 2019.

**CARRIED**

- 4.4 Financial services provided to local boards (F-19-19)

Moved by Councillor Sharman

Approve By-law 30-2019 attached as Appendix A to finance department report F-19-19 to enable the creation of the Art Gallery of Burlington reserve fund; and

Receive and file finance department report F-19-19 providing information on financial services provided to local boards.

**CARRIED**

**5. Regular Items:**

- 5.1 Treasurer's statement for development charges reserve funds, park dedication reserve fund and the public benefits reserve fund (F-09-19)

Moved by Councillor Sharman

Receive and file finance department report F-09-19 providing the 2018 Treasurer's statement for development charges reserve funds, park dedication reserve fund and the public benefits reserve fund.

**CARRIED**

- 5.2 Financial status report as at March 31, 2019 (F-14-19)

Moved by Councillor Sharman

Receive and file finance department report F-14-19 providing the financial status report as at March 31, 2019.

**CARRIED**

- 5.3 2018-2022 Burlington's Plan: From Vision to Focus (CM-06-19)

Moved by Councillor Sharman

Table the 2018-2022 Burlington's Plan: From Vision to Focus to be considered at the June 10, 2019 Committee of the Whole meeting; and

Direct the Deputy City Manager to consult with members of council on this plan and report back to Committee of the Whole on June 10, 2019 with a final version of the report for debate and approval.

**CARRIED**

- 5.4 Burlington city wide parking study and recommended parking rates (PB-43-19)

Moved by Councillor Galbraith

Table planning and building department report PB-43-19 regarding city-wide parking study and recommended parking rates to be considered at the June 10, 2019 Committee of the Whole meeting; and

Direct the Director of City Building to report back to Council in Q3 of 2019 with Zoning By-law amendments to implement the recommended parking rates set out in Report PB-43-19.

**CARRIED**

- 5.5 Proposed governance changes to Burlington Hydro (CM-10-19)

Withdrawn by staff

**CARRIED**

- 5.6 Cannabis retail store guideline (CM-08-19)

Moved by Councillor Galbraith

Approve the Municipal Cannabis Retail Store Guidelines, as amended, as set out in Appendix A to city manager's office report CM-8-19; and

**Amend the Community Preferences section of the City of Burlington Cannabis Retail Store Guidelines attached as Appendix A to City Manager's office report CM-8-19 by changing, in the first bullet point, 150 metre buffer to 500 metre buffer and by adding, in the third bullet point, 'a 500 metre' between the words 'maintain' and 'separation'.**

**CARRIED**

**6. Confidential Items:**

- 6.1 Confidential update regarding labour relations or employee negotiations.

The Director of Human Resources provided a confidential verbal update regarding employee negotiations.

**7. Procedural Motions:**

7.1 Motion to move into closed session

Move into closed session in accordance with the following provisions under the Municipal Act:

- Section 239(2)(d) labour relations or employee negotiations with respect to a confidential verbal update from the Director of Human Resources regarding employee negotiations.

**8. Information Items:**

Receive and file the following three items, having been given due consideration by the Committee of the Whole.

8.1 Correspondence from Burlington Sustainable Development Committee regarding the 2019 annual report (CW-06-19)

8.2 Presentation from staff regarding Burlington city wide parking study: recommended parking rates (PB-43-19)

8.3 Presentation from Peter Richards, IBI Group regarding Burlington city wide parking study: recommended parking rates (PB-43-19)

**9. Staff Remarks:**

None.

**10. Committee Remarks:**

None.

**11. Adjournment:**

12:08 p.m. (closed), 1:02 p.m. (public), 2:27 p.m. (recessed), 2:39 p.m. (reconvened), 4:15 p.m. (recessed), 4:22 p.m. (reconvened), 4:47 p.m. (recessed), 4:48 p.m. (reconvened).

Mayor Meed Ward was absent 2:27 - 3:30 p.m.

Chair adjourned the meeting at 5:27 p.m.