



## Heritage Burlington Advisory Committee Meeting

### Minutes

Date: June 12, 2019  
Time: 7:00 pm  
Location: Room 247, Level 2, City Hall

**1. Members Present:**

Howard Bohan (Chair), Michele Camacho, Sharon Portelli, Sille Nygaard Mikkelsen, David Barker, Diane Miller and Don Thorpe

**2. Others Present:**

Councillor Rory Nisan, Thomas Douglas (Heritage Planner), Danika Guppy (Heritage Planner) and Jo-Anne Rudy (Clerk)

**3. Regrets:**

Pauline Laing, Rick Wilson, Elena Dyagileva/Kavanagh and Heather Stevens

**4. Declarations of Interest:**

None

**5. Approval of Minutes:**

5.1 Approve minutes from meeting held May 15, 2019

Minutes from meeting held May 15, 2019 were approved as presented.

**6. Delegation(s):**

6.1 Tours in Kilbride - Helen Callaway

- Helen Callaway and Maureen Trenkler provided some history of the Village of Kilbride and area and shared their desire to capture and preserve this history before the landmarks and early family connections are lost.

- They advised that a website containing Kilbride history, stories, photos and maps is currently being worked on and asked if the link could be shared on the committee's website.
- A Village Tour is planned for Spring 2020 and asked for some guidance regarding rules, requirements and getting the word out. It was suggested that they look into funding opportunities with "Love My Hood", "Community Matching Fund" and "Arts & Culture Fund". Councillor Nisan suggested the possibility of using a bus for shuttling.  
**Action** - Jo-Anne to forward contact information for above funding opportunities to Helen.  
**Motion** - Heritage Burlington endorses the initiative for a Kilbride Heritage Tour. **CARRIED**
- Helen and Maureen also asked for assistance in getting a heritage plaque for the Village, acknowledging its establishment in 1853 and a simple memorial at Kilbride School, in memory of Marianne Schuett who was kidnapped in 1967. Committee advised that a memorial at the school would have to be requested through the School Board.

## 6.2 Port Nelson Park - Diane Gaudaur

- Diane Gaudaur advised that she is researching and writing a book about Port Nelson, one of Burlington's founding communities and added that this study has uncovered a rich history about the Village of Port Nelson, particularly the land upon which the Port Nelson Park now sits. Diane noted that funds have been designated in the capital budget for Port Nelson Park infrastructure renewal with a design being created in 2020 and work scheduled to be done on the playground and pathway in 2021.
- Diane asked that the City consider the following:
  - That a qualified archaeological assessment be undertaken on the subject lands due to its rich history;
  - That the lands and the water lot where the road, beach and water site where the Pier once stood be designated under the Ontario Heritage Act;
  - That any capital project be undertaken with design sensitivity to the historic nature of the site and;
  - That the Park be provincially plaqued to identify the history and purpose of the area, dating back to the early 1800s.

- Committee advised that provincial plaquing would have to be done through the Province and asked whether an archaeological dig was necessary due to cost. Diane responded that recognition is what's most important and that the park be restored in a respectful way.
- Suggestion was made that perhaps a wrap could go on the hydro utility box, similar to what's in Aldershot, highlighting the history of the Park.  
**Motion** - Heritage Burlington endorses the work Diane Gaudaur is doing and request that City staff include her in the design of Port Nelson Park and development of a plaque. **CARRIED**

## 7. Regular Items:

### 7.1 Heritage Planner update

- Thomas welcomed Danika back and advised that she will be replacing him as the Heritage Planner during his job rotation in the Policy Section of the Planning Department.
- a. 2419-2421 Lakeshore Road
    - As a follow up to last month's meeting, Thomas advised that he is looking to the committee for their thoughts on whether this property may be worthy of designation.
    - The committee discussed and agreed that the property looks like it has potential.  
**Action** - Thomas to respond to the homeowner with possible next steps.
  - b. 2477 Queensway Drive
    - Danika advised that the city has received a heritage permit and site plan application for 2477 Queensway Drive. The heritage permit application is to rehabilitate the 1830's farmhouse for use as a daycare, including removal of old addition, construction of new addition, restoration of north (front) house façade, interior renovations and construction of a new second building on site also for use as a daycare. The site plan application is for the associated site alteration including a new parking lot, relocated driveway, new children's play area with noise wall, new heritage interpretive plaque/panel and landscaping.
    - Members discussed and asked if the renovations would negatively impact the appearance of the house and Danika responded that the proposed changes are supported by a

Heritage Impact Study. In terms of appearance, the front façade will be restored and the new addition will not be visible from the front.

**Motion** - Support the heritage permit and site plan applications for 2477 Queensway Drive. **CARRIED**

## 7.2 Chair's update

### a. Training for evaluation of heritage properties

- Howard advised that he, Michele and Sharon are reviewing the 3 proposals that were received and are waiting for responses to a couple of questions from two of the proponents. A recommendation will come forward to the committee at the July meeting.

### b. Draft annual report

- Howard briefly reviewed the committee's draft 2017/2018 annual report scheduled to go to the Planning and Development Committee meeting of July 9, 2019 and noted that he is working on the list of completed and/or obsolete recommendations from the New Approach 2012 which will be attached as an appendix to the report.

**Motion** - Support the 2017/2018 Heritage Burlington annual report. **CARRIED**

### c. Citizen Action Lab summary

- Howard provided a summary of the Citizen Action Lab that he attended on May 29, 2019 and noted that it was a very good process. Jo-Anne advised that the information received from the Labs will inform the Citizen Committee Review report which will be going to Council in the Fall.

## 8. Other Business:

### 8.1 Heritage Tours

- Sille and Don shared a draft of a heritage tour they developed in the St. Luke's area and noted that it is approximately one kilometer in length and includes 27 heritage properties. They are hoping to have two more downtown tours ready for the July meeting.
- Committee suggested that perhaps the tours could be given an historic name based on the area of the tour.

**9. Adjournment: 9 p.m.**