



Audit Committee Meeting

Minutes

Date: September 11, 2019
Time: 3:30 pm
Location: Council Chambers Level 2, City Hall

Members Present: Angelo Bentivegna, Lisa Kearns (Vice Chair), Mayor Marianne Meed Ward, Phillip Chisulo, Aaron Mendaglio, Etienne Durafour
Member Regrets: Paul Sharman (Chair), Mathew Moore
Staff Present: Tim Commisso, Joan Ford, Sheila Jones, Sandy O'Reilly, Nancy Shea-Nicol, Christine Swenor, David Thompson (Audio/Video Specialist), Suzanne Gillies (Clerk)

1. Declarations of Interest:

None.

2. Delegation(s):

None.

3. Consent Items:

3.1 Status of audit work plan, budget and performance metrics (CA-10-19)

Moved by: Aaron Mendaglio

Receive and file city auditor's office report CA-10-19 providing the status of the 2019 audit work plan (Appendix A), performance metrics (Appendix B), and budget as of July 31, 2019.

CARRIED

3.2 Summary of in progress management action plans (CA-11-19)

Moved by: Aaron Mendaglio

Receive and file city auditor's office report CA-11-19 providing a summary of the management action plans in progress to address high- and low- risk issues as detailed in Appendix A.

CARRIED

3.3 Financial highlights for the period ended June 30 2019 (F-35-19)

Moved by: Aaron Mendaglio

Receive and file report F-35-19 providing financial highlights for the period ended June 30 2019

CARRIED

3.4 Evaluation of the external auditors (F-36-19)

Moved by: Aaron Mendaglio

Receive and file finance department report F-36-19 providing an evaluation of the external auditors

CARRIED

4. Regular Items:

4.1 Fraudulent vendor payment update (L-20-19)

Moved by: Mayor Meed Ward

Receive and file legal department report L-20-19 regarding fraudulent payment update.

CARRIED

4.2 Cyber security update (staff presentation) (A-03-19)

4.3 Annual information technology services update (IT-02-19)

Moved by: Mathew Moore

Receive and file information report IT-02-19 providing an annual information technology assurance update.

CARRIED

4.4 Summary of audit results - GL account reconciliation follow up (CA-12-19)

Moved by: Councillor Bentivegna

Receive and file city auditor's office report CA-12-19 providing summary of audit results – GL account reconciliation follow-up audit in Appendix A.

CARRIED

5. Confidential Items:

5.1 Confidential appendices to fraudulent vendor payment update (L-20-19)

6. Procedural Motions:

Moved by: Mayor Meed Ward

Move into closed session at 4:35 pm.m in accordance with the following provisions under the Municipal Act:

section 239(2) (a) the security of the property of the municipality or local board, with respect to confidential appendices A & B of legal department report L-20-19 regarding fraudulent payment updates; and

section 239(2)(a) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, with respect to confidential appendix A of legal department report L-20-19 regarding fraudulent payment updates; and

section 239(2)(f) advise that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to legal department report L-20-19 regarding fraudulent payment updates

CARRIED

Moved by: Mayor Meed Ward

Motion to proceed into public session at 5:34 p.m..

CARRIED

7. Information Items:

Moved by: Councillor Bentivegna

Receive and file the following 1 item, having been given due consideration by the Audit Committee.

7.1 Cyber security staff presentation (A-03-19)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

Chair adjourned the meeting at 5:37 p.m.