

Burlington Inclusivity Advisory Committee

2019 Work Plan

A Year to Restructure & Refocus

The Burlington Inclusivity Advisory Committee (BIAC) is a citizen advisory committee to Burlington Council. BIAC aims to promote inclusion in all aspects of city services by providing opportunities to everyone in the community that reflect the ideals of acceptance, accommodation, and respect.

STRATEGY

In light of BIAC's broad mandate and inherent limitations affecting capacity (nominal finances, non-compensated citizen members, limited volunteer time per month), the Chair & Co-Chair propose the following strategic work-plan for 2019:

Near-term & Long-term strategic reorganization to help realize BIAC's mission statement while better serving the City of Burlington, Council & the community at large.

NEAR-TERM

1. Advisory Focus – select one inclusivity-related theme per year allowing for a deep exploration from multiple perspectives in order to cultivate substantive insights to the benefit of Council.
2. Annual Event – lobby for & establish a once/year event (Burlington for All?) to promote awareness of Burlington's commitment to being an inclusive city.

LONG-TERM

1. Same as point 1 above
2. Same as point 2 above
3. Monitor & Measure – develop and implement tools BIAC can use to engage the CoB/Council about ongoing inclusivity related matters. (*not a 2019 objective*)

IMPLEMENTATION

Given the above, a timely buy-in from BIAC and Council is need to commence implementation of the near-term phase of this plan.

ADVISORY FOCUS

1. Select a theme.
2. Develop a topic list with agenda/speaker for each month.
3. Present Council an executive summary at year-end with an in-depth report for future action/reference.

ANNUAL EVENT

1. Establish a road-map to fruition by detailing which departments/individuals are involved in making such an event possible and logistics, logistics, logistics.
2. Establish the content by outlining what is promoted, how community awareness is achieved, how the agenda is populated.
3. Present Council an executive summary at year-end indicating the progress made and/or remaining hurdles to realizing such an event.

With both implementations requiring one or more years, refocusing the advisory mandate in any given year is expected to open capacity for this committee to pursue an annual event, even if such an effort takes 1 or 2 years, or longer.

With thanks,

BIAC
Chair & Co-Chair

APPENDIX

2018 BIAC Work Plan [www.insert2018link,thankyou](#)
2017 BIAC Work Plan [www.insert2017link,thankyou](#)