



Committee of the Whole Meeting

Minutes

Date: November 4, 2019

Time: 9:30 am

Location: Council Chambers Level 2, City Hall

Members Present: Lisa Kearns (Chair), Kelvin Galbraith, Rory Nisan, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Laura Boyd, Sue Connor, Joan Ford, Chris Glenn, Sheila Jones, David Lazenby, Allan Magi, Nancy Shea-Nicol, Christine Swenor, David Thompson (Audio/Video Specialist), Suzanne Gillies (Clerk)

1. **Declarations of Interest:**

None.

2. **Delegation(s):**

- 2.1 Sarah Cameron and Jill Stickney spoke regarding Burlington Active Aging Plan update and S.T.A.R.T a model of engagement for senior volunteers (PR-02-19)
- 2.2 Lawson Hunter spoke regarding 2020 Budget Overview and the importance to address the climate emergency in the budget. (F-46-19)
- 2.3 Dr. Galbraith for the Royal Botanical Gardens spoke regarding the Cootes to Escarpment Eco Park System update (CW-05-19)
- 2.4 Gabriella Kalapos representing Clean Air Partnership spoke regarding 2019-2023 Inter-Governmental Declaration on Clean Air and Climate Change (CW-46-19)
- 2.5 Doug Brown, Burlington for Accessible Sustainable Transit (BFAST) spoke regarding Burlington Transit Five-year Business Plan (TR-06-19)

3. Consent Items:

3.1 HIGH FIVE® Accreditation Verification visit (PR-03-19)

Moved by Mayor Meed Ward

Receive and file report PR-03-19 which provides Council with information on the HIGH FIVE® program and reaccreditation process as related to City of Burlington recreation programming for ages 6-12 years.

CARRIED

4. Regular Items:

4.1 Advisory Committee Review (CL-15-19)

This item was withdrawn prior to the meeting,.

4.2 2019-2023 Inter-Governmental Declaration on Clean Air and Climate Change (CW-46-19)

Moved by Councillor Stolte

Direct the Mayor or designate to sign the Clean Air Council 2019-2023 Inter-Governmental Declaration on Clean Air & Climate Change, as detailed in Appendix A of capital works report CW-46-19, on behalf of the City of Burlington at City Council on November 18, 2019.

CARRIED

4.3 Cootes to Escarpment EcoPark System Update (CW-05-19)

Moved by Councillor Sharman

Receive and file capital works report CW-05-19 regarding an update on the Cootes to Escarpment EcoPark System.

CARRIED

4.4 Burlington Active Aging Plan update (PR-02-19)

Moved by Councillor Galbraith

Receive and file recreation services department report PR-02-19 which provides an update on the Burlington Active Aging Plan and Adult Program Service Expansion.

CARRIED

4.5 2018-2022 Burlington's Plan Vision to Focus Financial Plan (F-41-19)

Moved by Councillor Sharman

Receive and file finance department report F-41-19 regarding the 2018-2020 Vision to Focus financial plan.

CARRIED

4.6 Municipal Accommodation Tax (MAT) (CM-23-19)

Moved by Councillor Nisan

Table report CM-23-19 regarding establishment of a Municipal Accommodation Tax in Burlington and report back to Committee in early 2020 to provide recommendations related to implementation and the associated by-law.

CARRIED

4.7 2020 Budget Overview (F-46-19)

Moved by Councillor Bentivegna

Refer finance department report F-46-19 regarding the 2020 budget overview to the Planning and Development Committee meeting on Tuesday November 4, 2019.

CARRIED

4.8 Market Competitiveness (HR-03-19)

Moved by Councillor Stolte

Adopt the principles outlined in human resources report HR-3-19; and

Direct the Executive Director of Human Resources to realign non-union salaries as outlined in Confidential Appendix A of HR-3-19 and adopt option 2.1 as contained in the report.

CARRIED

4.9 Burlington Transit Five-year Business Plan (TR-06-19)

Moved by Councillor Sharman

Refer transit department report TR-06-19 regarding the five-year business plan for Burlington Transit (2020-2024) to the Council meeting on November 18, 2019 .

CARRIED

5. Confidential Items:

- 5.1 Confidential legal department litigation update (May 1 to September 30, 2019) (L-22-19)

Moved by Councillor Stolte

Direct the Executive Director of Legal Services or her designate to proceed in accordance with the instruction sought in matters 17, 18, 19, 20 and 30, and that the balance of L-22-19 be received and filed.

CARRIED

- 5.2 Confidential parks and recreation department report regarding a vendor agreement update (PR-10-19)

Moved by Councillor Stolte

Receive and file confidential recreation services department report PR-10-19 regarding a vendor agreement update.

CARRIED

- 5.3 Confidential finance department report regarding contingency – September 30, 2019 (F -43-19)

Moved by Councillor Stolte

Receive and file confidential finance department report F-43-19 regarding contingency - September 30, 2019.

CARRIED

- 5.4 Confidential verbal update regarding Evolving the Organization - customer experience (CM-28-19)

6. Procedural Motions:

6.1 Motion to proceed into closed session

Moved by Mayor Meed Ward

Move into closed session in accordance with the following provisions under the Municipal Act,

Sections 239 (e) litigation or potential litigation affecting the municipality or local board, including matters before administrative tribunals, with respect to legal department report L-22-19 regarding litigation updates from May 1 to September 30, 2109; and

Section 239(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

Section 239 (d) labour relations or employee negotiations regarding human resources department appendix A to report HR-03-19 regarding market competitiveness; and

Section 239 (b) personal matters about identifiable individuals, including municipal or local board employees regarding confidential verbal update from the City Manager on evolving the organization the customer experience CM-28-19

CARRIED

7. Information Items:

Moved by Councillor Galbraith

Receive and file the following 8 items, having been given due consideration by the Committee of the Whole.

CARRIED

7.1 Staff presentation regarding Cootes to Escarpment EcoPark System update (CW-05-19)

7.2 Staff presentation regarding 2018-2022 Burlington's Plan Vision to Focus Financial Plan (F-41-19)

7.3 Correspondence from Brian Dean, Executive Director, Burlington Downtown Business Association regarding Municipal Accommodation Tax (MAT) (CM-23-19)

- 7.4 Staff presentation regarding Municipal Accommodation Tax (MAT) (CM-23-19)
- 7.5 Presentation from Sarah Cameron regarding Burlington Active Aging Plan update (PR-02-19)
- 7.6 Presentation from Gabriella Kalapos, Clean Air Partnership regarding 2019-2023 Inter-Governmental Declaration on Clean Air and Climate Change (CW-46-19)
- 7.7 Presentation from Doug Brown, Burlington for Accessible Sustainable Transit (BFAST) regarding Burlington Transit Five-year Business Plan (TR-06-19)
- 7.8 Presentation by Dennis Karr, Dillon Consulting regarding Burlington Transit Five-year Business Plan (TR-06-19)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

10:16 a.m. (recessed), 1:24 p.m. (reconvened), 4:52 p.m. (recessed), 5:11 p.m. (reconvened), 5:13 p.m. (closed), 6:22 p.m. (public), 6:23 p.m. (recessed), 6:50 p.m. (reconvened), 8:50 p.m. (recessed), 8:58 p.m. (reconvened), 8:59 p.m. (closed), 9:59 p.m. (public)

Councillor Nisan left the meeting at 4:02 p.m. and returned at 4:30 p.m.

Chair adjourned the meeting at 10:01 p.m.