



Audit Committee Meeting

Minutes

Date: November 6, 2019
Time: 3:30 pm
Location: Council Chambers Level 2, City Hall

Members Present: Paul Sharman (Chair), Angelo Bentivegna, Lisa Kearns (Vice Chair), Mayor Marianne Meed Ward, Phillip Chisulo, Aaron Mendaglio, Mathew Moore, Etienne Durafour

Staff Present: Tim Commisso, Joan Ford, Sheila Jones, Sandy O'Reilly, Nancy Shea-Nicol, David Thompson (Audio/Video Specialist), Georgie Gartside (Clerk)

1. Declarations of Interest:

None.

2. Delegation(s):

None.

3. Consent Items:

3.1 Status of audit work plan, budget and performance metrics (CA-13-19)

Moved by: Mayor Meed Ward

Receive and file city auditor's office report CA-13-19 providing the status of the 2019 audit work plan (Appendix A), performance metrics (Appendix B), and budget as of October 11, 2019.

CARRIED

3.2 Financial highlights for the period ended Sept. 30, 2019 (F-45-19)

Moved by: Mayor Meed Ward

Receive and file report F-45-19 providing financial highlights for the period ended September 30, 2019.

CARRIED

4. Regular Items:

4.1 Summary of in-progress management action plans (CA-14-19)

Moved by: Mathew Moore

Receive and file city auditor's office report CA-14-19 providing a summary of the management action plans in progress to address high- and medium- risk issues as detailed in Appendix A.

CARRIED

5. Confidential Items:

5.1 Verbal legal department update regarding fraudulent vendor payment (L-22-19)

6. Procedural Motions:

6.1 Proceed into closed session

Moved by: Councillor Bentivegna

Move into closed session in accordance with the following provisions under the Municipal Act,

- section 239 (2)(a) the security of the property of the municipality or local board; and
- section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and
- section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, all with respect to a verbal confidential legal department update on fraudulent vendor payment.

CARRIED

7. Information Items:

None.

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

3:42 p.m. (closed), 4:01 p.m. (public)

Chair adjourned the meeting at 4:11 p.m.