



## **Committee of the Whole Meeting**

### **Minutes**

Date: December 2, 2019

Time: 9:30 am

Location: Council Chambers Level 2, City Hall

Members Present: Lisa Kearns (Chair), Kelvin Galbraith, Rory Nisan, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Mary Battaglia, Sue Connor, Joan Ford, Chris Glenn, Heather MacDonald, Allan Magi, David Thompson (Audio/Video Specialist), Suzanne Gillies (Clerk)

#### **1. Declarations of Interest:**

None.

#### **2. Delegation(s):**

- 2.1 Marwa Selim representing BurlingtonGreen Environmental Association expressed support for the climate action plan for Burlington (CW-20-19)
- 2.2 Kate Flynn representing Centre for Climate Change Management at Mohawk College expressed support for the climate action plan for Burlington (CW-20-19)
- 2.3 Roman Talkowski expressed support for the climate action plan for Burlington (CW-20-19)
- 2.4 Brian McLaughlin representing Burlington Old Timers Soccer Club expressed concerns with the framework for community recreation (PR-11-19)
- 2.5 Sarah Merritt-Kellogg representing Burlington Women's Recreational Soccer League expressed concerns with the framework for community recreation (PR-11-19)

- 2.6 Kathy Parker representing Soccer Club Organization of Burlington Youth expressed concerns with the framework for community recreation (PR-11-19)
- 2.7 Shannon Sinclair and Tara Hambly representing Burlington Women's Recreational Soccer League expressed concerns with the framework for community recreation (PR-11-19)
- 2.8 Murray De Pape representing Burlington Old Timers Soccer Club expressed concerns with the framework for community recreation (PR-11-19)
- 2.9 Don Johnson expressed concerns with the city-wide private tree bylaw implementation (RPF-18-19)
- 2.10 Roland Tanner representing Engaged Citizens of Burlington regarding city-wide private tree bylaw implementation (RPF-18-19)
- 2.11 Albert Faccenda expressed concerns with city-wide private tree bylaw implementation (RPF-18-19)
- 2.12 William Love representing Roseland Community Organization expressed support for the city-wide private tree bylaw implementation (RPF-18-19)
- 2.13 Lloyd Ripani expressed concerns with the city-wide private tree bylaw implementation (RPF-18-19)
- 2.14 Joan Olech representing Halton/Hamilton Landowners Association expressed concerns with the city-wide private tree bylaw implementation (RPF-18-19)
- 2.15 Ryan Small expressed concerns with the city-wide private tree bylaw implementation (RPF-18-19)
- 2.16 Delegation from David Wilby regarding city-wide tree bylaw implementation (RPF-18-19)
- 2.17 Amy Schnurr representing BurlingtonGreen Environmental Association expresses support for the city-wide private tree bylaw implementation (RPF-18-19)
- 2.18 Norman Richardson expressed concerns with the city-wide private tree bylaw implementation in rural areas. (RPF-18-19)

**3. Consent Items:**

- 3.1 2019 accessibility progress report (CW-47-19)  
Moved by Councillor Sharman

Receive and file capital works department report CW-47-19 and Appendix A regarding the 2019 Accessibility Progress Report.

**CARRIED**

3.2 2019 to 2020 group benefits renewal (HR-05-19)

Moved by Councillor Sharman

Retain Sun Life Financial as the service provider for the major medical, hospital, dental, long-term disability and basic and optional life insurance plans for the December 1, 2019 to November 30, 2020 policy year.

**CARRIED**

3.3 Financial status report as at September 30, 2019 (F-44-19)

Moved by Councillor Sharman

Receive and file finance department report F-44-19 providing the financial status report as at September 30, 2019.

**CARRIED**

3.4 2020 Interim Tax Levy By-Law (F-47-19)

Moved by Councillor Sharman

Approve by-law 63-2019 attached as Appendix A to finance department report F-47-19 which provides for the levy of the 2020 interim taxes.

**CARRIED**

3.5 Temporary Borrowing By-Law (F-38-19)

Moved by Councillor Sharman

Approve by-law 64-2019 attached as Appendix A to finance department report F-38-19, to authorize the temporary borrowings of monies from the Royal Bank of Canada to meet the ordinary expenditures of the Corporation for the 2020 fiscal year; and

Authorize the Mayor and Clerk to execute the Security Agreement, subject to the satisfaction of the City Solicitor.

**CARRIED**

3.6 Book publication agreement with E.G. Keenleyside (CM-26-19)

Moved by Councillor Sharman

Authorize the City Manager to negotiate and execute an agreement with E.G. Keenleyside for the publication and distribution of his book “An Illustrated History of the Burlington Cenotaph, The Story of a Community Memorial” to the satisfaction of the City Solicitor and any related documents related thereto.

**CARRIED**

3.7 Regional road maintenance 2020 (RPF-20-19)

Moved by Councillor Sharman

Delegate to the Executive Director of Environment, Infrastructure and Community Services the authority to negotiate amendments and enter into agreements with Halton Region for the provision of contracted road maintenance services and to negotiate amendments and enter into agreements as outlined in Halton Region Report No. PW-29-19 to the satisfaction of the Executive Director of Legal Services and the Chief Financial Officer.

**CARRIED**

**4. Regular Items:**

4.1 Audit and accountability fund consulting final report (CM-29-19)

Moved by Councillor Sharman

Table the City of Burlington 2019 Service Delivery Reviews Final Report prepared by Performance Concepts Consulting and Dillon Consulting, dated November 27, 2019; and

Direct the City Manager to report back in Q1, 2020, on the proposed disposition of the four service reviews and recommendations contained in the “City of Burlington 2019 Service Delivery Reviews Final Report.”

**CARRIED**

4.2 Climate Action Plan for Burlington (CW-20-19)

Table the Climate Action Plan in Appendix A of capital works report CW-20-19 for public review **to be brought back to the Environment, Infrastructure and Community Services Committee on January 13, 2020 for discussion and delegations**; and

Direct the Executive Director of Environment, Infrastructure and Community Services to report back to the Environment, Infrastructure and Community Services meeting in March 2020 with a final Climate Action Plan; and

Direct the Mayor to sign the commitment letter in Appendix C of capital works report CW-20-19 for the City of Burlington to join the Global Covenant of Mayors for Climate and Energy.

**CARRIED**

4.3 Framework for community recreation (PR-11-19)

Moved by Mayor Meed Ward

**Refer department of recreation services report PR-11-19 regarding community recreation framework to the Planning and Development Committee meeting on Tuesday, December 3, 2019.**

**CARRIED**

4.4 Proposed changes to the leash-free area criteria (PR-12-19)

Moved by Mayor Meed Ward

Approve the updated leash-free area criteria and process as outlined in department of recreation services report PR-12-19; and

Rescind delegated authority for the Director of Parks and Recreation to consider piloting alternative time leash-free areas as an alternative to fenced leash-free areas when requests come forward on a site by site basis utilizing the process outlined in parks and recreation department report PR-33-12.

**CARRIED**

4.5 Open air burn permit review (BFD-05-19)

Moved by Mayor Meed Ward

Endorse the open air burning permit areas, with no changes, as detailed in Appendix A, Schedule A, of fire department report BDF-05-19 **including the option of a one year pilot for open air burning in North Aldershot for 2020**; and

Approve updated by-law 65-2019 open air burning for the City of Burlington, attached as Appendix C, as outlined in Burlington Fire Department report BFD-05-19.

**CARRIED**

4.6 Mundialization trip to Itabashi, Japan – Mayor’s report (MO-18-19)

Moved by Mayor Meed Ward

Receive and file Mayor's Office report MO-18-19 regarding the Mayor’s trip to Itabashi, October 2019.

**CARRIED**

4.7 Free transit for students (MO-19-19)

Moved by Mayor Meed Ward

Receive and file the update on MOU discussions with all related school boards (public and Catholic) to further partnership terms and funding towards student transit passes and appoint Councillors Rory Nisan and **Shawna Stolte** to the MOU discussion team; and

Consider as part of the 2020 budget discussions free transit for students age 12 and under, to take effect January 1<sup>st</sup> to align with Metrolinx fare changes in March of 2019 that saw all children age 12 and under not charged any fare for GO trains or buses; and

**Direct the City Manager** to report back on MOU progress by June with a recommendation for council to consider approving the program. The recommendation would include timing options and funding, including the potential to begin the program in September 2020, identifying a one-time funding source from September to December and adding the annualized cost to the 2021 budget.

**CARRIED**

4.8 Council committees and Deputy Mayor assignments for 2020 (MO-20-19)

Moved by Mayor Meed Ward

Appoint Councillors Kelvin Galbraith and Lisa Kearns, as chair and vice chair respectively to the Environment, Infrastructure and Community Services Committee effective January 1, 2020 for the term to expire December 31, 2020; and

Appoint Councillors Shawna Stolte and Rory Nisan, as chair and vice chair respectively to the Community Planning, Regulation and Mobility Committee, both regular and statutory public meetings, effective January 1, 2020 for the term to expire December 31, 2020; and

Appoint Councillors Rory Nisan and Paul Sharman, as chair and vice chair respectively to the Corporate Services, Strategy, Risk and Accountability Committee effective January 1, 2020 for the term to expire December 31, 2020; and

Appoint Councillors Angelo Bentivegna and Lisa Kearns, as chair and vice chair respectively to the Council Workshop Committee effective January 1, 2020 for the term to expire December 31, 2020; and

Approve the Deputy Mayor rotation as outlined in report MO-20-19; and

Amend the procedure by-law to permit chairs to serve in the Deputy Mayor rotation.

**CARRIED**

4.9 Staff direction regarding leaf collection (COW-15-19) (SD-31-19)

Moved by Councillor Nisan

Direct the Director of Road, Parks, and Forestry to report to committee explaining the root and proximate causes of the need to change the leaf collection program that occurred in November 2019, and provide any lessons learned from the experience of the 2019 program.

**CARRIED**

4.10 City-wide private tree bylaw implementation (RPF-18-19)

Moved by Mayor Meed Ward

**Refer roads, parks, and forestry department report RPF-18-19 regarding city-wide private tree by-law to the Planning and Development Committee meeting on Tuesday, December 3, 2019.**

**CARRIED**

**5. Confidential Items:**

- 5.1 Confidential appendix D to City Manager report CM-29-19 regarding audit and accountability fund consulting (CM-29-19)

**6. Procedural Motions:**

- 6.1 Suspend the rules to proceed beyond the hour of 10:00 p.m.

Moved by Mayor Meed Ward

Suspend the rules of procedure to allow the meeting to proceed beyond the hour of 10 p.m., in accordance with procedure by-law 64-2016 s. 26.

**CARRIED**

**7. Information Items:**

Moved by Councillor Bentivegna

Receive and file the following 12 items, having been given due consideration by the Committee of the whole.

**CARRIED**

- 7.1 Staff presentation regarding audit and accountability fund consulting final report (CM-29-19)
- 7.2 Staff presentation regarding climate action plan for Burlington (CW-20-19)
- 7.3 Delegation material from Kate Flynn, Centre for Climate Change Management at Mohawk College regarding the climate action plan for Burlington (CW-20-19)
- 7.4 Correspondence from Lawson Hunter regarding climate action plan for Burlington (CW-20-19)
- 7.5 Delegation material from Murray De Pape representing Burlington Old Timers Soccer Club regarding framework for community recreation (PR-11-19)
- 7.6 Delegation material from Sarah Merritt-Kellogg, Burlington Women's Recreational Soccer League regarding framework for community recreation (PR-11-19)



- 7.7 Delegation material from Shannon Sinclair and Tara Hambly, Burlington Women's Recreation Soccer League regarding framework for community recreation (PR-11-19)
- 7.8 Delegation material from Kathy Parker, Program Manager for Soccer Club Organization of Burlington Youth regarding framework for community recreation (PR-11-19)
- 7.9 Presentation regarding Mundialization trip to Itabashi, Japan (MO-18-19)
- 7.10 Correspondence from Burlington Sustainable Development Committee regarding city-wide private tree bylaw implementation (RPF-18-19)
- 7.11 Correspondence from James Fisher regarding city-wide private tree bylaw implementation (RPF-18-19)
- 7.12 Correspondence from Vince Fiorito regarding city-wide private tree bylaw implementation (RPF-18-19)
- 7.13 Delegation material from Don Johnson regarding city-wide private tree bylaw implementation (RPF-18-19)
- 7.14 Delegation material from Joan Olech regarding city-wide private tree bylaw implementation (RPF-18-19)

**8. Staff Remarks:**

**9. Committee Remarks:**

**10. Adjournment:**

11:35 a.m. (recessed). 11:46 a.m. (reconvened), 12:02 p.m. (recessed), 1:00 p.m. (reconvened), 2:38 p.m. (recessed), 2:49 p.m. (reconvened), 4:08 p.m. (recessed), 6:30 p.m. (reconvened), 8:02 p.m. (recessed), 8:13 p.m. (reconvened)

Chair adjourned the meeting at 10:37 p.m.