



Planning and Development Committee Meeting

Minutes

Date: December 3, 2019

Time: 9:30 am

Location: Council Chambers Level 2, City Hall

Members Present: Paul Sharman (Chair), Rory Nisan, Kelvin Galbraith, Lisa Kearns, Shawna Stolte, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Heather MacDonald, Jamie Tellier, Nick Anastasopoulos, Allan Magi, Vito Tolone, Chris Glenn, Kwab Ako-Adjei, Mary Battaglia, David Thompson (Audio/Video Specialist), Jo-Anne Rudy (Clerk)

1. Declarations of Interest:

None

2. Statutory Public Meetings:

None

3. Delegation(s):

- 3.1 Christine Carter spoke in support of the recommendations contained in mayor's office report MO-17-19 regarding Meridian Brick/Aldershot Quarry study review. (MO-17-19)
- 3.2 Heather Lareau spoke on behalf of Dr. Asheer Sharman regarding Meridian Brick/ Aldershot Quarry and expressed concern as it relates to loss of vegetation and health risks. (MO-17-19)
- 3.3 Franco DiGiovanni, Hemmera Envirochem Inc., expressed concern with the Meridian Brick/Aldershot Quarry as it relates to land compatibility, air quality impacts and resulting health risks. (MO-17-19)

- 3.4 Peter Simcisko, Watson & Associates Economists Ltd., provided an overview of the Building Permit By-law fee review. (PB-21-19)
- 3.5 Suzanne Mammel, Hamilton Halton Home Builders Association, expressed concern with the Building Permit By-law fee review as it relates to the impact on affordability and the narrative being told. (PB-21-19)
- 3.6 Suzanne Mammel, Hamilton Halton Home Builders Association, expressed concern with the development pre-application policy as it relates to mandating a pre-consultation meeting. (MO-21-19)
- 3.7 Judy Worsley, Aldershot Village BIA, shared the Aldershot BIA's new Strategic Plan 2019-2022 and highlighted their three focus areas - member experience, organizational development and increased advocacy role. (PB-78-19)

4. Consent Items:

None

5. Regular Items:

- 5.1 Road Safety Lawn Sign Campaign update (TS-09-19)

Moved by Councillor Kearns

Direct the Director of Transportation Services to extend the Road Safety Lawn Sign Campaign into 2020, utilizing the remaining supply of signs purchased in 2019.

CARRIED

- 5.2 Downtown road safety review (TS-10-19)

Moved by Councillor Kearns

Approve the recommendations contained in transportation services department report TS-10-19 regarding road safety improvements; and

Direct the Director of Transportation Services to prepare, for Council's approval, a by-law to amend Traffic By-law 86-2007 for the implementation of an all-way stop traffic control at the intersection of Caroline Street and John Street; **and**

Direct the Director of Transportation Services to explore the implementation of additional pedestrian crossings within the downtown; and

Direct the Director of Transportation Services to review pedestrian refuge islands and potential of separated signals at high volume pedestrian intersections city wide.

CARRIED

Moved by Mayor Meed Ward

Direct the Director of Transportation Services to explore the implementation of additional pedestrian crossings within the downtown; and

Direct the Director of Transportation Services to review pedestrian refuge islands and potential of separated signals at high volume pedestrian intersections city wide.

CARRIED

5.3 Building Permit By-law fee review (PB-21-19)

Moved by Mayor Meed Ward

Approve the proposed fee adjustments represented by Option 2 of the consultant's report contained in Appendix A to department of city building report PB-21-19; and

Approve the text amendments to the Building Permit By-law recommended in department of city building report PB-21-19; and

Repeal Building Permit By-law 13-2018 and all its amendments effective December 31, 2019; and

Enact the proposed By-law 66-2019 attached as Appendix B to department of city building report PB-21-19, containing the proposed revised fee schedule and text amendments on January 1, 2020.

CARRIED

5.4 Aldershot BIA's new Strategic Plan 2019-2022 (PB-78-19)

Moved by Councillor Galbraith

Endorse the Aldershot BIA's Strategic Plan, 2019-2022 attached as Appendix A to community planning department report PB-78-19.

CARRIED

5.5 Burlington One Brand work plan (CM-27-19)

Moved by Mayor Meed Ward

Approve the integration of the One Brand as a strategic initiative into the 2018-2022 Burlington's Plan: From Vision to Focus work plan as a key project emerging from the Red Tape Red Carpet recommendations; and

Endorse the Burlington One Brand project plan and support the allocation of existing funding to complete One Brand research and development in 2020. Funding for the implementation of the One Brand will be requested in 2020 for inclusion in the 2021 budget.

CARRIED

5.6 Section 37 community benefits for 2421-2431 New Street (PB-87-19)

Moved by Councillor Kearns

Approve community benefits in relation to the development proposal at 2421-2431 New Street submitted by Weston Consulting, consisting of direct and indirect benefits as outlined in community planning department report PB-87-19; and

Direct the Executive Director of Legal Services to prepare and execute an agreement pursuant to Section 37 of the *Planning Act* securing the benefits agreed to and to the satisfaction of the Director of Community Planning and the City Solicitor and that such Agreement be registered on title to the lands in a manner satisfactory to the City Solicitor to secure said community benefits; and

Direct the Clerk and the Mayor to execute the amending by-law once the owner enters into the Section 37 Agreement.

CARRIED

5.7 Local input into the Region of Halton's Integrated Growth Management Strategy (PB-82-19)

Moved by Mayor Meed Ward

Endorse city staff's recommendation contained in community planning department report PB-82-19 regarding the prioritization and weighting of the measures identified in Halton Region's Evaluation Framework; and

Direct the City Clerk to forward a copy of community planning department report PB-82-19 to Halton Region as the City of Burlington's input on the IGMS Evaluation Framework.

CARRIED

5.8 Meridian Brick/Aldershot Quarry study review (MO-17-19, SD-32-19)

Moved by Mayor Meed Ward

Direct the Executive Director of Community Planning, Regulation and Mobility to investigate the Air Quality Bylaw for Oakville and report back to council with a recommendation for a similar bylaw for Burlington by Q2 2020; and

Direct the Executive Director of Legal Services and Corporation Counsel to retain an environmental lawyer to advise on the municipal role in the Aldershot Quarry, the potential air quality bylaw and any other matters arising; and

Direct the Executive Director of Community Planning, Regulation and Mobility to review and report back on the peer reviews of the studies done by Meridian/Aldershot Quarry and requirements for ongoing monitoring and potential impacts on human health. As part of the review, report back on the cost and process to conduct an independent peer review of studies conducted to date; and

Direct the Director of Roads, Parks and Forestry to review the forestry plan for phased removal and replacement of trees at the Aldershot Quarry, and report back with an assessment to council in Q2 2020; and

Direct the Mayor to:

- write to the three local MPPs for Burlington, the Ministry of the Environment, Conservation and Parks, and the Ministry of Natural Resources & Forestry to request a meeting to discuss the conditions of the site plan and their oversight and due diligence in ongoing monitoring and studies conducted on the air quality impacts of the quarry activities to ensure the quarry is operating within provincial regulations.

- establish a Community Council Liaison Committee with representation from Meridian/Aldershot Quarry, local citizens, provincial ministries, city staff and council, and other stakeholders, to provide regular communication among stakeholders, renew monitoring studies, and discuss quarry activities and any emerging/new issues.

CARRIED

5.9 Development pre-application policy (MO-21-19, SD-33-19)

Moved by Mayor Meed Ward

Receive and file mayor's office report MO-21-19 regarding a proposed pre-application development public meeting policy; and

Direct the Director of Community Planning to review the proposed policy attached as Appendix A to mayor's office report MO-21-19, incorporate any feedback from Committee and bring a revised **policy that aligns the recommendation to the protocol contained in Appendix A** for approval in **February** 2020.

CARRIED

5.10 Enforcement safety on family farms (PD-11-19)

This item was withdrawn

5.11 Urban design and streetscape guidelines for Plains Road (PD-12-19, SD-34-19)

Moved by Councillor Galbraith

Direct the Director of Community Planning to explore updating the urban design and streetscape guidelines for Plains Road, including the Aldershot BIA boundary area, and report back to Council in **Q2** 2020.

CARRIED

5.12 Metrolinx Aldershot GO station parking (PD-13-19)

Moved by Councillor Galbraith

Direct the Mayor and Members of Council to endorse and sign the attached communication regarding issues with the parking at the Aldershot GO Station being sent to Metrolinx on behalf of Burlington City Council.

CARRIED

5.13 Kilbride Street community safety zone (PD-14-19, SD-35-19)

Moved by Councillor Nisan

Direct the Director of Transportation Services to conduct an expedited review of Kilbride Street to determine whether a community safety zone is warranted and provide a report including the review's methodology, findings and a recommendation to committee by January 2020.

CARRIED

5.14 Framework for community recreation (PR-11-19)

Moved by Mayor Meed Ward

Defer recreation services report PR-11-19 regarding a framework for community recreation in the City of Burlington, to the Environment, Infrastructure & Community Services Committee in February 2020.

CARRIED

5.15 City-wide private tree by-law implementation (RPF-18-19)

Moved by Councillor Stolte

Approve proposed City-wide Private Tree By-law 67-2019, Appendix A to roads, parks and forestry report RPF-18-19 and repeal existing Pilot Private Tree By-law 43-2018, effective April 1, 2020; and

Approve the proposed operating and capital budget impacts for the administration of both public and private tree by-laws, through the budget processes (Business Case 2020-003 and VE-VN-1956); and

Amend rates and fees By-law 52-2019 by replacing page 38 of Appendix A, effective April 1, 2020; and

Direct the Director of Roads, Parks and Forestry to develop a program for tree planting incentives on private property within the City of Burlington;
and

Direct the Director of Roads, Parks and Forestry to establish a Mayor/Council Task Force on improving the tree canopy and review the possibility of exempting farm classified land and report back prior to implementation of the by-law; and

Direct the Director of Roads, Parks and Forestry to research transition measures for the by-law and report back at the December 16, 2019 Council meeting; and

Direct the Director of Roads, Parks and Forestry to research cost-sharing methods on cash-in-lieu and report back prior to implementation of the by-law.

CARRIED

Moved by Mayor Meed Ward

Direct the Director of Roads, Parks and Forestry to establish a Mayor/Council Task Force on improving the tree canopy and review the possibility of exempting farm classified land and report back prior to implementation of the by-law; and

Direct the Director of Roads, Parks and Forestry to research transition methods for the by-law and report back at the December 16, 2019 Council meeting; and

Direct the Director of Roads, Parks and Forestry to research cost-sharing methods on cash-in-lieu and report back prior to implementation of the by-law.

CARRIED

6. Confidential Items:

None

7. Procedural Motions:

None

8. Information Items:

Moved by Mayor Meed Ward

Receive and file the following 10 items, having been given due consideration by the Planning and Development Committee.

CARRIED

- 8.1 Delegation material from Christine Carter regarding Meridian Brick/Aldershot Quarry study review. (MO-17-19)

- 8.2 Delegation material from Franco DiGiovanni, Hemmera Envirochem Inc., regarding Meridian Brick/Aldershot Quarry study review. (MO-17-19)
- 8.3 Correspondence from Fran Fendelet, Tyandaga Environmental Coalition Inc. (TEC), regarding Meridian Brick/Aldershot Quarry study review. (MO-17-19)
- 8.4 Staff presentation regarding Burlington One Brand work plan. (CM-27-19)
- 8.5 Staff presentation regarding section 37 community benefits for 2421-2431 New Street. (PB-87-19)
- 8.6 Staff presentation regarding local input into the Region of Halton's Integrated Growth Management Strategy. (PB-82-19)
- 8.7 Delegation material from Peter Simcisko, Watson & Associates Economists Ltd., regarding Building Permit By-law fee review. (PB-21-19)
- 8.8 Correspondence from Judy Worsley, Aldershot BIA, regarding Urban design and streetscape guidelines for Plains Road. (PD-12-19)
- 8.9 Staff presentation regarding framework for community recreation. (PR-11-19)
- 8.10 Staff presentation regarding city-wide private tree bylaw implementation. (RPF-18-19)

9. Staff Remarks:

10. Committee Remarks:

11. Adjournment:

12:15 p.m. (recessed), 1:15 p.m. (reconvened), 2:48 p.m. (recessed), 2:56 p.m. (reconvened), 3:55 p.m. (recessed), 4:10 p.m. (reconvened)

Chair adjourned the meeting at 6:25 p.m.