



Corporate Services, Strategy, Risk and Accountability Committee Meeting

Minutes

Date: February 13, 2020
Time: 9:30 am
Location: Council Chambers Level 2, City Hall

Members Present: Rory Nisan (Chair), Kelvin Galbraith, Lisa Kearns, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Kwab Ako-Adjei, Nick Anastasopoulos, Leah Bisutti, Joan Ford, Sheila Jones, Allan Magi, Angela Morgan, Nancy Shea-Nicol, Christine Swenor, David Thompson (Audio/Video Specialist), Georgie Gartside (Clerk)

1. **Declarations of Interest:**

- Councillor Galbraith - L-03-20 - confidential update on a litigation matter. Kelvin Galbraith indicated that his family residence is within 50 metres of the development and left council chambers during the closed session discussion and public session vote on this matter.

2. **Delegation(s):**

- 2.1 Lawson Hunter shared concerns about climate change regarding Burlington Hydro business plan. (F-02-20)

3. **Consent Items:**

- 3.1 Investigation report from Burlington Ombudsman (CL-05-20)

Moved by Councillor Sharman

Receive the investigation report from ADR Chambers, Ombudsman for the City of Burlington.

CARRIED

3.2 Changes to Development Charges Act and related regulations (F-09-20)

Moved by Councillor Sharman

Receive finance department report F-09-20 regarding changes to the Development Charges Act and related regulations.

CARRIED

4. Regular Items:

4.1 Enterprise Resource Planning (ERP) program update (IT-01-20)

Moved by Councillor Stolte

Receive and file information technology services department report IT-01-20 providing an update on the Enterprise Resource Planning (ERP) program.

CARRIED

4.2 Burlington Hydro business plan (F-02-20)

Moved by Councillor Stolte

Receive and file finance department report F-02-20 regarding the 2020 Burlington Hydro business plan.

CARRIED

4.3 Burlington Hydro Board compensation (CSSRA-01-20)

Moved by Councillor Stolte

Approve the Burlington Hydro board of directors' compensation adjustment as outlined in Burlington Hydro letter dated January 28, 2020, item number CSSRA-01-20, with implementation to take place in the current 2020 calendar year.

CARRIED

4.4 2019 community survey results (CC-01-20)

Moved by Councillor Stolte

Receive and file corporate communications and government relations department report CC-01-20 providing the 2019 community survey results.

CARRIED

4.5 Staff directions from 2020 budget (F-46-19-2)

Moved by Mayor Meed Ward

Defer staff directions 65 to 70 from Appendix B of F-46-19-2 to the March 12, 2020 Corporate Services, Strategy, Risk and Accountability Committee.

CARRIED

5. Confidential Items:

5.1 Confidential update on a litigation matter (L-03-20)

Moved by Councillor Sharman

Instruct the City Solicitor or her designate to proceed in accordance with the instructions sought in confidential legal department report L-03-20.

CARRIED

6. Procedural Motions:

6.1 Motion to proceed into closed session

Moved by Councillor Sharman

Move into closed session in accordance with the following provisions under the Municipal Act, sections 239 (e) litigation or potential litigation affecting the municipality or local board, including matters before administrative tribunals, with respect to legal department report L-03-20 regarding a litigation matter.

CARRIED

7. Information Items:

Moved by Councillor Stolte

Receive and file the following two items, having been given due consideration by the Corporate Services, Strategy, Risk and Accountability Committee.

CARRIED

- 7.1 Delegation material from Lawson Hunter regarding Burlington Hydro business plan (F-02-20)
- 7.2 Presentation from MDB Insight regarding the 2019 community survey results (CC-01-20)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

11:53 a.m. (closed), 11:56 a.m. (public), 11:57 a.m. (closed), 12:16 p.m (public)

Councillor Galbraith was in attendance until 11:56 a.m.

Chair adjourned the meeting at 12:18 p.m.