

Staff directions referred from the December 10 and 12, 2019 Committee of the Whole – Budget and December 16, 2019 City Council meetings.

#	Budget Page Number	Reference Number	Councillor		Discussion Item	Staff Direction	Notes
59			Sharman		Debt Maintenance	Direct the Chief Financial Officer to review the city's Debt Policy taking into consideration commitments and other long-term obligations including those that are financially supported by community groups, partners and/or stakeholders.	Approved at the January 16, 2020 Corporate Services, Strategy Risk and Accountability Committee.
60	642		Kearns		Corporate Expenditures and Revenues	Direct the Chief Financial Officer to review the current value assessment and taxation changes for the Downtown Business Improvement Area (BIA) properties and consult with the Municipal Property Assessment Corporation (MPAC) and the Region of Halton regarding available tax policy initiatives and report back to Council with the results of the review in Q1 2020.	Approved at the December 16 and 19, 2019 City Council meeting.
61			Nisan		Environment, Infrastructure and Community Services	Direct the Executive Director of Environment, Infrastructure and Community Services and the City Solicitor to work with Burlington Hydro on a possible agreement to provide additional EV charging stations at city facilities.	Withdrawn
62	65		Kearns		HR - Inclusivity and Diversity Strategy Development	Direct the Director of HR to include a focus on poverty reduction strategies by including socio-economic status as a factor in inclusivity and diversity whereby creating employment opportunities for low-income groups with high unemployment rates that are traditionally excluded from communication and engagement tactics to attract a diverse workforce.	Withdrawn
63			Bentivegna			Direct the Director of Roads, Parks & Forestry to review options for residential property owners to clear sidewalks in front of their property and identify any associated impacts.	Lost at the January 16, 2020 Corporate Services, Strategy Risk and Accountability Committee.
64			Bentivegna			Direct the Director of Building and By-law to investigate the feasibility of providing additional support to ensure by-law compliance (e.g. business and lottery licenses, building permits). Investigate pilot project on specific commercial roads to ensure compliance with all businesses to create a level playing field and to seek compliance opportunities to ensure transparent practices throughout the city. Seek opportunities to utilize business Intelligence (BI) platform for reporting data to internal and external stakeholders.	Revised staff direction: Direct the City Manager to consider adding a business license review as a candidate project under the audit and accountability fund. Lost at the January 16, 2020 Corporate Services, Strategy Risk and Accountability Committee and January 27, 2020 City Council meeting.

#	Budget Page Number	Reference Number	Councillor		Discussion Item	Staff Direction	
65	551		Kearns		Good Governance / Corporate Management	Vision to Focus Plan - Financial alignment A) Prioritize funding to implement the V2F as outlined in F-41-19 with particular focus on allocating special dividends received from Burlington Hydro toward the strategic plan. B) Allocate any unanticipated discretionary funding from upper level governments to the 12 unfunded V2F initiatives, excluding the ZBL review scheduled for 2020 at a cost of \$2.5m.	
66			Bentivegna			Direct the Executive Director of Environment, Infrastructure & Community Services to review the impact of increasing the gas tax allocation to transit from 75/25 to 70/30.	
67			Bentivegna			Direct the City Clerk to review the consolidation of all funding for advisory committees with funding allocated based on an annual business plan / workplan.	
68	121		Kearns		Community Design and Development Review	Direct the Director of Community Planning to complete Low-Rise Design Guidelines that address issues of low-rise compatibility and results in low-rise developments that positively contribute to our urban areas.	
69	122		Kearns		Community Design and Development Review	Direct the Director of Community Planning to report on the financial impact of a recommendation to reduce fees for charitable housing organizations by Q2-2020.	
70			Stolte			Direct the Chief Financial Officer to plan a Council Workshop in June of 2020 with the subject matter of "Vision to Focus - Budget 2021". The purpose is to allow staff and Council the opportunity to collaborate on high level priorities, values and vision leading into the 2021 Budget Process in an effort to concentrate the focus and priorities of Council.	