

The Corporation of the City of Burlington

City of Burlington By-law 21-2020

A by-law to amend By-law 04-2020 to provide for the rules of order of Council and its Committees to al
File:110-04-1 (CL-09-20)

Whereas section 238(2), of the *Municipal Act, S.O. 2001, c.25* requires that every municipality and local board shall pass a procedure by-law for governing the calling, place and proceeding of meetings; and

Whereas the Corporation of the City of Burlington (the “City of Burlington”) has enacted Procedure By-law 04-2020; and

Whereas on March 24, 2020, the Council of the City of Burlington, passed the necessary Procedure By-law amendments to allow for electronic meetings with remote participation; and

Whereas the Council of the City of Burlington considers it desirable to be able to allow for public participation at electronic meetings during the COVID-19 emergency;

Now therefore the Council of the Corporation of the City of Burlington hereby enacts as follows:

1. By-law 04-2020 is amended by adding the following new section immediately after section 17, and that the rest of the numbering be adjusted accordingly:

18. Use of Committee of the Whole

- 18.1 Committee of the Whole may convene to consider policy issues not included in the mandate of a Standing Committee, or any other matter as determined by the Clerk in consultation with the Mayor and City Manager.
- 18.2 A Committee of the Whole meeting may be called if there is a lack of agenda items to convene the regularly scheduled standing committee meetings, as determined by the Clerk in consultation with the Mayor and the City Manager.
- 18.3 Committee of the Whole meetings shall be chaired by the Deputy Mayor at the time of the meeting. If the Deputy Mayor is not available, the meeting will be chaired by the previous Deputy Mayor.

2. By-law 04-2020 is amended by deleting section 24.5, with respect to delegations at an electronic meeting and replacing it with the following section in its place:

24.5 Delegations at an electronic meeting may be permitted by way of being granted access to the Council audio-visual conferencing system. Delegates will be subject to adhere the rules outlined in section 41 (Delegations), to the Remote Meeting Guide, and any instruction provided by way of the Clerk. All requests to delegate must be filed electronically to the Clerks Department by way of the online submission form or by email at clerks@burlington.ca.

3. Subject to the amendments made in this By-law, in all other respects, By-law 04-2020 is hereby confirmed unchanged.
4. This By-law comes into force on the date of its passing.

Enacted and passed this 20th day of April, 2020.

Mayor Marianne Meed Ward _____

City Clerk Kevin Arjoon _____