

	May 2020	June 2020	September 2020	January 2021
Goal	<ul style="list-style-type: none"> Accountability for 2018-2022 Burlington's Plan From Vision to Focus Implementation (V2F) 	<ul style="list-style-type: none"> 5-year review of Burlington's Strategic Plan 2015-2040 (BSP 2040) goals and high level strategies** 	<ul style="list-style-type: none"> Approval of Enterprise Risk Governance Framework & Implementation Plan 	<ul style="list-style-type: none"> Application of risk assessment to V2F strategic objectives Re-calibration of V2F aligned to updated BSP 2040 and integrating updated 10-year Economic Vision 2015 - 2025 from Burlington Economic Development Corp.
Actions	<ul style="list-style-type: none"> Introduction to and publication of BI-supported V2F Integrated Reporting tool including progress on meeting KPIs and key target dates 	<ul style="list-style-type: none"> Provide current state and future trends – economic, demographic, environmental, etc. Confirmation of BSP 2040 goals and high level strategies 	<ul style="list-style-type: none"> Introduction to Risk Management Update of BSP 2040 Confirmation of V2F strategic objectives register 	<ul style="list-style-type: none"> Re-calibration of V2F to encompass risk assessment/mitigation, resource allocation review and refined/revised 4-year actions, KPIs integrated into strategic objectives, and key target dates. Publication of updated V2F integrated reporting
How	<ul style="list-style-type: none"> Report/real-time demonstration at Corporate Service Strategy, Risk & Accountability (CSSRA) 	<ul style="list-style-type: none"> ½ day Council Workshops x 2 	<ul style="list-style-type: none"> ½ day Council workshop Report and presentation at CSSRA 	<ul style="list-style-type: none"> Report/real-time demonstration at CSSRA ½ day Joint Burlington Council/Burlington Economic Development Board workshop As needed, ½ day workshop on application of risk assessment to V2F strategic objectives
Who Involved	<ul style="list-style-type: none"> CSSRA Committee Burlington Leadership Team (BLT) City Manager's Office Business Intelligence Program Team 	<ul style="list-style-type: none"> CSSRA Committee City Manager's Office BLT Burlington Economic Development Corp. 	<ul style="list-style-type: none"> CSSRA Committee Audit Committee Citizen Members City Manager's Office BLT 	<ul style="list-style-type: none"> CSSRA Committee City Manager's Office BLT Burlington Economic Development Corp.
Result	<ul style="list-style-type: none"> ✓ Publicly available V2F Integrated Reporting Version 1.0 	<ul style="list-style-type: none"> ✓ Detailed Council input for updating BSP 2040 (as of 2016) with documented assumptions 	<ul style="list-style-type: none"> ✓ Enterprise Risk Governance Policy & Guidelines ✓ Updated BSP 2040 (as of Sept. 2020) 	<ul style="list-style-type: none"> ✓ Re-calibrated V2F (dated Jan. 2021) ✓ Updated Economic Vision 2025 integrated into BSP 2040 and V2F ✓ Risk assessment for identified strategic objectives ✓ Publicly available V2F Integrated Reporting

** Requirements for public engagement on updated BSP 2040 to be confirmed including timing.