

CITY OF BURLINGTON
2019 OPERATING BUDGET PERFORMANCE REPORT
VARIANCE ACCOUNTABILITY REPORT
JANUARY 1 – DECEMBER 31, 2019

Outlined in the table below are explanations of the specific cost elements that have variances greater than \$100K at December 31, 2019.

Cost Element	2019 Variance	F / (U)	Explanation of 2019 Variance
Human Resources	\$565,382	F	Favourable variance in Human Resource costs is primarily due to a number of vacancies experienced throughout the year (there was a gap from when the position became vacant to being filled after the recruitment was complete). This variance is partially offset by an unfavourable variance in overtime costs.
Commodities	\$394,630	F	Favourable variance is mainly due to savings in diesel.
Computer Software Maintenance	\$205,047	F	Favourable variance in computer software maintenance resulting from lower than anticipated costs, as well as efficiencies found by staff throughout the year. These efficiencies were reflected in the 2020 budget where appropriate.
Equipment Parts & Supplies	(\$272,179)	U	The unfavourable variance is due to higher than anticipated maintenance requirements, mainly attributable to Fleet and Emergency Response vehicles.
Building Repair and Maintenance	(\$200,898)	U	Unfavourable variance mainly due to unplanned repairs at the pools (waterslide, compressors, pumps and sprinklers) and increase in preventative maintenance to manage aging arena facilities and equipment.
External Contracted Services	(\$991,206)	U	Unfavourable variance primarily due to higher than budgeted contract renewal costs for some Road and Park Maintenance contracts that expired in 2019. Additionally, contracted service usage in Arenas and Sport Facilities were higher than budgeted.
Building Permit Stabilization Reserve Fund	(\$641,563)	U	Building permit revenues exceeded the costs resulting in a provision to the reserve fund as per Bill 124 Model.
Engineering Revenues	(\$140,830)	U	The unfavourable variance is due to a decrease in Subdivision Administration Fees.
Engineering Fee Stabilization Reserve Fund	\$140,830	F	The decrease in Subdivision Administration Fees has resulted in a draw from the reserve fund.
Planning Fee Revenues	(\$743,933)	U	Planning fee revenues experienced an unfavourable variance mainly due to a decline in site plan applications fees and official plan amendments and rezoning fees. This was partially offset by higher than anticipated grading and drainage processing fees.
Planning Fee Stabilization Reserve Fund	\$743,933	F	Lower than expected development application fee revenues resulted in a draw from the reserve fund.
Registration Fees	(\$154,039)	U	Unfavourable revenues in Recreation Service primarily due to the closure of Angela Coughlan pool. This variance was partially offset by an increase in Student Theatre registrations.
Parking Fines	(\$102,945)	U	Parking Fines revenue came in lower than expected due to a decrease in the number of fines issued.
Corporate Revenues			
Earnings on Investments	\$1,736,683	F	Investment income exceeded budget by \$1,736,683. This positive variance is attributed to \$2,728,321 of realized capital gains, of which \$991,638 was used to meet the budget of \$5.3 million.
Supplementary Taxes	\$993,285	F	The City collected higher than anticipated supplementary taxes for current and previous years leading to a favourable variance. This is mainly attributable to completed and assessed condo developments.