



## Transportation Services

### Delegated Authority Report to Award a Contract

<b>Dept. Report No.:</b> TS-9-20	<b>Report Date:</b> February 24, 2020
<b>File Number(s):</b>	<b>DA Report No.:</b> DA-13-20
<b>Contract:</b>	Consulting Services for the Integrated Mobility Plan
<b>Bid No.:</b>	RFP-228-19
<b>Purpose:</b>	Request approval to award, in accordance with <u>Procurement By-Law 19-2014</u>

#### Executive Summary:

The development of an Integrated Mobility Plan (IMP) has been identified as a key action in Vision to Focus, clearly aligned with Focus Area 2 – Improving Integrated City Mobility. Further to its alignment with Vision to Focus, the creation of an integrated mobility approach directly supports the key programs identified in the Climate Action Plan and supports the city's initiatives to reduce greenhouse gas emissions from the transportation sector.

The mobility needs of our population are changing. The modes of transportation that were relied upon in the past are being augmented, and in some instances, replaced with new and emerging mobility options, evolving the way we will move throughout the city in years to come. Through the development of the IMP, the city will be well-positioned to respond to the rapidly changing landscape of urban mobility.

The Integrated Mobility Plan will be engagement-driven and result in the development of an innovative strategy that is rooted in a 21<sup>st</sup> century approach to mobility with an emphasis on people movement. The plan will be developed in a way that considers city's current and future demographics, recognizing the unique mobility needs of an aging population, while looking towards the future with a focus on maximizing the capacity of our transportation network. The plan will focus on transit and active transportation not just as congestion reduction measures, but as a way to achieve other quality of life, environmental and social objectives.

Once complete, the IMP will position Burlington to respond to technology changes and emerging mobility options, while empowering council and city administration to make mobility decisions and prioritize funding in a manner that supports funding sustainability. Recommendations from the IMP will be prioritized in a manner that meets the goals and objectives of the city while working with Finance to understand funding implications. The plan will identify available funding sources for transportation system investments, including senior government funding and grant programs, development charges, general tax base and other

available sources. Finally, a monitoring program will be developed to ensure that the implementation of the recommended actions are working towards the city achieving the transportation vision and will establish clear actions for data collection, accountabilities and reporting.

**Authorize the:**

- Award of the contract to develop the Integrated Mobility Plan (line item #1) to Dillon Consulting Limited, 235 Yorkland Boulevard, Suite 800 Toronto, ON, for \$431,149.24 including HST. It is noted that funding of the development of the Travel Demand Model (line item #2) requires a Council report and once approved, a Change Order will be issued to the P.O. to include line item #2; and
- Manager of Procurement Services to issue a purchase order and/or sign any associated agreements with the bidder named above.

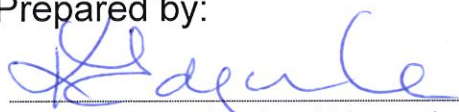
**Approve the:**

- Total cost of \$388,263.24 (Net HST) to be charged to **Capital Order MP0031**.

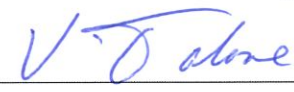

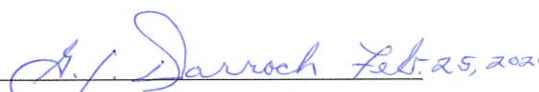
Is project within Budget? Yes  No


Compliant with Procurement By-Law 19-2014? Yes  No

Prepared by:

  
\_\_\_\_\_ on February 24 2020  
Kaylan Edgcumbe, Month Day Year  
Manager Integrated Mobility

Approved under delegated authority by:

    
Department Director Director of Finance Feb. 25, 2020  
Manager of  
Procurement Services

  
\_\_\_\_\_ on March 03 2020  
City Manager Month Day Year

Appendices:

- A. Procurement Information (required)

Appendix A – Procurement Information

**Details**

Advertised / Issue Date:	November 25, 2019
Advertised Methods(s):	<input checked="" type="checkbox"/> Bid & Tenders <input type="checkbox"/> OPBA <input type="checkbox"/> Biddingo <input type="checkbox"/> Construction Association <input type="checkbox"/> Other (specify)
Closing Date:	January 17, 2020
Number of Bids Received:	5
Total Number of Compliant bids:	5

**Bid Results**

**RFP Results:** The contract is awarded to the highest scoring compliant bidder (named first below) along with their Total Price and has a value of between \$100,000.00 and \$5,000,000.00. Only the company names of the other Bidders are listed below.

No.	Name of Company	Total Bid including HST
<b>Recommended Bidder</b>		
	Dillon Consulting Limited <ul style="list-style-type: none"> <li>• Line item #1 – Development of IMP (\$381,548.00)</li> <li>• Line item #2 –Travel Demand Model (\$170,710.00)</li> </ul>	\$624,051.54
<b>Other Bidders</b>		
1	Steer Davies Gleave	
2	AECOM Canada Ltd.	
3	Access Planning Ltd.	
4	HDR Corporation	
5		

**Note:**

- \* the names of all proponents will be made public.
- \* the ONLY price that is made public is that of the recommended proponent.

