

Appendix B – EICS-02-20

Sustainable Development Committee 2020 Objectives

Committee of the Whole 2020 Objectives:

1. Continue to participate in the public engagement process for the Adopted Official Plan and submit comments on issues of sustainability.
2. Effectively engage with our network of contacts including City staff, alumni and other organizations to:
 - a. Communicate events we undertake;
 - b. Draw on their expertise and experience;
 - c. Develop support for initiatives we undertake or ideas we are pursuing such as net carbon zero community, improving transportation and zero waste.
3. Actively participate in various external committees and groups, and bring findings back to the committee, staff and Council.
4. Invite representatives from various external organizations, (e.g. other municipal sustainability committees), to speak about the goals and objectives of their groups. Follow up on recommendations and proposals presented.
5. Encourage committee members to share information about a topic, issue, book or organization for the purpose of educating other members.
6. Support the City's efforts to take action on climate change through mitigation and adaptation initiatives and continue to collaborate with other municipalities and organizations to have a collective impact. Wherever possible, the SDC will take an integrated approach to support the Climate Action Plan (CAP) that considers interdependencies with other policy, planning and program development activities and instruments.

Policy & Development (P&D) Sub-committee 2020 Objectives

1. Monitor progress on the City's Official Plan review and key supporting documents and provide input as appropriate.
2. Provide input on policy, planning and development items sent to the Sub-committee for comment per the P&D protocol. Monitor comments from staff on our reviews and dialogue with them when appropriate. Review criteria for preparing detailed comments. Develop a "short form" response template for developments that do not meet the criteria for a full review.
3. Promote our Principles & Objectives and guidelines at the pre-consultation stage with a clear message that Burlington is a Sustainable Development community. Work with City staff on applying the principles of sustainable neighbourhood and site design (such as those found in LEED Neighbourhood Development, COB Sustainable Building and Development Guidelines and similar standards) to urban design and other guidelines, secondary plans, and major development applications.
4. Support the Climate Action Plan (CAP) as it moves into the implementation stage. The CAP is currently focused on mitigation and prioritizes deep energy building retrofits, electrification of vehicles and the creation of a new renewable energy cooperative. Support the development of detailed metrics and milestones in the plan. Contribute to the update of the Sustainable Building and Development Guidelines as described in the CAP (to strengthen or make them mandatory). Support the development of the adaptation component of the CAP.
5. Promote our Principles & Objectives and guidelines by providing input and participating in municipal, regional and provincial planning and policy such as:
 - Metrolinx Regional Transportation Plan
 - Greater Golden Horseshoe Regional Transportation Plan
 - Halton Region OP Review, and, Integrated Growth Management Strategy
 - Integrated Mobility Plan (COB)
 - Cycling Master Plan, and, Rural Active Transportation Strategy (COB)
 - Transit Master Plan (COB)

- Mobility Hub Plans (COB)
 - Parks Master Plan (COB)
 - Urban Forest Master Plan (COB)
 - Waterfront Plan (COB)
 - Housing Strategy (COB)
6. Promote our Principles & Objectives and guidelines by participating in public meetings and stakeholder committees.
 7. Provide education and training to SDC members:
 - Invite guest speakers to provide education and information on topics of interest;
 - Review P&D material with the Sub-committee;
 - Investigate new technologies;
 - Provide yearly training on planning knowledge and the Principles & Objectives.
 8. Set expectations and effectively utilize and recognize the unique talents of Sub-committee members.
 9. Upgrade, maintain and grow the P&D shared directory. Continue to use SharePoint for document sharing for both commenting on development proposals and City and Regional policies.
 10. Work with City staff following the completion of the Advisory Committee Review to update the SDC's Terms of Reference. Confirm or update protocols, templates and feedback process on SDC comments. Work on process and timeline to complete comments based on changes as a result of Bill 108.
 11. Promote opportunities to increase the supply of affordable/assisted housing and the adoption of universal design principles in the COB. Engage with local stakeholders on these issues.

Awareness Sub-committee 2020 Objectives

1. Support the City's sustainability initiatives, such as the Climate Action Plan (CAP) and community engagement. The CAP will continue to be advertised at all events in which SDC members participate. The SDC is represented on the CAP's Stakeholder Advisory Committee.
2. Co-host, with the Burlington Public Library, an event focused on electric vehicles (EV). An event with Plug 'n Drive is planned for May 7. There will be a presentation and EV test drives will be available to the public.
3. Co-host, with the Burlington Public Library, a fall event pertaining to a sustainability issue. (Note that this event is contingent on the results of the Advisory Committee Review.)
4. Participate in relevant community events such as BurlingtonGreen's Clean Up Green Up events, Appleby Line Street Festival, etc.
5. Employ social media to promote SDC events and the City's 'Take Action Burlington' blog.
6. Organize a trip or visit that may relate to an area of focus or generally to the concept of sustainability, in connection with the Principles & Objectives.
7. Update information on the SDC webpage.