

Lowville Park Pilot- Background

- Lowville re-opened on June 29 with 50% parking capacity
- Resident concerns illustrate the need to:
 - Control number of people in the park to ensure physical distancing
 - Better manage group size
 - Prevent illegal parking when lot is full
 - Educate public on park amenities and regulations related to COVID
- Current model includes Park Ambassadors and Pay Duty officers onsite

Park Ambassadors (On site weekends 8:30-4:30pm & Holidays)	\$12,500
Pay Duty Officers (July 1-5, 11-12, 18-19, 11am-4pm)	\$10,350
Total costs (service until Labour Day)	\$22,850

Staff Direction

Direct the Executive Director of Environment, Infrastructure and Community Services to work with the Chief Administrative Officer and staff of Conservation Halton to develop and implement a pilot project for Lowville Park encompassing the application of Conservation Halton's new online park access registration system effective end of July or sooner, and;

Direct the Executive Director of Environment, Infrastructure and Community Services to report back for the July 13 City Council meeting on the following items:

- City capital and operating costs - short term to implement 2020 pilot project
- Proposed Lowville Park policy recommendations related to park access and usage
- Proposed terms of a partnership arrangement with Conservation Halton to the satisfaction of the Executive Director of Legal Services, and;

Authorize the Mayor and Clerk to sign any related agreements or other related documents with Conservation Halton or their contractors/service providers to proceed with the pilot project upon the council vote July 13, subject to the satisfaction of the Executive Director of Legal Services; and Direct the Executive Director of Environment, Infrastructure and Community Services to report back on results of the Lowville Park pilot in October 2020, including any estimated long-term capital and operating costs for consideration by Council in the proposed 2021 Budget.

Short Term- Highlights

- Implement Online Park reservation system at Lowville (ParkPass, Target: July 31/20)
- Increase Park Ambassador presence to manage onsite reservation needs and check-in
- Create and implement education campaign
- Purchase and roll out technology software and hardware to enable check-ins and reservation onsite
- Develop agreement with Conservation Halton including security & privacy review
- Maintain parking enforcement at Lowville

	Capital Costs	Operating Costs (6-week Pilot period)
Park Ambassadors (5 days/week 8:30-4:30pm) <i>*to supplement current weekend coverage</i>	-	\$11,000
Reservation System Management (ParkPass)	\$9,200	\$2,300
Signal Booster for internet coverage	\$1,000	
iPad with data plans (2)	\$1,350	\$200
TOTAL	\$11,550	\$13,500

Short Term- Process

- Visitors will be required to reserve a time slot in advance
 - Online (Link from City website)
 - In person at park entrance if capacity permits
- Lowville park access will remain free of charge
- Upon park entry, staff will validate reservation
- Time increments for visit will be 3 hours in length
 - Education around time limit will be in place through Park Ambassadors
 - Tickets may be issued for those not adhering to reservation time slot

Recommendations

Approve staff to proceed with implementation of pilot ParkPass program at Lowville Park at an estimated cost of \$25,000 to be charged to the City's COVID 19 account,

and that the Executive Director of Environment and Community Services report back to Council following the conclusion of the pilot project.