



Environment, Infrastructure & Community Services Committee Meeting

Minutes

Date: August 10, 2020
Time: 9:30 am
Location: Council Chambers - members participating remotely

Members Present: Kelvin Galbraith (Chair), Lisa Kearns, Rory Nisan, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Mary Battaglia, Jamie Tellier, Joan Ford, Chris Glenn, Scott Hamilton, Heather MacDonald, Allan Magi, Nancy Shea-Nicol, David Thompson (Audio/Video Specialist), Suzanne Gillies (Clerk)

1. Declarations of Interest:

None.

2. Delegation(s):

- 2.1 Brian Dean, Burlington Downtown Business Association spoke regarding COVID 19 Response- Main Street Business Support (BEDC-05-20)
- 2.2 Ed Fothergill spoke regarding Tender Award - Fairview Street Bus Bays - Teen Tour Way Shelters (CW-26-20)
- 2.3 Randall Smallbone spoke regarding Burlington Economic Development Corporation regarding BEDC Governance Review (CM-19-20)

3. Consent Items:

- 3.1 Tender Award – Fairview Street Bus Bays – Teen Tour Way Shelters (CW-26-20)

Moved by Mayor Meed Ward

Award the tender for contract CW-20-10, Fairview Street Bus Bays – Teen Tour Way Shelters to King Paving and Construction Ltd., 3385 Harvester Rd., Burlington, ON, for \$527,802.66 including HST; and

Authorize the Mayor and City Clerk to sign any required agreements with the bidder named above, subject to the satisfaction of the Executive Director of Legal Services and Corporation Counsel; and

Approve the total cost of \$798,239 (Net HST) to be charged to Capital Order TR0039 and funded as outlined in the Financial Matters section of the report.

CARRIED

4. Regular Items:

4.1 Options for Loose Leaf Collection (RPF-26-20)

Moved by Councillor Nisan

Approve Option 3 of roads parks and forestry department report RPF-26-20 and that the Director of Roads, Parks & Forestry be directed to implement a four-week Loose Leaf Collection Program for 2020 and 2021 and report back to Council in Q1 of 2022 to identify successes and challenges; **and**

Direct the Director of Roads, Parks and Forestry to manage any kind of equipment needs that are necessary to ensure one leaf pick up per zone, weather dependent.

CARRIED

Amendment:

Moved by Councillor Stolte

Direct the Director of Roads, Parks and Forestry to manage any kind of equipment needs that are necessary to ensure one leaf pick up per zone, weather dependent.

CARRIED

4.2 Burlington Economic Development Governance Review (CM-19-20)

Moved by Councillor Stolte

Table city manager's office report CM-19-20 regarding the Burlington Economic Development Corporation and TechPlace to be considered at the Community Planning, Regulation & Mobility Committee meeting to be held on September 15, 2020; and

Direct the City Manager to work with Burlington Economic Development Corporation to develop next steps and provide an update on the proposed implementation of recommendations as part of the update to committee in September.

CARRIED

4.3 COVID 19 Response - Main Street Business Support (BEDC-05-20)

Moved by Councillor Sharman

Receive and file Burlington Economic Development Corporation report BEDC-05-20 regarding Main Street Business Support; and

Direct the Chief Financial Officer to earmark \$125,000 in funds as a COVID-19 expense to support main street business and complement the Digital Main Street and Provincial Safe Restart COVID-19 programs; and

Request that the Region of Halton match the City of Burlington's contribution of \$125,000 and earmark these funds to support main street businesses in Burlington; and

Request that Burlington Economic Development work with City of Burlington to recommend a Main Street Business Support Program and appropriate delivery partners, subject to receiving details on the Provincial Safe Restart COVID-19 program and a suitable program being permitted under municipal legislation; and

Direct the Executive Director of Burlington Economic Development to report back verbally to Council on the next steps during the September COVID-19 update, in keeping with the above recommendations; **and**

Approve an additional \$125,000 be earmarked for an immediate and timely small business relief grant program for COVID 19 reopening costs. The grant program is subject to criteria to be defined to ensure broad equality and eligibility that meets the intent of the Municipal Act to prevent municipalities from giving unfair assistance to business to the detriment of the local taxpayers and competing businesses, and not contingent on funding from Halton Region; and

Request that the Region of Halton match the City of Burlington's additional contribution of \$125,000 for an immediate and timely small business relief grant program for COVID 19 reopening costs; and

Direct the Mayor to work with Council, Team Burlington and Burlington Economic Recovery Network on an advocacy campaign to the Province and the Region regarding funding for small business relief, including a resolution to the Special Council meeting on Thursday August 13, 2020.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Amend the second paragraph of the recommendation to remove the words 'subject to Halton Region matching these funds'; and

Approve an additional \$125,000 be earmarked for an immediate and timely small business relief grant program for COVID 19 reopening costs. The grant program is subject to criteria to be defined to ensure broad equality and eligibility that meets the intent of the Municipal Act to prevent municipalities from giving unfair assistance to business to the detriment of the local taxpayers and competing businesses, and not contingent on funding from Halton Region; and

Request that the Region of Halton match the City of Burlington's additional contribution of \$125,000 for an immediate and timely small business relief grant program for COVID 19 reopening costs; and

Direct the Mayor to work with Council, Team Burlington and Burlington Economic Recovery Network on an advocacy campaign to the Province and the Region regarding funding for small business relief, including a resolution to the Special Council meeting on Thursday August 13, 2020.

CARRIED

4.4 City Hall customer service window and re-entry (EICS-17-20)

Moved by Mayor Meed Ward

Table Environment, Infrastructure and Community Services report EICS-17-20 regarding City Hall customer service window and re-entry; and

Direct the Executive Director of Environment Infrastructure and Community Services to report back in Q4 2020 with further long-term design concepts for the first-floor public areas of City Hall; and,

Direct the Executive Director of Environment Infrastructure and Community Services to advance to detailed design and construction for the redesigned service counters for the One Window Development and Service Burlington Customer Experience areas to accommodate physical distancing requirements and customer service needs as generally outlined in report EICS-17-20.

CARRIED

4.5 By the Glass Resolution by Council for AGCO (EICS-C-02-20)

Moved by Councillor Bentivegna

Support the application of Backed By Bees honey winery for a Manufacturer's Limited Liquor Sales Licence for By the Glass.

CARRIED

5. Confidential Items:

None.

6. Procedural Motions:

None.

7. Information Items:

Receive and file the following 6 items, having been given due consideration by the Environment, Infrastructure and Community Services Committee.

7.1 Presentation from Burlington Economic Development Corporation regarding COVID 19 Response - Main Street Business Support (BEDC-05-20)

7.2 Presentation from Burlington Economic Development Corporation regarding BEDC Governance Review (CM-19-20)

7.3 Correspondence from Judy Worsley regarding COVID 19 Response - Main Street Business Support (BEDC-05-20)

7.4 Staff Presentation regarding City Hall customer service window and re-entry (EICS-17-20)

- 7.5 Correspondence from Brian Dean, Burlington Downtown Business Association regarding COVID 19 Response- Main Street Business Support (BEDC-05-20)
- 7.6 Correspondence from Randall Smallbone regarding Burlington Economic Development Corporation regarding BEDC Governance Review (CM-19-20)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

10:47 a.m. (recessed), 10:53 a.m. (reconvened), 12:36 p.m. (recessed), 1:36 p.m. (reconvened)

Chair adjourned the meeting at 4:56 p.m.