



Audit Committee Meeting

Minutes

Date: September 16, 2020
Time: 3:30 pm
Location: Council Chambers - members participating remotely

Members Present: Paul Sharman (Chair), Lisa Kearns (Vice Chair), Phillip Chisulo, Etienne Durafour, Mathew Moore, Angelo Bentivegna, Mayor Marianne Meed Ward

Member Regrets: Aaron Mendaglio

Staff Present: Tim Commisso, Joan Ford, Sheila Jones, Michelle Moore, Sandy O'Reilly, Christine Swenor, David Thompson (Audio/Video Specialist), Suzanne Gillies (Clerk)

1. Declarations of Interest:

None.

2. Delegation(s):

2.1 Trevor Ferguson, Partner and Lilian Cheung, Senior Manager of Deloitte LLP spoke regarding the external audit results for 2019 (F-20-20)

3. Consent Items:

None.

4. Regular Items:

4.1 External audit results for the external audit for 2019 (F-20-20)

Moved by: Phillip Chisulo

Receive and file finance department report F-20-20 presenting information on the external audit results for 2019.

CARRIED

- 4.2 Summary of audit results - corporate cloud computing management audit (CA-05-20)

Moved by: Mathew Moore

Receive and file City Auditor's report CA-05-20 providing summary of audit results – Corporate Cloud Computing Management Audit in Appendix A.

CARRIED

- 4.3 Report recommending approval of the 2019 consolidated financial statements as audited by Deloitte LLP (F-21-20)

Moved by: Mayor Meed Ward

Approve the 2019 consolidated financial statements for the City of Burlington and the local boards, as audited by Deloitte LLP; and

Approve the 2019 financial statements for the trust funds of the City of Burlington as audited by Deloitte LLP; and

Authorize the Director of Finance to publish the statements on the City's website.

CARRIED

- 4.4 Financial highlights as at June 30, 2020 (F-33-20)

Moved by: Councillor Kearns

Receive and file finance department report F-33-20 providing financial highlights as at June 30, 2020.

CARRIED

5. Confidential Items:

- 5.1 Verbal Legal department update regarding fraudulent vendor payment (L-22-19)

6. Procedural Motions:

- 6.1 Motion to Waive Notice:

Moved by: Mayor Meed Ward

Suspend the rules of procedure to waive the requirements of notice to allow for verbal legal department update regarding fraudulent vendor payment, in accordance with procedure by-law 04-2020, s. 35.

CARRIED

6.2 Motion to go into closed session:

Moved by: Mathew Moore

Move into closed session in accordance with the following provisions under the Municipal Act, sections 239 (2)(a) the security of the property of the municipality or local board, with respect to confidential legal department verbal update regarding a fraudulent vendor payment L-22-19; and

Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for the purpose, all with respect to a confidential legal department verbal update on a fraudulent vendor payment L-22-19.

CARRIED

7. Information Items:

Moved by: Mayor Meed Ward

Receive and file the following item, having been given due consideration by the Audit Committee.

CARRIED

7.1 Presentation by Trevor Ferguson, Partner and Lilian Cheung, Senior Manager of Deloitte LLP regarding external audit results for the external audit for 2019 (F-20-20)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

4:25 p.m. (closed), 4:45 p.m. (public)

Chair adjourned the meeting at 4:51 p.m.