

**To:** Community Planning, Regulation, and Mobility Committee

**From:** Alison Enns, Project Manager – Official Plan  
Thomas Douglas, Senior Planner

**Cc:** Heather MacDonald, Executive Director of Community Planning, Regulation, and Mobility  
Jamie Tellier, Director of Community Planning  
Tim Commisso, City Manager

**Date:** September 30, 2020

**Re:** Revisions to technical studies appended to report PL-16-20, “Taking a Closer Look at the Downtown: Recommended Modifications to the Adopted Official Plan”

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On June 8, 2020, staff released report PL-16-20, which recommended modifications to the policies of the adopted Official Plan. Also released were numerous report appendices, which included technical studies that had been completed in support of the Taking a Closer Look at the Downtown project. As discussed in section 5.2 of the January 2020 report PL-02-20, “Taking a Closer Look at the Downtown: Preliminary Preferred Concept”, the reports were circulated to relevant technical agencies for review and comment.

The purpose of this memo is to advise of minor revisions to the following technical studies to address comments made by Halton Region and Conservation Halton:

- Appendix 10 (A-1 and A-2) of PL-16-20: Flood Hazard and Scoped Stormwater Management Assessment with Appendices and Drawings (prepared by Wood Environment and Infrastructure Solutions, June 2020);
- Appendix 10 (B-1, B-2, and B-3) of PL-16-20: Hager-Rambo Flood Control Facilities Study Report: Downtown and Burlington GO Mobility Hub, with appendices and drawings (prepared by Wood Environment and Infrastructure Solutions, May 2020);
- Appendix 11 of PL-16-20: Downtown Burlington Traffic Overview (prepared by CIMA+, October 2019);
- Appendix 13 of PL-16-20: Updated Area-Servicing Plan (ASP) for Stormwater, Water, and Wastewater: Downtown Burlington (prepared by Wood Environment and Infrastructure Solutions, May 2020)

The meeting package for the September 30, 2020 meeting of Community Planning, Regulation, and Mobility Committee includes the versions of the reports that were released on June 8, 2020. In the meeting package for the October 7, 2020 special meeting of Council, these reports will be replaced with the versions that have been revised as described above. The versions in the October 7 meeting package will be forwarded to Halton Region as part of the supporting documentation along with the Council-endorsed modifications to the adopted Official Plan, for the Region’s consideration in its review of the City of Burlington Official Plan.