

COVID-19 Emergency Response: Update

as of November 9, 2020

Corporate Services, Strategy, Risk &
Accountability Committee

November 12, 2020

Report Projection – December 2020

**Environment, Infrastructure and Community Services
Committee
Meeting Date – December 7, 2020**

Consent Agenda

Regular Agenda

- RS-03-20 Facility Operations External Audit Summary and Section Overview
- RS-10-20 Concessions and Vending Services
- CW-04-20 Park Master Plan Update
- City Hall - One Window Design Update
- RS-XX-20 Halton Equity, Diversity and Inclusion Roundtable Charter Endorsement

Confidential

- Confidential – Appendix - RS-03-20

**Community Planning, Regulation and Mobility
Committee/Public Meeting
Meeting Date – December 8, 2020**

Consent Agenda

- PL-57-20 COB comments to MNRF and ERO for the Proposed Nelson Quarry Extension
- PL-56-20 Response to staff direction - Meridian Brick - Aldershot Quarry

Regular Agenda

- TS-03-20 City of Burlington Cycling Plan
- TS-16-20 Sidewalk Warrant and Local Improvement By-law Update
- PL-55-20 - 961 - 970 Zelco Drive and 4425 South Service Road
- TR-02-20 Transit Five-Year Business Plan (2020 - 2024)
- PL-59-20 Submission on the downtown Burlington UGC & MTSA supplemental discussion paper

Confidential

Report Projection – December 2020 (continued)

<p>Audit Committee Meeting Date – December 9, 2020</p>	<p>Corporate Services, Strategy, Risk and Accountability Committee Meeting Date – December 10, 2020</p>
<p>Consent Agenda</p> <ul style="list-style-type: none"> • F-34-20 External Audit Plan • F-35-20 Financial Policies <p>Regular Agenda</p> <ul style="list-style-type: none"> • F-36-20 Financial Highlights for the Period Ended Sept 30 2020 	<p>COVID-19 Verbal Update</p> <p>Consent Agenda</p> <ul style="list-style-type: none"> • F-19-20 Investment Policy • F-39-20 - Excluded expenses • F-40-20 2021 Interim Tax Levy By-Law • F-44-20 Property Tax Write-Offs • F-43-20 Temporary Borrowing By-Law • MO-09-20 Mayor’s report recommending the committee/chair assignments • 2020-2021 Group Benefits Renewal <p>Regular Agenda</p> <ul style="list-style-type: none"> • Comprehensive Organizational report from City Manager • COVID-19 emergency response verbal update • Risk Governance Framework • F-42-20 2021-2030 Capital Budget Overview Report • Service Re-design Interim Modifications and Resumptions • F-49-20 Asset Management Program Update • F-50-20 Low-Income Seniors Property Tax Rebate Program • CL-21-20 Ombudsman Agreement
<p>Council Workshops</p>	
<p>December 15, 2020</p> <ul style="list-style-type: none"> • Forestry needs for growing trees in an urban environment 	<p>Confidential</p> <ul style="list-style-type: none"> • L-26-20 Confidential Legal Update on an Insurance Matter • L-27-20 Confidential - Strategic Land Report

COVID 19 Financial/Budget Update

Joan Ford,
Chief Financial Officer

COVID 19 Property Tax Collection Update

October 20th Instalment	\$109.7M (City, Region & Education)
Collections to Nov 2nd	\$ 97 M
Collection Rate	88.5% (Oct 2019 94.6%)

**Tax Relief Extension for Waiving Penalty and Interest ended August 31, 2020.
Final property tax instalments delayed to Aug. & Oct. (previously June & Sept.)**

**Deferral PAP Plan (Monthly Aug to Dec 2020): 258 accounts representing \$3.7M
of the outstanding October instalment**

Penalty & Interest Revenue to end of October \$1,150,740 (2019 \$2,010,409)

Additional Property Tax Data

October Installment Outstanding as of Nov 2, 2020

Class	October Levy	Total October Outstanding	% of October Levy
COM	\$18,654,341.00	\$4,086,209.22	22%
IND	\$13,895,513.00	\$803,810.97	6%
RES	\$70,468,883.00	\$6,920,439.35	10%
MULTI-RES	\$6,332,752.00	\$767,515.28	12%
FARM	\$354,994.00	\$42,674.31	12%
TOTALS:	\$109,706,483.00	\$12,620,649.13	12%

Deferral Program as of Nov 2, 2020

Class	# Enrolled	October Installment Outstanding	% of October Outstanding
COM	56	\$2,954,516.13	72%
IND	15	\$137,935.09	17%
RES	167	\$110,361.31	2%
MULTI-RES	20	\$489,109.90	64%
FARM		\$0.00	0%
TOTALS:	258	\$3,691,922.43	29%

COVID 19 Cash Flow Update

Cash Flow Projections (November 4/20)

	2020	2018/2019
Sept 30 th	\$58.5M*	\$19.0M
Oct 31 st	\$78.9M**	\$29.7M
Nov 30 th	\$64.0M	\$48.1M
Dec 31 st	\$13.6M***	\$13.0M
Jan 31 st (2021)	\$ 4.5M	\$16.4M

* Includes School Board's remittance of \$30.3M

** Includes Region's remittance of \$35.5M

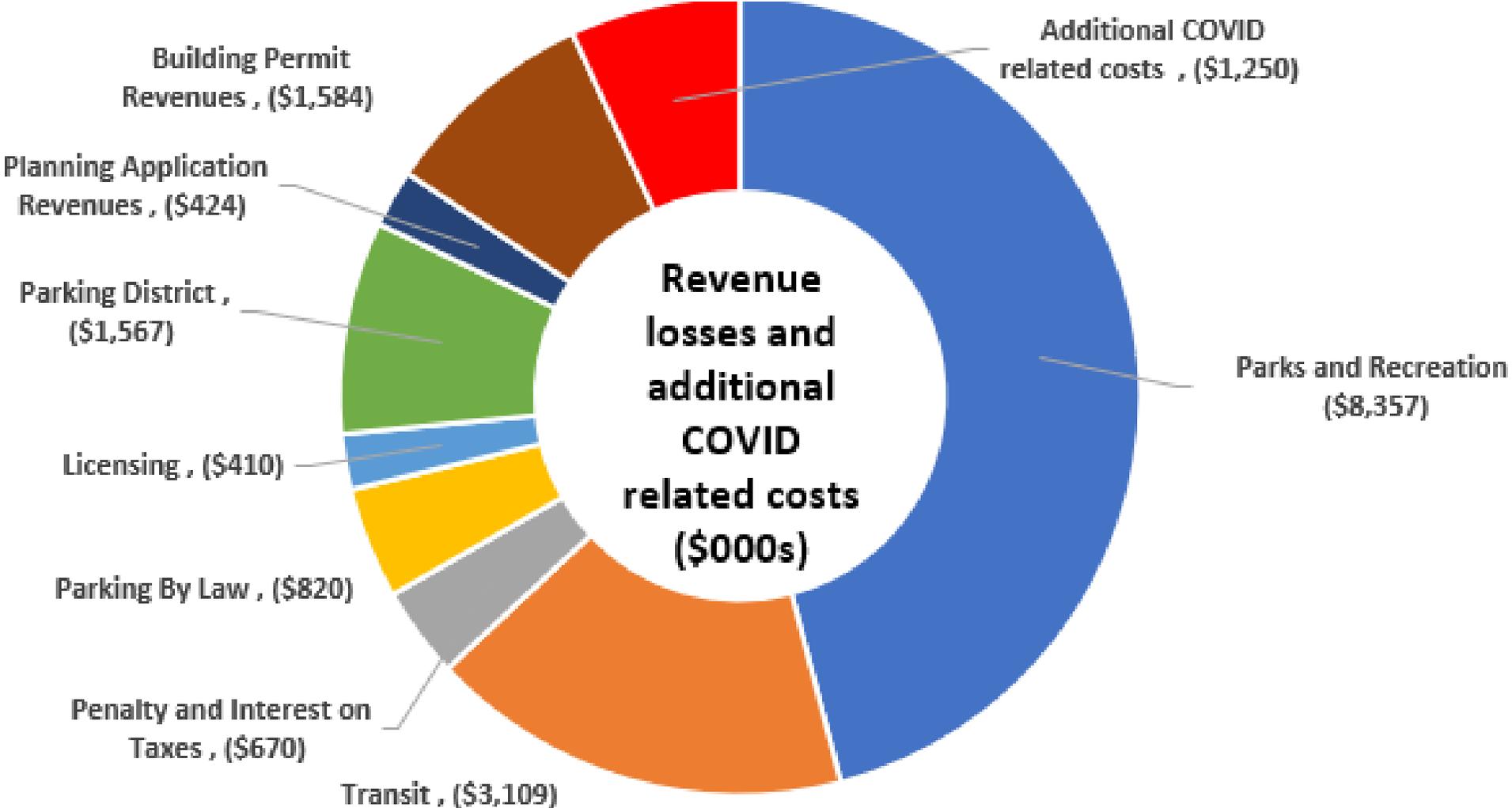
*** Includes final School Board remittance approximately \$60M

Updated Year-end Projections

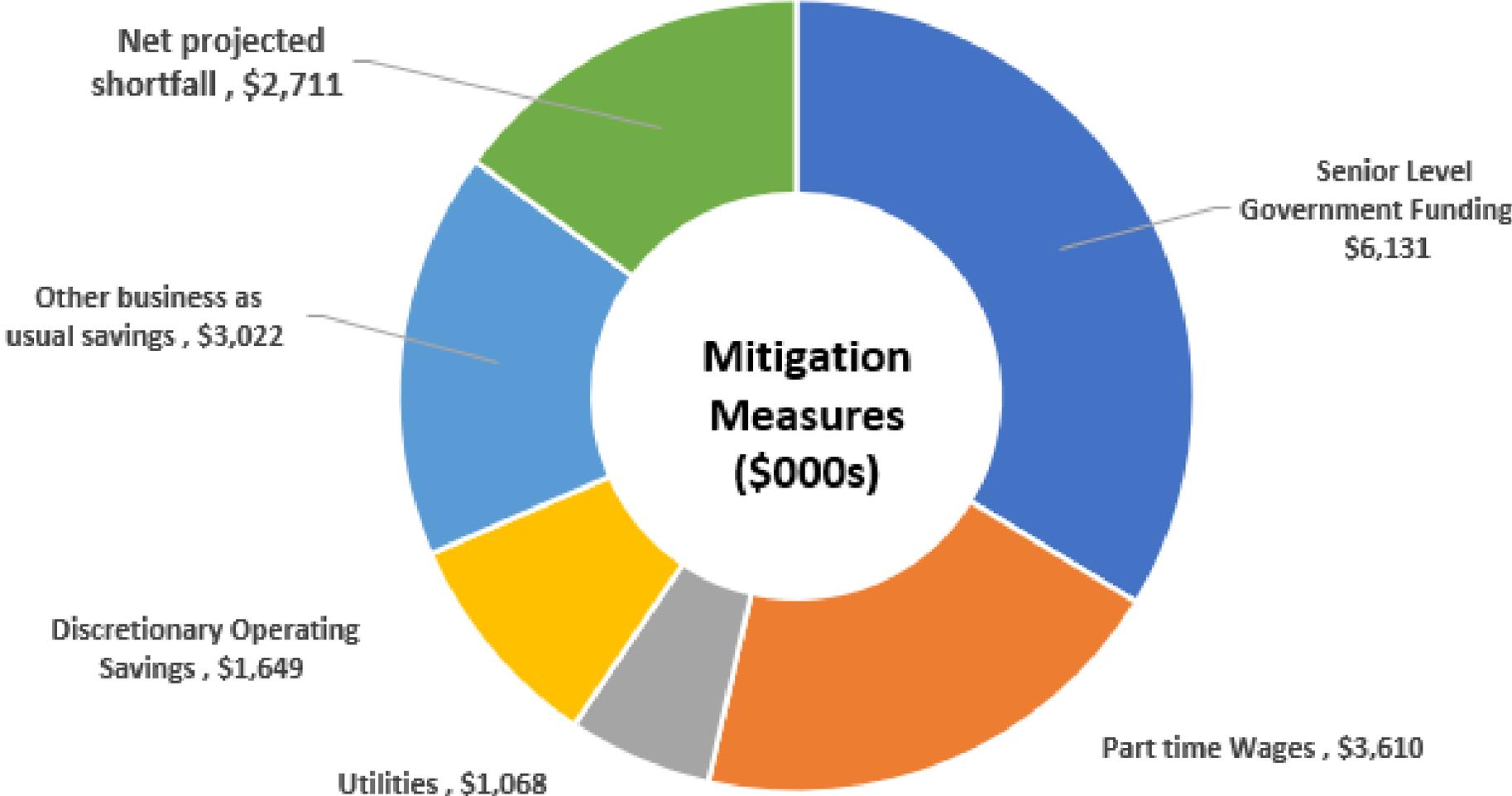
* Stage 3

Estimated Year End Net Financial Impact	
Revenue Losses (Tax Supported)	\$ 13,366,463
Revenue Losses (Non-Tax Supported)	\$ 3,574,870
COVID Related costs	\$ 1,250,000
Total Revenue Losses and COVID related costs	\$ 18,191,333
Expenditure Restraint Program Savings	\$ 6,326,984
Other Operational Savings	\$ 3,021,670
Total City-Initiated Mitigation Measures	\$ 9,348,654
Projected Shortfall	\$ (8,842,679)
Safe Restart Agreement Phase 1 - City	\$ 4,470,700
Safe Restart Agreement Phase 1 - Transit	\$ 1,571,213
Municipal Transit Enhanced Cleaning (MTEC)	\$ 89,372
Senior Level Government Funding	\$ 6,131,285
Net Projected Shortfall	\$ (2,711,394)

Revenue Losses/COVID costs



Mitigation Measures



Economic Update Briefing

Anita Cassidy

Executive Director, Burlington Economic Development Corporation

Carla Nell

President, Burlington Chamber of Commerce

Ontario Budget 2020 – Municipal Taxation

- Postponement of the Reassessment Update for 2021 Property Taxation
- New Reductions in business education tax rates,
- The creation of a new optional tax class for small commercial properties to allow municipalities to target relief to business property owners,
- Commitment on the part of the Province to match eligible property tax reductions,
- Future changes to property valuation methodologies to provide stability and fairness for complex property types (e.g. Industrial properties)
- New optional assessment tools to address concerns about properties/areas undergoing redevelopment and speculative sales



*Enhancing Property Tax Competitiveness,
Ensuring Stability and Accuracy, and
Enabling Small Business Property Tax Relief*

COVID-19 Business Support & Economic Recovery

- Digital Service Squad Launched – over 60 businesses supported to date
- Burlington Safe Restart Program Round 1 Completed



Safe Restart Funding Announcement with the Hon. Prabmeet Singh Sarkaria, Ontario's Minister of Small Business and Red Tape Reduction. Almost \$125k across 59 businesses. Round 2 in progress.



Digital Service Squad featured on the front page of the Burlington Post, and more than 60 businesses receiving support to date.

CSSRA-12-20

THIS BUSINESS IS A PROUD RECIPIENT OF THE



The City of Burlington and the members of Team Burlington are working together to help our local businesses open safely and follow key public health guidelines to stop the spread of COVID-19.

The Burlington Safe Restart COVID-19 Small Business Relief Grant was created to help local small businesses purchase personal protective equipment and/or renovate their space to adhere to re-opening guidelines.

The Burlington Safe Restart program is also proud to partner with Post Promise, a private-sector led initiative designed to help Canadians confidently and safely take the first steps back into public spaces and the workplace. Customers can be assured that all recipients of the Burlington Safe Restart grant has taken the Post Promise and are committed to doing their part to protect the public's health following COVID-19.



To learn more, visit investburlington.ca/covid19



BURLINGTON SAFE RESTART

COVID-19 SMALL BUSINESS RELIEF GRANT

ROUND TWO OF FUNDING IS NOW OPEN



Round 2 Funding matched against new PPE Funding

CSRA-12-20



Chamber of Commerce Grant
\$5,000

Helping businesses reopen safely during COVID-19

Deadline to apply is November 9th

Learn more about the program and eligibility requirements at InvestBurlington.ca/COVID19

Rebuilding Main Street

Helping Ontario Businesses Reopen Safer, Rehire Faster and Recover from COVID-19

Provincial Grant
\$1,000

Resolution
Utilize the additional \$125,000 approved at the August 13, 2020 Special Council meeting for round 2 of the Burlington Safe Restart COVID-19 Business Relief Grant program to support main street business and complement the Digital Main Street and Provincial Safe Restart COVID-19 programs.

Service Re-design Update

Sheila Jones,
Executive Director Strategy, Risk & Accountability

Questions