COVID-19 Emergency Response: Update

as of September 14, 2020

Corporate Services, Strategy, Risk & Accountability Committee

September 17, 2020

Legislative Update

Report Projection – October 2020

Environment, Infrastructure and Community Services Committee Meeting Date – October 5, 2020	Community Planning, Regulation and Mobility Committee/Public Meeting Meeting Date – October 6, 2020
Consent Agenda • Public Tree Removal Report - 2477 Queensway Drive • RS-08-20 Little Free Libraries **Regular Agenda** • EAB Management Plan Update • CW-26-20 Naming of Three Multi-Use Recreational Trails **Confidential**	**Public Meeting** **Regular Agenda** • CC-04-20 Nelson Quarry Communications Plan • PL-52-20 Response to Staff Direction for Nelson Quarry • CM-29-20 Municipal Development Corporation **Confidential** • BEDC-08-20 Confidential update regarding MOU

Report Projection – October 2020 (continued)

Corporate Services, Strategy, Risk and Accountability Committee
Meeting Date – October 8, 2020

Consent Agenda
- F-19-20 Investment Policy
- L-23-20 Small Claims Court – Claim Limit Increase to $35,000

Regular Agenda
- COVID-19 emergency response (verbal)
- CM-28-20 Service Re-design Interim Modifications and Resumptions
- Corporate Project Status Reporting
- CL-18-20 Procedure By-law Amendments (Correspondence and Petitions)
- CL-19-20 2021 Council Schedule

Confidential
- Verbal Update COVID-19 (if required)
- L-13-20 Confidential - Insurance Reporting
- L-25-20 Legal Advice Respecting a Planning Matter
- L-26-20 Confidential Legal Update on an Insurance Matter
- L-27-20 Confidential - Strategic Land Report
- L-28-20 Confidential Legal Update on a Litigation Matter

Council Workshop
Meeting Date October 20, 2020

- Community Planning Workload - Looking Forward

COVID 19 Financial/Budget Update

Joan Ford,
Chief Financial Officer

COVID 19 Property Tax Collection Update

April 21st Instalment	$105.4M (City, Region & Education)
Collections to Sep 9	$ 101.9M
Collection Rate	97% (Sept 2019 97%)
August 20th Instalment	$110.2M (City, Region & Education)
Collections to Sep 9	$ 97.4 M
Collection Rate	88% (Sept 2019 95%)

Tax Relief Extension for Waiving Penalty and Interest until August 31, 2020.
Final property tax instalments delayed to Aug. & Oct. (previously June & Sept.)

Deferral PAP Plan (Monthly to Dec 2020): 246 accounts representing $4.8M of the August instalment

Penalty & Interest Revenue to end of August $731,578 (2019 $1,524,663)

CITY OF Burlington

Additional Property Tax Data

August Installment Outstanding as of Sep 9, 2020

Class	August Levy	Total August Outstanding	% of August Levy
COM	$ 19,056,559.69	$ 5,212,003.56	27%
IND	$ 13,911,902.92	$ 816,966.67	6%
RES	$ 70,533,543.63	$ 6,049,289.37	9%
MULTI-RES	$ 6,332,926.74	$ 668,278.30	11%
FARM	$ 357,069.58	$ 61,105.16	17%
TOTALS:	$110,192,002.56	$12,807,643.06	12%

Deferral Program as of Sep 9, 2020

Class	# Enrolled	August Installment Outstanding	% of August Outstanding
COM	54	$ 4,077,174.43	78%
IND	15	$ 149,308.51	18%
RES	157	$ 106,076.38	2%
MULTI-RES	20	$ 498,056.21	75%
FARM		$ -	0%
Total	246	$ 4,830,615.53	38%

COVID 19 Cash Flow Update

Cash Flow Projections (September 8/20)

	2020	2018/2019
July 31st	$44.2M	$29.6M
Aug 31st	$56.0M*	$21.0M
Sept 30th	$44.7M**	$19.0M
Oct 31st	$31.4M***	$29.7M
Nov 30th	$16.4M****	$48.1M

* Includes Region's June 30th deferred remittance of $36.1M

** Assumes School Board's remittance of $29.9M

*** Assumes Region's remittance of $35.5M

****Includes funding announced under Safe Restart Agreement of $6M

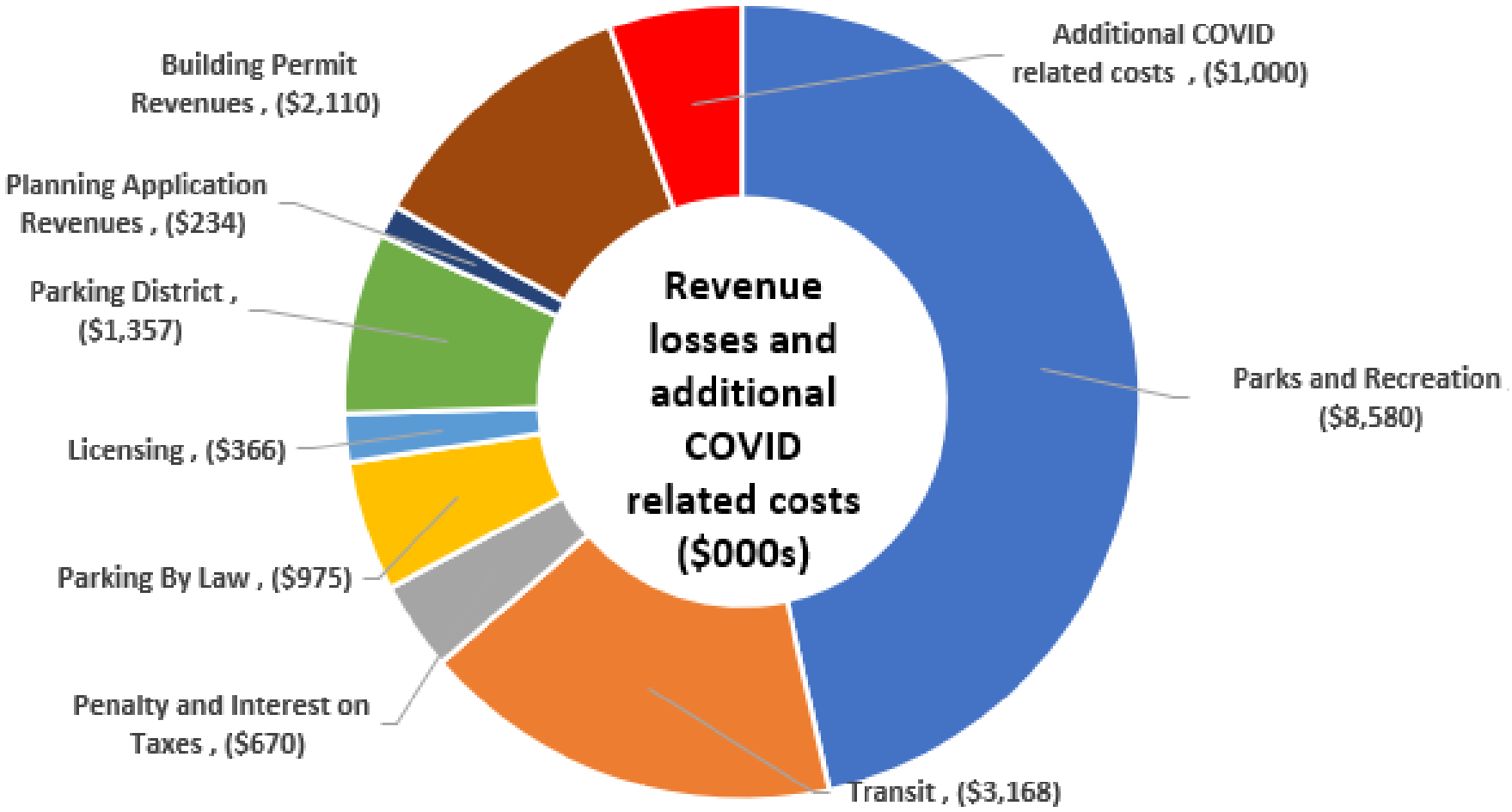
Updated Year-end Projections

2020 Year End Projections for COVID-19 pandemic*

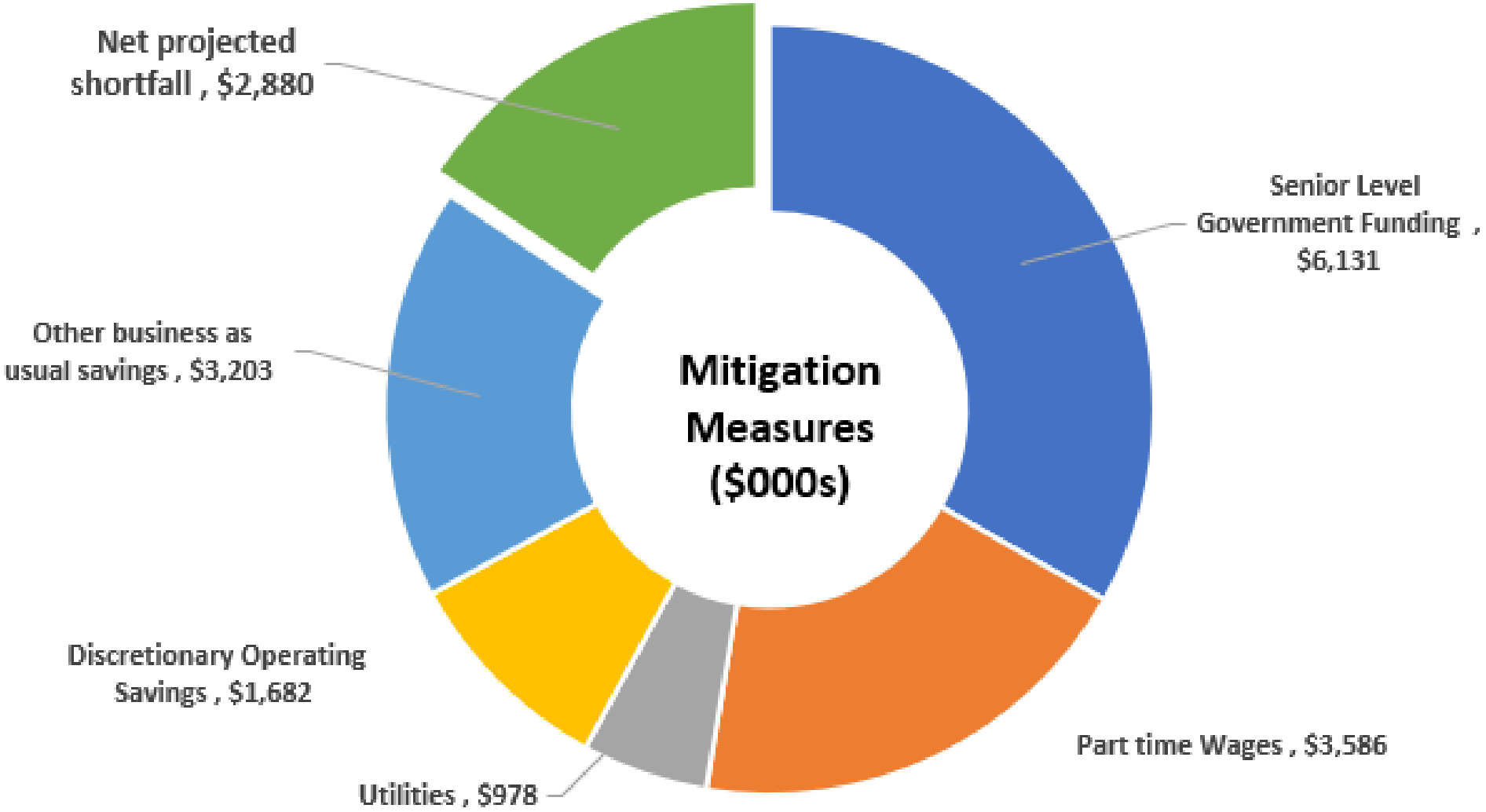
* Stage 3

Estimated Year End Net Financial Impact		
Revenue Losses (Tax Supported)	$	13,759,545
Revenue Losses (Non-Tax Supported)	$	3,700,693
COVID Related costs	$	1,000,000
Total Revenue Losses and COVID related costs	**$**	**18,460,238**
Expenditure Restraint Program Savings	$	6,246,096
Other Operational Savings	$	3,202,609
Total City-Initiated Mitigation Measures	**$**	**9,448,704**
Projected Shortfall	**$**	**(9,011,534)**
Senior Level Government Funding	**$**	**6,131,285**
Net Projected Shortfall	**$**	**(2,880,249)**

Revenue Losses/COVID costs



Mitigation Measures



Summer Program Re-Cap
&
Fall 2020 Update

Chris Glenn,

Director, Recreation Services

Summer Statistics

951 registrations

38,620 drop-ins

$164,000 F to Summer Resumption Plan

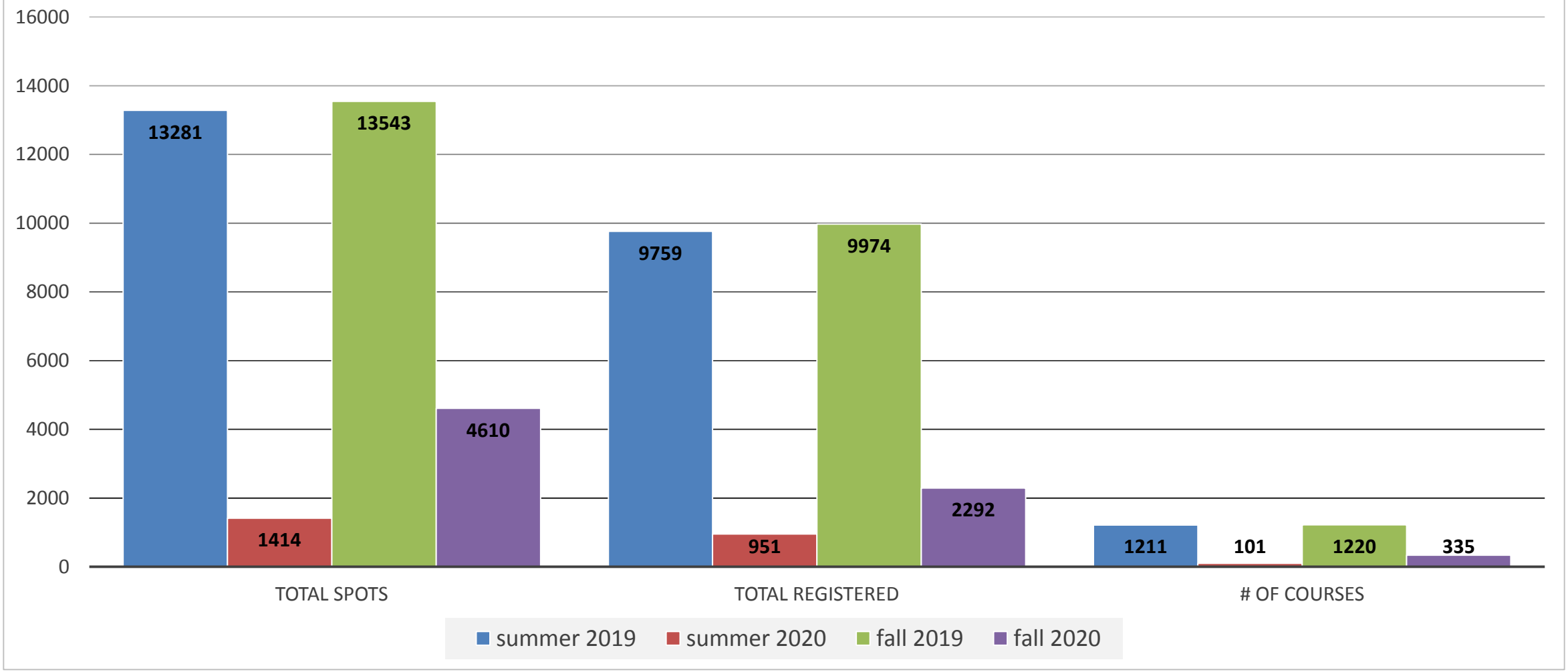
19282 rounds of Golf

33 videos of “Active at home”





2019 vs 2020 Comparison



Success Factors

Facility

- Health and safety protocols
- Slow re-opening
- Collaboration between services
- Distance markings
- Designated entrance/exits
- Plexiglass barriers
- Signage
- Spacing out programs and rentals allowing time to clean and disinfect in between

Staff

- Clear Communication
- Collective discussions and interpretation of regulations
- Resiliency
- Training
- Ability to quickly pivot and re-design program offering
- Opportunity to offer shorter program sessions allowing staff the ability to adapt offering as pandemic situation evolved

Customer

- Re-setting expectations
- Online registration
- Cashless payments
- Orientation videos incl. program specific details e.g. camps
- Online screening prior to entry
- Virtual programming

User Groups

* Does not incl. ad hoc or private groups

Gyms

- **In fall 2019**: approx. 40 groups with average of 6162 hours/week of rentals*
- **In fall 2020**: approx. 34 groups with an average of 600 hours/week of rentals*

Ice

- In **September of 2019** we had 6 pads of ice and in **2020**, we have 3 pads for an average 246 hours/week*
- **Post Thanksgiving in 2019**; we had 10 pads open and in **2020** we anticipate 9 pads for 11 groups for an average of 586 hours/week*

- Summer rentals – during Stage 2 was primarily outdoor, and only organizations with national or provincial affiliation that were cleared to return to play.
- Stage 2 -no game play was permitted
- Stage 3 to end of July – some increases in use, including permits for outdoor recreation, sport fields, photography, no picnic reservations issued at all in 2020
- Less inventory available due to: school assets unavailable, cleaning and disinfecting window after every rental
- Lower program capacity in following with health and safety protocols, leading to less revenue for user groups
- 25% fee reduction from City is helpful
- Return to play plans required from all sport groups

Building on Summer for Fall…

- Maintaining online pre-registration while slowly offering in-person admissions
- Allocate space following principles from the Recreation Framework
- Continue with shorter program blocks which leads to more registration opportunities
- Slow re-introduction of indoor pools
- Health and safety precautions
- Rentals & programs are staggered and allow time for disinfecting and cleaning in between renters
- Re-introduction of programs for individuals with a disability as a “family program” (e.g. social bubble)
- Continuing of outdoor programs as long as weather permits
- Extra resources required to adhere to safety protocols, such as cleaning and screening

Questions