



## Corporate Services, Strategy, Risk and Accountability Committee Meeting

### Minutes

Date: November 12, 2020  
Time: 9:30 am  
Location: Council Chambers - members participating remotely

Members Present: Rory Nisan (Chair), Paul Sharman, Kelvin Galbraith, Lisa Kearns, Shawna Stolte, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Kwab Ako-Adjei, Joan Ford, Chris Glenn, Sheila Jones, Karen Roche, Allan Magi, Nancy Shea-Nicol, David Thompson (Audio/Video Specialist), Georgie Gartside (Clerk)

#### 1. **Declarations of Interest:**

Councillor Galbraith declared an interest with Appendix C of L-29-20 - Confidential litigation update, as his home residence is within 50 metres of the subject matter. Councillor Galbraith previously declared a conflict on this matter and as such, did not receive Appendix C of report L-29-20.

#### 2. **Delegation(s):**

2.1 David Jones, Kids Play Sports (and on behalf of MS2 Dance and Fitness), shared concerns regarding 2021 rates and fees (F-41-20)

#### 3. **Consent Items:**

3.1 Financial status report as at September 30, 2020 (F-37-20)

Moved by Councillor Galbraith

Receive and file finance department report F-37-20 providing the financial status as at September 30, 2020.

**CARRIED**

3.2 Bill 197, Covid-19 Economic Recovery Act, 2020 (F-47-20)

Moved by Councillor Galbraith

Receive and file finance department report F-47-20 regarding Bill 197, Covid-19 Economic Recovery Act, 2020.

**CARRIED**

**4. Regular Items:**

4.1 COVID-19 emergency response verbal update (CSSRA-12-20)

**Note: this item was approved at the Special Council meeting of November 12, 2020.**

Moved by Mayor Meed Ward

Utilize the additional \$125,000 approved at the August 13, 2020 Special Council meeting for round two of the Burlington Safe Restart COVID-19 Business Relief Grant program to support main street business and complement the Digital Main Street and Provincial Safe Restart COVID-19 programs.

**CARRIED**

4.2 Service re-design interim modifications and resumptions (CM-33-20) (SD-24-20)

**Note: this item was approved at the Special Council meeting of November 12, 2020.**

Moved by Councillor Stolte

Direct the City Manager to proceed with implementing the interim service delivery program recommendations as outlined in Appendix A of city manager's office report CM-33-20 outlining recreation services winter recreation; and

Direct the Chief Financial Officer to track and monitor the financial implications of the above service delivery program changes in the ongoing COVID-19 financial impact reporting to Council; **and**

**Direct the Director of Recreation Services to investigate outdoor skating opportunities such as artificial ice and portable ice plant operations and report back at the December 10, 2020 Corporate Services, Strategy, Risk and Accountability Committee. (SD-24-20)**

**CARRIED**

**Amendment (SD-24-20)**

Moved by Mayor Meed Ward

Direct the Director of Recreation Services to investigate outdoor skating opportunities such as artificial ice and portable ice plant operations and report back at the December 10, 2020 Corporate Services, Strategy, Risk and Accountability Committee.

**CARRIED**

4.3 Free skates and sticks and pucks (CM-33-20) (SD-25-20)

Moved by Mayor Meed Ward

**Direct the Director of Recreation Services to report back at the November 23, 2020 City Council meeting on the total cost of operating 17 free skates and 6 free sticks and pucks, for council consideration, and seek a potential alternative sponsor or sponsors for these skates. (SD-25-20)**

**CARRIED**

4.4 2021 rates and fees (F-41-20) (SD-26-20)

Moved by Councillor Galbraith

Approve the 2021 rates and fees outlined in finance department report F-41-20, effective January 1, 2021 unless otherwise indicated; and

Approve By-Law X-2020, attached as Appendix A to finance department report F-41-20 and repeal By-Law 52-2019, effective January 1, 2021; and

Enact the amending by-law to the City of Burlington Site Alternation By-law No. 64-2014, attached as Appendix B to finance department report F-41-20, in a form satisfactory to the Executive Director of Legal Services & Corporation Counsel; **and**

**Direct the Director of Recreation Services to summarize options for a fee reduction program and provide recommendations, if any, for consideration by City Council on November 23, 2020 on:**

- **continuation of the 25% fee reduction for all city rental users, including both for-profit and not-for-profit organizations, from January to June 2021;**

- **phased fee reduction for all city rental users, including both for-profit and not-for-profit organizations, of 20% for Q1, 15% for Q2, 10% for Q3 and no reduction for Q4 of 2021;**
- **25% fee reduction for indoor city rental users only; and**
- **implementation of a grant application program to direct funding where most needed. (SD-26-20)**

**CARRIED**

**Amendment (SD-26-20)**

Moved by Mayor Meed Ward

Direct the Director of Recreation Services to summarize options for a fee reduction program and provide recommendations, if any, for consideration by City Council on November 23, 2020 on:

- continuation of the 25% fee reduction for all city rental users, including both for-profit and not-for-profit organizations, from January to June 2021;
- phased fee reduction for all city rental users, including both for-profit and not-for-profit organizations, of 20% for Q1, 15% for Q2, 10% for Q3 and no reduction for Q4 of 2021;
- 25% fee reduction for indoor city rental users only; and
- implementation of a grant application program to direct funding where most needed.

**CARRIED**

4.5 Future of LaSalle Park (L-32-20)

Moved by Councillor Galbraith

Direct the Executive Director of Legal Services & Corporation Counsel or their designate to proceed with the instructions given during the in-camera session regarding the future of LaSalle Park.

**CARRIED**

**5. Confidential Items:**

- 5.1 COVID-19 emergency response verbal update (if required)

This item was not required.

- 5.2 Confidential legal advice respecting a planning matter (L-25-20)

Moved by Councillor Sharman

Authorize the Executive Director of Legal Services & Corporation Counsel or their designate to proceed in accordance with the instructions given in confidential legal department report L-25-20.

**CARRIED**

- 5.3 Confidential litigation update, June 1 to Sept. 30, 2020 (L-29-20)

Moved by Councillor Bentivegna

Direct the Executive Director of Legal Services & Corporation Counsel or their designate to proceed in accordance with the instructions sought in matters 14, 19, 26 and 37 and the balance of confidential legal department report L-29-20 be received and filed.

**CARRIED**

- 5.4 Confidential Appendix C to Future of LaSalle Park (L-32-20)

See Item 4.4 for the approved motion on this item.

- 5.5 Confidential contingency report (F-38-20)

Moved by Mayor Meed Ward

Receive and file finance department report F-38-20 providing the status of the reserve for contingencies as at September 30, 2020.

**CARRIED**

**6. Procedural Motions:**

6.1 Motion to proceed into closed session

Moved by Councillor Kearns

Move into closed session in accordance with the following provisions under the Municipal Act:

Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, with respect to confidential legal department report L-25-20 regarding legal advice respecting a planning matter; and

Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, with respect to confidential legal department report L-29-20 providing the litigation update, June 1 to Sept 30, 2020; and

Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board with respect to confidential Appendix C to legal department report L-32-20 regarding the Future of LaSalle Park.

**CARRIED**

**7. Information Items:**

7.1 Delegation material from David Jones, Kids Play Sports (and on behalf of MS2 Dance and Fitness), regarding 2021 rates and fees (F-41-20)

7.2 Correspondence from Danielle Tardif, Outlaw Sports, regarding 2021 rates and fees (F-41-20)

7.3 Staff presentation regarding COVID-19 emergency response verbal update (CSSRA-12-20)

**8. Staff Remarks:**

**9. Committee Remarks:**

**10. Adjournment:**

11:55 a.m. (recessed), 12:02 p.m. (reconvened), 12:37 p.m. (recessed), 1:45 p.m. (reconvened), 1:52 p.m. (closed), 4:25 p.m. (public)

Chair adjourned the meeting at 4.33 p.m.